

<p>St. Michael's – Arlington, VA <i>Vestry Minutes: February 20, 2018</i></p>
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In attendance: Rev. Beth Magill., Mary Cushing, Dan Plafcan, Molly White, Julia Carter, Tim Matlack, TJ Burnside Clapp & Michele Casciano

Absent: Penny Jones, Barb Adams

7:30pm

Dwelling in the Word

Prayers for our parish family – prayers for parishioners, family, friends & neighbors

✓ *Approved Annual meeting minutes*

✓ *Approved January Vestry minutes*

Orientation of New Members

- Vestry Job Description (distributed reading materials "What A Vestry Does" & "Vestry Papers" to be discussed at the retreat; sending electronically for those not in attendance)
- Vestry Liaison roles (tabled for Vestry retreat; improvements/changes/etc...)

Receive Financial Reports – Positive review of Vestry & finance committee joint meeting in early Feb.

- Finance cmt amended its charter so that transitions on/off committees/Vestry would begin after the annual meeting.
- January financials
- 2018 Mission Spending Plan

Sr. Warden's Report: Recently rec'd \$10,000 bequest

Jr. Warden's Report

Priority: stained glass rehab, updating routine cleaning tasks, emphasis on recycling, fire alarm system work & snow shoveling/lawn care

Suggestion of art installation to fill space when stained glass windows are out for repair (est. 6-8 weeks); Dan will follow up w/ parishioners who may be interested

Music Director/Organist

- Search Committee Schedule – job description being drafted
- Goal is to post the job description by March 1st w/ a May-June start

New Business

✓ *Elected Barb Adams to serve as the Lay Delegate to the 224th Diocesan Convention*

✓ *Elected Mary Cushing to serve as the alternate*

Communicants in Good Standing – Beth noted that a recent routine review of the parish rolls = 219

Region III Gathering – Dan gave a readout of a recent meeting of the Episcopal churches in Region III, at which representatives of each parish shared & compared their ministries & outreach activities.

- Lots of overlap between the Mission & Outreach organizations
- Partnership opportunities: host others in a common effort v. guest participation at other churches. (i.e. VBS = St. Michael's = host; large scale youth activities = guest of St. Mary's)
- Summary – all agreed that partnership is a wonderful way to broaden opportunities in a meaningful way
- Suggest: revival of the Region III Lenten program (shared the hosting responsibilities among the churches/congregations)

Property Committee – Dan has been in contact w/ facilities & grounds oriented individuals; next step = meeting

Moving towards a Consent Agenda (tabled for retreat discussion)

Fellowship Gatherings – Positive experience of meeting/listening & interacting w/ parishioners in their homes. Common themes: challenge of being faithful in this current time, concern for our neighbors – locally & globally & engaging the neighborhood.

- Suggestion for annual/bi-annual gatherings (example: "Sharing Faith Dinners")

Celebration of New Ministry: March 14th @7:30 pm – details being finalized

- Important event, but more of a parish activity vs an installation of a new rector
- Julia will organize; Dan will help; ask for volunteers

Vestry Retreat

- Friday, March 16th @7pm – 9pm at **the rectory, 1421 N. Jefferson St.** (wear tennis shoes & bring a flashlight; walking involved)
- Saturday, March 17th @9am – 4pm at VTS; lunch provided at VTS refectory

Communications Survey: results not too surprising

- Bid for a new provider to revamp/host website
- Guardian will remain the same

Rector

- In addition to her regular St. Michael's work, Beth has been spending time continuing to meet area rectors
- Visiting/learning about the mission & outreach organizations that St. Michael's supports

Lenten offerings – not particularly well attended

Easter Vigil removed from calendar

9:05 Blessing & Dismissal

Respectfully submitted: Michele Casciano