

Saturday ~ March 25, 2017 9:00 a.m. ~ 1:30 p.m.

Exhibitor Registration Form

This Exhibitor Registration Form for the Lakes Area Expo on **March 25, 2017** is a contract between the Forest Lake Area Chamber of Commerce and the undersigned representative below. Once the application, certificate of insurance, Minnesota form ST 19 (sales tax), and payment have been received exhibit space is reserved and assigned on a first come, first availability basis, determined by the order we receive reservation forms and payments.

The Chamber of Commerce requires that exhibitors carry \$1 million per occurrence liability insurance, and to provide a certificate of insurance to us in order to complete registration. Registration will not be considered complete, and exhibit hall space will not be reserved, until this form is received.

Exhibitor Information

First Name: _____ Last Name _____

Company Name: _____ Description _____

Name for Booth Sign (if different from above) _____

Address _____ City _____

State _____ Zip _____ Telephone _____

Cell # _____ Fax # _____

E-Mail Address _____

Booth Information (Booth Sizes approximately 10 X 8)

	Rate	Total
Booth Space (approx 10 x 8)	\$350	\$ _____
Booth Space Forest Lake Chamber Member	\$250	\$ _____
Chamber Member EARLY BIRD DISCOUNT by 1/31/17	\$200	\$ _____
Outdoor Vehicle Exhibit Space	\$500	\$ _____
Single 110 Plug – <u>Extension Cords Not Provided</u>	\$30	\$ _____
8 ft table, draped	\$20	\$ _____
Single folding chair	\$10	\$ _____

FINAL REGISTRATIONS ACCEPTED NO LATER THAN

Wednesday March 1, 2017

Total Amount Enclosed \$ _____

Method of Payment _____ Check Enclosed _____ Credit Card _____ Invoice (Members Only)

For credit card payments, please call (651) 464-3200

NO ELECTRICITY IF NOT PREORDERED AND PAID FOR. (Extension Cords NOT Provided)

NO REFUNDS WILL BE MADE FOR BOOTHS CANCELLED AFTER MARCH 1, 2017

PLEASE MAKE CHECKS PAYABLE TO FOREST LAKE AREA CHAMBER OF COMMERCE

SAVE SOME MONEY BY JOINING THE FOREST LAKE AREA CHAMBER OF COMMERCE AND GET THE DISCOUNTED BOOTH RATE!

Forest Lake Area Chamber of Commerce

P.O. Box 474

Forest Lake, MN 55025