

## **WISCONSIN VETERAN'S HOME CHAPLAIN - KING, WI**

**Accountability:** This position has two different direct reports, the North Wisconsin District (NWD) District President and the Wisconsin Veterans Home (WVH) Commandant through the Spiritual Care Services Supervisor. In addition to this document, the State of Wisconsin also provides a description of their requirements for Chaplains serving at WVH-King.

### **Purpose:**

To provide spiritual care to the aging, disabled, chronically ill and dying members at the Wisconsin Veterans Home (WVH) in King, WI. This is implemented through one-on-one visits, worship services, hospital visits, funeral services, bereavement care, Scripture classes, support groups, and working with other disciplines to provide holistic care to the members.

### **Primary Responsibilities:**

1. Provide weekly Sunday worship services.
2. Provide monthly worship services on the Special Care units in rotation with other WVH-King Chaplains.
3. Complete a Spiritual Assessment on newly admitted members.
4. Visit members, giving priority to those in greatest need (actively dying, death of loved one, hospitalization, enrolled in hospice, change of condition, staff referrals and new admits.)
5. Document assessments and spiritual care visits in the WVH-King electronic charting system.
6. Maintain contact with members when they are hospitalized either by telephone or personal visits.
7. Work together with other WVH healthcare personnel by attending WVH Interdepartmental Team meetings and Care Planning Conferences as needed or requested.
8. Provide bereavement care to member's families by a) contacting the family at the death of a member; b) officiating at funerals, memorial and graveside services; c) providing grief care follow-up during the first year after a death via bereavement letters and phone calls; and, d) conducting bi-annual Commemoration Services in rotation with other WVH-King chaplains.
9. Provide spiritual enrichment and support through Bible Study Groups and when called upon for special member needs such as Spinal Cord Injury, Grief Support, PTSD, Parkinson's/MS, and other groups.
10. Work together with other WVH-King chaplains, Spiritual Care Supervisor and Spiritual Care Program Associate to promote the spiritual wellbeing of our members.
11. Provide camp-wide coverage of spiritual care to members of all denominations in the absence of other chaplains.
12. Make referrals to nursing, social services, and other members of the Interdisciplinary Team as member needs and concerns determine.

13. Provide invocations and benedictions at camp events and programs on a rotational schedule: Volunteer Recognition Banquet, Memorial Day, Veterans Day and other special occasions.
14. Write monthly articles for the WVH Chaplain Column in the WVDA publication, The Courier, in rotation with other WVH-King Chaplains.
15. Attend weekly Chaplain “Huddles”.
16. Attend monthly Spiritual Care Services meetings.
17. When called upon, represent WVH-King Spiritual Care Services and work with other disciplines on various committees or planning groups such as the Ethics, Culture Change, Healthcare, Peaceful Presence and Hospice Care.
18. Assist other WVH-King chaplains with the routine and seasonal care of the chapels by changing banners, maintaining supplies of worship-related items and assisting with Church Year adornments.
19. Attend NWD Circuit Pastors’ meetings and gatherings.
20. Attend NWD Pastoral Conferences and Conventions.
21. Be available to NWD Congregations to provide resources and information in support of the WVH-King Chaplaincy; as availability permits, preach at Mission and Veterans related services within the District when invited by congregations and fellow-pastors.
22. Work together with the NWD LWML and WINGS (Women In God’s Service at King) to provide additional support, amenities and fellowship/spiritual events for WVH members.

Revised March 3, 2020 Chaplain Wayne Schwanke  
Revised March 31, 2020 DJS