



Camp Manager

NUC Summer Day Camp Program

Camp Description:

The NUC Summer Day Camp aims to provide quality, affordable, engaging and faith-filled children's summer programs for families within the community. We do this by keeping our fees low, providing valuable leadership opportunities for middle and high school students, emphasizing earth-friendly behaviours and practices, and creating a diverse, accessible and inclusive summer camp program.

NUC Summer Camp seeks to create a safe space for all people by encouraging gender inclusive language as well as promoting healthy positive interactions among all staff and campers. During our camp program, we emphasize structured and unstructured play, outdoor time and a variety of activities based on our weekly themes, all using a lens of faith, spirituality and ecological awareness.

Details:

Title: Summer Day Camp Manager (4 available spots)

Pay: \$18.60/hour

Period: May 20 to August 20 (Camp season runs July 8 - August 1, 2025)

Schedule: Full time (40 hours/week), weekends as needed

Opportunity:

With daily supervision and support from the Camp Director, the Camp Manager will work alongside 3 other Camp Managers, collaborating as a team to:

- Lead dynamic summer day camp for children ages 5–11
- Plan and deliver inclusive programming (organized play, outdoor activities, environmental education, empathy, diversity, lived faith exploration)
- Train junior high/high school volunteer counsellors
- Provide pre-season and ongoing training in: Duty of Care, Duty to Report, safety protocols, behaviour management (TRACKS peer-prompting model)

- Supervise and mentor volunteers daily; model positive leadership and conflict management
- First Aid, Food Safety, and Workplace Safety training
- Organize daily/weekly schedules; delegate tasks and lead weekly staff meetings
- Ensure camp space, equipment, and supplies are safe, prepared, and well-maintained
- Supervise camper sign-in/out and maintain strong parent communication (email, newsletters, incident follow-up)

- Support accommodations for campers and volunteers of all abilities; foster safe, affirming environment
- Address camper and parent concerns professionally and proactively
- Monitor daily conditions (e.g., weather) and adapt programming as needed
- Meet regularly with Camp Director for support, goal setting, and performance review
- Other duties as assigned

Qualifications:

The successful candidate will possess the following qualities:

- Knowledge and experience with camp programs (program development and management)
- Ability to design, organize and implement a comprehensive camp program, including ability to adapt and accommodate diverse ages, experiences and abilities
- Strong leadership, communication and customer service skills
- Ability to supervise, manage and delegate tasks effectively and supportively
- Some post secondary education recommended
- Valid First Aid certificate and WHMIS training strongly recommended
- Police Records Check, Vulnerable sector required if over 18

Working Conditions:

- This is a 4 week camp season, running July 6 - July 31, 2026
- Physical activity, involving active movement (i.e. lifting, pulling/pushing, walking)
- Regular exposure to emotionally charged situations, including conflict and challenging behaviours
- Must be able to work after hours during camp season when deemed necessary to provide full support and supervision of staff

- The general environment consists of indoor and outdoor space, including off site locations (in walking distance), indoor space is shared with Community Living North Halton Day Program during the week.

Qualified candidates are requested to forward their resume to the summer@norvalunited.ca by 4:30 pm on March 14th, 2026 or until position is filled

Norval United Church, 14015 Danby Rd, Georgetown ON L7G 0L8

Please visit www.norvalunited.ca/summercamp for information regarding our camp program.

We thank all applicants and advise that only those selected for an interview will be notified.

We are an Equal Opportunity Employer. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005, the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Norval United Church will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform us of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.