



**ST. FRANCIS**  
EPISCOPAL CHURCH  
& DAY SCHOOL

# ANNUAL REPORT 2025

November 23, 2025

# Meeting Agenda

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Introduction

Opening Prayer

Vestry Election

Rector's Report – The Very Rev. Milton C. Williams, Jr.

Senior Warden's Report – Janice Sund

Junior Warden's Report – Teresa Schrader

Day School Report – Dana Koval

Treasurer's Report – Rick Saunders

Legacy Committee Election – Jim Weeks

Outreach - Jim Wallace

Report of Election – The Very Rev. Milton C. Williams, Jr.

Adjournment

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# Vestry Election

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Vestry nominations will be accepted today at the Annual Parish Meeting, after the 9:00am service in the Nave of the Church. Any parishioner who wishes, may self-nominate or nominate another willing person for the Vestry from the floor at the Annual Parish Meeting, please make sure the person nominated has a written bio and has the following qualifications:

- At least 18 years old.
- Confirmed Episcopalian.
- Member of St. Francis.
- Pledging contributor to St. Francis.
- Regular communicant at church services.
- At least one year removed from the Vestry.

Additionally, all nominees should plan for the following dates and duties:

- Attend Annual Parish Meeting (Sunday, November 23rd).
- Attend a Vestry reception in December (December 15, 2025).
- Attend Vestry Retreat (February 21, 2026).
- Attend monthly Vestry meetings every 4th Monday evening of the month.
- Attend Parish events as able
- Serve as Vestry Person of the Week five or six services in the calendar year.

We would like to recognize the Vestry members whose terms are complete: Thu Bray, Laura Kilmartin, Tom Porter, and Dave Smith, and thank them very much for their service.

The Vestry Nominating Committee is pleased to announce the following people to be candidates for the upcoming Vestry class: Melinda Kimble Ferebee, Jim Wallace, Chip Welch, and James Woody.

# Vestry Candidates

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## Melinda Kimble Ferebee –

I grew up in Greensboro and have lived here all my life. In fact, I attended kindergarten at St. Francis in 1959. I have been a member at St. Francis since April 2001. Jane Goodson suggested I sign up with the kitchen crew, and the rest is history.



In addition to working in the kitchen, I assisted with the pre book sale parties for over ten years. I also serve on the Altar Guild. With the various volunteer work I have done through my years at St. Francis, I have enjoyed all of it, mainly because I love the people at this church and because I think it makes a difference when you can give back. I enjoy helping people and hopefully making their lives a little bit better by simply giving back. Fortunately, I have also been able to help people throughout my career in working for several attorneys for more than 45 years.

I have been blessed with a good life, a wonderful family, and amazing friends. My first husband, Al Kimble, was a “cradle Episcopalian” and we were happily married for 31 years until he passed in 2010. Several years ago, I met the 2nd love of my life, Richard Ferebee. We were married at St. Francis in October 2023.

I was stunned when I was asked about serving on the Vestry, but it took only a minute to say yes because I realized it was an honor to be asked to serve my church. If I am elected to the Vestry I will do my best for St. Francis. Thank you so very much.

## Chip Welch –

Simplicity. Compassion. Hope. As a life-long member of St. Francis through baptism, confirmation, EYC, mission trips and much more, I have always admired the church’s efforts to adhere to these core Episcopalian tenets.



After 10 years away from Greensboro working in communications at my alma mater East Carolina University (Go Pirates!), I recently moved back to the Triad and have enjoyed the return home to my St. Francis family. It’s a joy to sing with our outstanding choir each Wednesday evening and of course on Sundays.

Outside of church, I enjoy spending time with family, singing with the Choral Society of Greensboro, working as statistician for the UNCG and Elon volleyball teams and reading.

It would be a privilege and high honor to serve on the vestry at St. Francis as we all strive to live the Episcopal mission of following Jesus into loving, liberating and life-giving relationships with God, each other and the world.



# Vestry Candidates

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## Jim Wallace –

My husband, Raul, and I have been attending St. Francis since we moved to Greensboro 12 years ago. When looking at churches, we found St. Francis to be a welcoming parish that had a friendly congregation and that did good work supporting the community. I was raised in the Episcopal Church, and have found it a fit throughout my life. I have been active with the Outreach Committee, serving as Chair the past two years, and as the lead sponsor of the Afghan Refugee family (the Nawrozi's) that the parish sponsored.

