

**St. Michael's Episcopal Church, Arlington, VA**  
**Minutes**  
**January 16, 2018**

In attendance: Rev. Beth Magill, Michele Casciano, Julia Carter, Mary Cushing, Dwight Denson, Penelope Jones, Dan Plafcan, Karen Ruff, and Molly White. Unable to attend: Thomas Sheldon

The Rev. Beth Magill opened the meeting with prayers for our parish family and then Vestry participated in Dwelling in the Word which included reflections on Luke 10:1-12.

**Minutes**

The December 2017 minutes were approved as presented.

**Finance Committee**

Vestry accepted the December 2017 financial report which showed end-of-year net income of \$8093.

The 2018 Mission Spending Plan was discussed and accepted without change. As part of the discussion, Vestry approved a motion to review the resources being allocated to maintaining church cleanliness and prepare recommendations to ensure that the physical space is consistently clean and welcoming.

**Senior Warden Report**

Karen Ruff expressed appreciation to the Vestry and congregation for their support during the past year as St. Michael's conducted its search for a new minister and noted with pride many achievements made during this time. Vestry thanked her for serving an additional year to help facilitate the transition.

**Junior Warden Report**

Mary Cushing summarized the following work at the church and rectory:

- Repairs were done to the freezer and furnace in the church and plumbing at the rectory.
- Mary is still looking for someone to help with snow removal.
- A deposit has been made to Cathedral Crafts for repair of the stained glass windows. Work is expected to begin in June and take 6-8 weeks.
- Tree pruning has been done and cables will be reattached this week.
- She indicated that John Hughes had reviewed the church insurance policy which included a premium increase due to claims for roof and gutter repairs. The policy was renewed.

**Election of New Wardens**

Rev. Magill submitted the names of Mary Cushing for Senior Warden and Dan Plafcan for Junior Warden. They were unanimously approved by Vestry.

**Discussion of Vestry Nominations**

Vestry agreed to follow past procedures for submitting names to the Parish for election to the open positions on Vestry. Vestry will submit three names for the three open positions. Prior to election during the Annual Meeting, the Congregation will be invited to offer additional nominees.

A list of nominees was developed and their experience and past service reviewed. Rev. Magill will contact selected individuals to determine their availability and interest in serving.

**Music Director/Organist**

Rev. Magill reviewed the status of the search for a music minister, saying she had spoken with members of the choir and congregation, had invited additional input from anyone interested, and was in the

process of establishing a committee to conduct the search and selection. She hopes to install a new music minister by May/June.

### **New Business**

St. Michael's Endowment Fund. The Endowment Fund Board recommended Molly French to serve a 5-year term beginning February 2018. This was unanimously approved by Vestry. Continuing members of the Board include Dean Scribner, Vicki Barnett, Greg Hume, and Mick Sutter.

Fellowship Gatherings. Dan and Michele indicated that hosts for the fellowship gatherings in January and February had been identified and invitations made to the congregation to sign up.

Celebration of New Ministry. Plans are being made for an evening service (tentatively March 14) with Bishop Johnston to install Beth as St. Michael's minister. There will be many opportunities for parishioners to participate in the service.

Communications. Beth indicated that, as a result of a workshop she and Cindy Matlack attended, a survey will be sent to the congregation to get feedback on how they get and use information about church activities.

Rise Against Hunger. Michele indicated that St. Michaels would again support this cause with a contribution of \$335 as approved by the Mission and Outreach Committee. The meals packages are being prepared at St. Peters on March 17.

Homebound parishioners. Mary invited Vestry to consider support for parishioners who are homebound and unable to get to church for various reasons. The work of current ministries and informal carpooling efforts was discussed. Vestry agreed this deserved further consideration.

Annual Meeting. St. Michael's will hold its Annual Meeting following a single 9:00am service on February 11. Vestry is invited to bring food for the coffee hour that follows.

Vestry Retreat. Plans have been confirmed for a Vestry retreat that begins Friday evening, March 16 and continues on Saturday, March 17. Because of this, the regular March 20<sup>th</sup> vestry meeting is cancelled.

Vestry will meet on Tuesday, February 20, 2018. Newly elected vestry members will attend.

The meeting was concluded with prayer and blessing.

Respectfully submitted, Penelope Jones.