



**St. Catherine's  
Support Circle**

*presents*

## **How to Conduct a 20-Minute Networking Meeting**

**Thursday, September 12, 2019 from 7- 9pm**

**Room 209 of the O'Connor Center**

**4 Riverside Avenue, Riverside CT 06878**

Do you dread the idea of professional networking? Have you been told how important networking is to successful job search, but don't know where to begin?

Based on a simple and effective process from the book ***The 20-Minute Networking Meeting\****, Miranda DeSantis, HR leader and SCSC Steering Committee member will share what networking (*really*) is, and how to:

- Master the 5 most important steps of a networking meeting
- Create a networking agenda
- Construct key questions to lead a discussion
- Expand your professional network with more names
- Break into the “Invisible/Hidden Job Market” (where over 70% of all jobs are obtained)
- Maintain your new network throughout your career!

Networking doesn't have to be complicated, long or unnatural. Join us to learn simple guidelines to help you confidently prepare for and make the most of your networking efforts!

**RSVP required:** Please RSVP to Meeting Chair, Chris Brugo at [cbrugo@gmail.com](mailto:cbrugo@gmail.com).

*The St. Catherine's Support Circle was formed in early 2009 to support people seeking jobs in a challenging economic environment. The group continues to encourage participation by both job seekers and those interested in providing their advice and support. To read about helpful information and recommended resources for job seekers, visit the parish web site [www.stcath.org](http://www.stcath.org), first link to Community Life, and then link to the SCSC page. Here, you will also find driving instructions to SCSC events.*

*The SCSC Steering Committee includes professionals who have experience in diverse areas including human resources, executive search, career coaching, clinical career counseling, general management, education, marketing, public relations, finance, accounting and IT. If you have similar experience, and would be interested in joining your fellow professionals on the committee, please contact SCSC Chairman Bob Sloane at [rsloane@optonline.net](mailto:rsloane@optonline.net).*

*\*The 20-Minute Networking Meeting* by Marcia Ballinger and Nathan Perez is a highly recommended resource for job seekers.