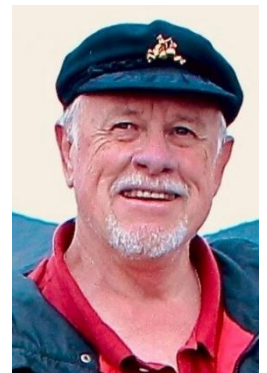


I'm a native North Carolinian, born and raised in Brevard (Western part of State near Asheville). An Engineer by training (Ga. Tech), I've lived and worked around the world: Dayton – OH, Atlanta - GA, Oiso - Japan, Greenville - SC, Beijing China, Charlotte - NC, Guadalajara – Mexico, Manchester – England, and finally here in Greensboro. My career began in Electronics Manufacturing, moved to Global Contract Manufacturing, then to Service Parts Logistics, and finally Logistics here in Greensboro with New Breed/XPO Logistics. Currently I am semi-retired, with a few rental properties as a sideline. In my free time I enjoy travel, gardening, outdoor activities, cooking, eating, and spending time with family and friends.

I am honored to be a candidate for Vestry, and look forward to learning more about the Parish and its inner workings, as well as hopefully bringing some of my experience to contribute to the group.

## James Woody –

My name is Woody... you can try to call me Jim but if I don't respond it's because I have trouble remembering names. I come from a small village (Charlotte) where I was kinda raised as a Methodist. I met Jane, to whom I have brought nothing but joy and happiness for 55 years. She's been the Junior Choir Director at St. Francis for over 35 years. When we met, she introduced me to the Episcopal Church and encouraged me to join.



We moved to Greensboro in 1976 at that time we joined Saint Andrews Episcopal. While we were, we found ourselves working with the EYC. After 18 years of teaching and about 16 years of working in administration, we both retired. We moved to St. Francis where we started working with the EYC. Since then, I have worked on fundraising and administrative committees both in the school system, the community, and the church. I have participated with the Book Sale, Men's Bible Class, Meals On Wheels, and Friars. All in all, I would have to say that the most rewarding experience is ushering each week since Covid. Shaking hands, greeting newcomers, hugging, and trying to make everyone feel welcome.

I served on the vestry from 2016-2019 under the leadership of Father Milton. I served as the Junior Warden and then Senior Warden. I learned a great deal about the church and the work it does and came to appreciate the clergy and the staff on a much higher level. I also learned why people say, "Yes, I was on the vestry but I'm not ready to do that again maybe next year". I suppose I didn't learn my lesson because I see many challenges for the church in the next three years and would be honored to serve on the vestry again.

# Rector's Report

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In keeping with the Canons of the Episcopal Church and the Bylaws of this congregation, it is our responsibility to gather annually for the purpose of holding an Annual Meeting. Our Parish Bylaws state, "Members of the Vestry shall be elected, and any business of the congregation conducted as necessary." This year, as has become our custom, we will gather in the Parish Hall following our Annual Meeting for food and fellowship. We will have our "Chili Cookoff" meal at that time. And as in years past, the winner of the best chili will be awarded with a blue ribbon.

For this community, the theme for 2024 was celebration. We celebrated our 70th anniversary as a parish church. This year, 2025, I would call the year of preparation. There were some staff changes this year. Rev. Meghan F. Froehlich officially began her ministry with us as Associate Rector on January 1. In June, Linda Allgood-Lotz, after fifteen years, retired as Parish Administrator. Jennifer Toy joined our staff as Parish Administrator, also in June. Rev. Meghan and Jennifer, with their technology skillsets have been a wonderful addition to our community as we prepare and move forward in making necessary changes to our vendors and upgrades to our parish wide digital systems.

- New cleaning vendor
- The St. Francis website is undergoing a new design
- Upgrades to our online livestreaming
- Upgrades to our membership and financial software
- A soft rollout for our new parish logo

We were able to make our 2025 budget through the generosity of a matching gift campaign. Again, a huge Thank You to everyone who made that possible. It is through all our gifts of time, talent and treasure that we can do the work of ministry that God is calling us to do. This church depends upon your gifts to make our ministry possible. Please continue to give generously.

