



EMERGENCY RENTAL ASSISTANCE ALABAMA

STREAMLINED APPLICATION PROCESSING PILOT PROGRAM FOR AHFA-FUNDED PROJECTS

In response to recent changes in Treasury regulations which now allow for reduced and streamlined documentation and eligibility requirements for the Emergency Rental Assistance Program, owners of AHFA-funded projects are invited to participate in a limited pilot program launch through September 30, 2021, subject to ERA eligibility requirements and guidelines. Details regarding the pilot program are provided via the info below:

Benefits of Enrolling in the Pilot Program for AHFA-Funded Projects:

Benefits to Owners

- Save time in assisting tenants applying for rental and utility assistance
 - Allows bulk upload of tenant information by project
 - Certify previously documented tenant information in bulk
- Improve collection of rental fees (past due and future amounts) up to 15 months)
- Reduce the burden of costly evictions

Benefits to Tenants

- Simplified application process for tenants
- Reduced documentation burden
- Faster access to financial assistance for rental/utility arrearage and future rental/utility payments

Minimum Documentation Requirements:

In advance of your initial consultation, please email/upload to ERAAHFAFunded@ahfa.com the most recent month end data/documents and information for any one of your AHFA-funded projects:

- Bulk Template Report: accessed via your ERA Alabama account
- Tenant Certification Attestation: see attached sample
- Tenant Income Certification (TIC) Report: provide worksheet to verify tenant income eligibility
- In addition to rental agreements or rental ledgers, other documentation may be required
- Provide an estimated amount of total arrearage (past due rents) owed for your initial project
- Provide an estimated total of forward rent payments for tenants for the initial project

Separately via the attached, ERA Alabama has attached draft versions of the instructions for participation in the program which will help to simplify the application process.

How to Participate:

To participate, AHFA-funded project owners are encouraged to email ERA Alabama at ERAAHFAFunded@ahfa.com to schedule an initial consultation appointment to learn more about this pilot program. Please expect an ERA Alabama representative to contact you regarding your participation within 3 business days. Your immediate response is requested as the initial enrollment in this pilot program may be limited.

See Referenced Attachments:

- Instructions for AHFA-Funded Projects: Streamlined Application Processing Pilot Program
- Tenant Certification Attestation (in lieu of the former full tenant application)
- ERA Project Rental Information Sheet