



## **Rachel Roberts**

Litigation Coordinator and Lead Client Paralegal

Gay Jones & Kuhn, PLLC

Rachel was born in Nashville, Tennessee and moved to Mississippi where she was raised and began her career following college. Rachel has more than fifteen years of experience serving as a mass tort paralegal for clients involved in national litigation. Rachel began her career as a National Client Paralegal in the Jackson, Mississippi office of Forman Perry Watkins Krutz & Tardy LLP where she worked for 11 years, after which she continued in a similar role at Maron Marvel Bradley Anderson & Tardy LLC. Rachel's attention to detail and organizational skills necessary for managing large litigation matters and special projects has been lauded by her colleagues and clients.

As a mother of a daughter with Mosaic Down Syndrome, Rachel understands first-hand the personal and educational challenges facing both individuals with developmental disabilities as well as their parents and guardians. Rachel uses her passion for children with special needs to serve as an advocate and liaison between parents and schools ensuring children have the tools they need for their education. She knows from personal experience how complicated and daunting the process of finding educational resources and advocates for a child can be for a parent. She enjoys her work as a defense litigation paralegal but loves the balance that advocating for children provides.

### **Experience**

- Litigation Coordinator & Lead Client Paralegal, Gay Jones & Kuhn PLLC, Jackson, Mississippi  
2019 – Present
- National Paralegal, Maron Marvel Bradley Anderson & Tardy LLC, Jackson, MS  
Oct 2015 – Apr 2019
- Paralegal, Forman Perry Watkins Krutz & Tardy, Jackson, MS  
Dec 2004 – Apr 2019
- Coordinator of Judicial Affairs, Hinds Community College  
1996 – 2004

### **Education**

- Excelsior College  
BA in Communications