

MCDONELL & NOTRE DAME

NEWSLETTER



FROM THE PRINCIPAL

Middle School Families:

Stop in and check out the:

Ignatius Book Fair
December 1st - 10th
at St. Charles Elementary

They will have age appropriate books for middle school students available!

Mr. Wedemeyer

UPCOMING EVENTS:

November:

17 - Trimester 2 begins

22 - Music Boosters Fall Craft Show

Thanksgiving Break:

November 24 - 28

December:

6 - Breakfast with Santa @ McDonell

8 - Notre Dame Christmas Concert

15 - McDonell Christmas Concert

Christmas Break:

December 22 - January 4

FRIENDLY REMINDERS FOR FAMILIES:

Procedure for Prearranged Absences:

- Notify the school office as soon as you know your student will be out of school. **Notification must be a minimum of three days prior to the planned absence.**
- We will give your student a Prearranged Absence form to be completed by each of their teachers. This form will provide you and your student with what the expectations are during their time out of the classroom.
- Once your student has met with each teacher, they will bring the completed form to the office.
- Mr. Wedemeyer will then review the information.
- Once approved, the Prearranged Absence will be entered into FACTS.

Procedure for checking in and out for appointments:

- Please call or send a note BEFORE the start of the school day with date, time and reason for leaving.
- The student will come to the office BEFORE school starts to pick up a pass.
- Student will show the pass to the teacher before class begins.
- Student will come to the office to sign out then wait in the vestibule for ride. (Parents do not need to come inside.)
- Please have your student bring an appointment slip back to school when returning that day or the next morning.

Daily Announcements:

- Located on the MACS website under Academics, Notre Dame School News or McDonell HS School News

Lunch Menus:

- Located on the main calendar of the MACS website