MCDONELL & NOTRE DAME

NEWSLETTER

FROM THE PRINCIPAL

With the recent weather change, please be sure your student(s) are dressed appropriately for our cool building. Per our dress code, students are not allowed to wear jackets or hoodies due to being cold. It may be a good idea to send a sweater or plain crew neck sweatshirt to leave in your student's locker.

We appreciate your assistance.

Mr. Wedemeyer

HOLY SPIRIT WEEK

Mass Monday - Wear Blue for Mary

Tuesday - PJ day or Flames of Faith (red, orange, yellow)

Wednesday - Christmas Movie Characters - dress up contest

Thursday - Ugly Sweater Day

Friday - Juniors & Seniors wear red
Freshmen & Sophomores wear green
8th Grade wear red
6th & 7th Grades wear green

UPCOMING EVENTS:

December:

6 - Breakfast with Santa @ McDonell
8 - All School Mass
8 - Notre Dame Christmas Concert
8-12 Holy Spirit Week
12 - Giving Tree Sweats Day w/$3 donation
15 - McDonell Christmas Concert
19 - Giving Tree Sweats Day w/$3 donation

Christmas Break:

December 22 - January 4

FRIENDLY REMINDERS FOR FAMILIES:

Procedure for Prearranged Absences:
Notify the school office as soon as you know your student will be out of school. Notification must be a minimum of three days prior to the planned absence.
We will give your student a Prearranged Absence form to be completed by each of their teachers. This form will provide you and your student with what the expectations are during their time out of the classroom.
Once your student has met with each teacher, they will bring the completed form to the office. M**r.** Wedemeyer will then review the information.
Once approved, the Prearranged Absence will be entered into FACTS.

Procedure for checking in and out for appointments:

- Please call or send a note BEFORE the start of the school day with date, time and reason for leaving.
- The student will come to the office BEFORE school starts to pick up a pass.
- Student with show the pass to the teacher before class begins.
- Student will come to the office to sing out then wait in the vestibule for ride. (Parents do not need to come inside.)

Drop Off and Pick Up Table:
There is a Drop Off/Pick Up Table inside the main doors
Please make sure your students' name is on any item you drop off.
If we need to call the student down at the end of the day, please let Mrs. Hughes or Mrs. Smiskey know at the time of drop off.

Daily Announcements:

- Located on the MACS website under Academics, Notre Dame School News or McDonell HS School News

Lunch Menus:

- Located on the main calendar of the MACS website