MCDONELL & NOTRE DAME NEWSLETTER

FROM THE PRINCIPAL

A few friendly reminders:

- Shorts season ends October 31.
- November 13th & 14th High School Finals and Early Release Days (2:30 PM)
- Release and Medical Form, please submit one to the school as soon as possible. This is a required form by the diocese for all students to have on file. Thank you for your cooperation.

Medical Release Form Link

Mr. Wedemeyer

Upcoming events:

Oct. 31 - No School/Inservice
Nov. 4 - Red Cross Blood Drive
Nov. 7 - AP Test Sign Up Deadline
Nov. 13 & 14 - Early Release Days (2:30 p.m.)
Nov. 17 - Trimester 2 begins

FRIENDLY REMINDERS FOR FAMILIES:

Proocedure for Prearranged Absences:

- Notify the school office as soon as you know your student will be out of school. **Notification must be a minimum of three days prior to the planned absence.**
- We will give your student a Prearranged Absence form to be completed by each of their teachers. This form will provide you and your student with what the expectations are during their time out of the classroom.
- Once your student has met with each teacher, they will bring the completed form to the office.
- Mr. Wedemeyer will then review the information.
- Once approved, the Prearranged Absence will be entered into FACTS.

Procedure for checking in and out for appointments:

- Please call or send a note BEFORE the start of the school day with date, time and reason for leaving.
- The student will come to the office BEFORE school starts to pick up a pass.
- Student with show the pass to the teacher before class begins.
- Student will come to the office to sing out then wait in the vestibule for ride. (Parents do not need to come inside.)
- Please have your student bring an appointment slip back to school when returning that day or the next morning.

Daily Announcements:

- Located on the MACS website under Academics, Notre Dame School News or McDonell HS School News
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Lunch Menus:

- Located on the main calendar of the MACS website