

Sacred Heart Elementary School

Change of Dismissal Form

Please use this form in order to communicate any change in your child's regular dismissal plan. This completed form should be emailed to dismissal@sacredheartpgh.org. All dismissal changes must be received by 1:30 on the day of dismissal.

Child's Name: _____ Date: _____

Homeroom Teacher: _____ Homeroom Number: _____

Today, my child

_____ Will attend Sacred Heart Elementary's Extended Day Program

_____ Is staying after school for: _____

_____ Will be dismissed at: _____ A.M./P.M

_____ Will be picked up by: _____

(name must appear on
emergency list)

Electronic Signature:

The electronic signature below and its related fields are treated by the organization as a physical handwritten signature on a paper form.

SIGNATURE of Parent/Guardian: _____

Phone Number: _____

Email this completed form to dismissal@sacredheartpgh.org