

**The First Presbyterian Church of Philipstown is seeking a part-time (30 hours per week)  
STATED SUPPLY PASTOR  
Position available immediately with a one year renewable contract**

The Stated Supply Pastor will be responsible for the following duties:

- 1) Preaching and Leading Worship.  
To plan and lead worship in the Reformed tradition including:  
Preparing sermons, selecting hymns, and appropriate liturgy;  
Administering the sacraments;  
Officiating at weddings and funerals, as requested; and  
Working with the Worship and Arts Committee and staff in planning for special worship events related to the liturgical year.
- 2) Pastoral Care and Outreach.  
To support and work with the Deacons and Congregational Care network, assuring Visitation of members who are in hospital and nursing home as well as those homebound;  
Providing pastoral care to persons in crisis or significant life changes as requested; and  
Advising/Assisting with the outreach towards new and prospective members.
- 3) Church Leadership and Administration.  
To build a more effective church organization by:  
Moderating and leading the Session in its responsibilities;  
Resourcing church committees and lay leaders;  
Supervising the church office; and  
Working in a collegial relationship with the staff to plan and develop an appropriate program of activities.
- 4) Teaching.  
To fulfill responsibilities as a Teaching Elder by supporting the Education Ministry of the congregation (Sunday School, Adult Study Group and Confirmation Class).
- 5) Relationship to the Hudson River Presbytery and Committee on Ministry (COM).  
To become accountable to and work in collaboration with the Hudson River Presbytery through its COM:  
Becoming a member of the Hudson River Presbytery  
Meeting annually with the COM or a subcommittee to evaluate contract for renewal.