

# MCDONELL & NOTRE DAME NEWSLETTER



## Upcoming events:

- September 1 - No School - Labor Day
- September 3 - McDonell/Notre Dame Picture Day
- September 22-27 - Homecoming Week:
  - Friday Night Football Game
  - Saturday Night Dance

### Jostens Picture Day:

#### What's Next:

A few days after picture day, you'll be able to customize and order your photos online at:

**shop.jostenspix.com**

Photos will be shipped directly to your home.

**McDonell  
and  
Notre Dame  
Event Code: FE64325**

## FRIENDLY REMINDERS FOR FAMILIES:

### Dress Code Reminder:

- Please be sure your son has a tie on Mass days. You may even want to send one to school that he can keep in his locker.

### Procedure for checking in and out for appointments:

- Please call or send a note BEFORE the start of the school day with date, time and reason for leaving.
- The student will come to the office BEFORE school starts to pick up a pass.
- Student will show the pass to the teacher before class begins.
- Student will come to the office to sign out then wait in the vestibule for ride. (Parents do not need to come inside.)

### Daily Announcements:

- Located on the MACS website under Academics, Notre Dame School News or McDonell HS School News

### Lunch Menus:

- Located on the main calendar of the MACS website

### Procedure for Prearranged Absences:

Notify the school office as soon as you know your student will be out of school. Notification must be a minimum of three days prior to the planned absence.

We will give your student a Prearranged Absence form to be completed by each of their teachers. This form will provide you and your student with what the expectations are during their time out of the classroom.

Once your student has met with each teacher, they will bring the completed form to the office. Mr. Wedemeyer will then review the information. Once approved, the Prearranged Absence will be entered into FACTS.

### Drop Off and Pick Up Table:

There is a Drop Off/Pick Up Table inside the main doors

Please make sure your students' name is on any item you drop off.

If we need to call the student down at the end of the day, please let Mrs. Hughes or Mrs. Smiskey know at the time of drop off.