How to Access your Profile and Register for Christian Formation

1. Either click on the link on the form or go to stjosephgrafton.ccbchurch.com.

2. The first time you visit, click on *Request Account*. If you registered last year, you can either log in or click on *Forgot Password* and skip to #5 when you are logged in

 Find a Group Events Welcome to St. Joseph Catholic Parish
Welcome to St. Joseph Catholic Parish
Parish
If you do not yet have a login and would like to
participate in this community, you can request an account by clicking 'Request Account' under the
login box to the left. An email will be sent with a lin to activate your login shortly.
Once you log in, make sure you update your profile This will begin to personalize the recommendation and opportunities presented to you. Participation i the online community is optional, but we encourag you to do so. Take a look at recent activity, find an interesting group to join or look for an opportunity serve.
We hope you enjoy your online community!

3. After you click on *Request Account*, a popup like this will appear:

New Profile	
This form will help us create your pr so we can create profiles for them a	rofile. Please complete it for each member of your family as well!
Response 1	
First Name*	Last Name*
Email*	
Mailing Address*	
Mailing Address* Street	
Mailing Address* Street City O Saved Responses	State Postal Code
Mailing Address* Street City O Saved Responses Mabilo Phone	State Postal Code Mobilo Carrier

Fill in all the info you can and click on **REQUEST**

4. You should receive an email with a link to access your profile. If you don't receive one quickly, we need to manually send you an activation email. That might take a day or two, especially on the weekend.

5. Once you have logged into your profile and accessed the form, you will register one child at a time and can choose your first child's name from the drop down menu for Family Member.



If you are registering a middle school or high school student and are willing to share their phone number with us, please enter it here, add their mobile carrier, and click the box to update their profile. In accordance with Archdiocesan policy, we won't use it for anything other than communication, which always includes parents/guardians. If you opt not to share their number, please use your own in this box.

Mailing Address*		
Street		
1619 Washington S	it	
City	State	Postal Code
Grafton	WI	53024
Mobile Phone*		Mobile Carrier*
US +1 -	e.g. (201) 555-0123	
	Update J	ohn's profile with this information

7. When you finish, click on *Submit*. If you have another child to register for the same program, you will fill out the form again for that child.

8. After you click on submit, you'll receive a confirmation email that has a link for payment. This link is specific to each program (Elementary, 2nd grade only, EDGE, LifeTeen, Conformation). You will need to make multiple payments if you have children in more than one program.