To everyone who has served on this vestry for the past three years and will now be rotation off, please accept my deepest gratitude and appreciation. Your commitment, hard work and dedication have been a testimony to God's love: Thu Bray, Laura Kilmartin, Tom Porter and David Smith.

Faithfully and with Much Love,  
Fr. Milton

# Associate Rector's Report

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Serving with St. Francis is blessed and busy! We are a vibrant congregation with many interests and talents. Over this year it has been my privilege to serve alongside our incredible staff and volunteers to support, nurture, and enhance our ministries.

Here are some highlights of my work as Associate Rector this year...

- **Pastoral Care** - As parishioners had need or request, I made many hospital, nursing care, and home visits throughout the year.
- **Adult Forums** - on most Sunday mornings after the 10 a.m. service during the program year, I offered an interactive time of exploration and discussion of seasonally relevant topics. Topics ranged from Faith & Doubt, through music, lament, saints, and nature, to other parishioner led ideas.
- **Liturgical Leadership** - Our Sunday worship at St. Francis includes our 2 Sunday services for both in-person and online worshipers. I preach and celebrate in the regular rotation, and offer liturgical collaboration with the Rector and other worship leaders. For the Easter Vigil, I chanted the 5 page Exsultet. I offered other services including funerals and the Blue Christmas service in December for those experiencing difficulties during the holidays.
- **Administration** - With a background as a former diocesan and church-wide staff leader, I was asked to spearhead a number of initiatives for our parish.
  - **New Parish Administrator Search Process** - As Linda Allgood retired after 15 faithful years as Parish Administrator, I undertook the search process for a new staff member. We received over 40 applications, around 20 of which were viable candidates. I reviewed resumes, communicated with each applicant multiple times, did preliminary screenings and interviews, and offered final candidate recommendations to the Rector. We are very fortunate to have hired Jennifer Toy as our new Administrator and are already benefiting from her many gifts and skills.
  - **Day School** - As our Day School implemented a new app-based administration, communication, and billing program to improve interface for parents and staff, I assisted in a complicated billing set-up process. It is now smooth and easy-to-use.
  - **Operational processes** - With 25 years of ordained experience in church management, and additional years of business experience, I have led efforts to streamline, update, and improve other parish operations, including information technology. I have also provided regular consultations as requested to our Wardens.
- **Day School Support** - It has been a joy to work with our wonderful Day School! I regularly offer morning workshops with staff and teachers as we continue to build strengths for serving in an ever-changing world.



# Associate Rector's Report (cont.)

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- **Parish Committee Support** - It has been wonderful to serve alongside 2 parish organizations this year, as requested: the Outreach Committee and the Legacy Giving group. With Outreach, I've provided collaborative support for their creative endeavors, including some graphic design. I've been fortunate to staff Book Sale days along with great volunteers, as the Book Sale financial proceeds directly support Outreach. With Legacy, I am impressed as they offer targeted support for parish efforts and manage present needs with future needs by faithful financial investment.
- **Parish Group programs** - Various parish groups have invited me to present programs and fun activities for their meetings. We've had fun with Trivia Night, Who is St. Clare?, and other topics throughout the year.
- **Retreat Leadership** - The Stephen Ministry group at St. Francis invited me to offer their Annual Retreat in May - I was honored to do so. We explored resources for offering extemporaneous prayer during times of duress and also prayer resources to strengthen our souls every day. I offered a followup evening workshop with them later in the year.

I appreciate the opportunity to serve this fantastic parish, and pray God's blessings continue for everyone!

Faithfully, with gratitude and love,  
Rev. Meghan

## Deacon's Report

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Deacon Joe has been involved with the following major emphases during the past twelve months: diaconal liturgical responsibilities, pastoral care, and Adult Formation. Adult Formation has involved a winter/spring Sunday offering entitled "Are These Really The End Times – Exploring the Book of Revelation Artistically"; a fall Sunday offering entitled "Unraveling the Strands of Christian Nationalism"; and four written articles for The Franciscan: "Exploring the Book of Revelation Artistically – Introductory Musings; Venturing Forward; The Seven Jesus Assemblies; The Great Altar: Throne of Satan?"

The Rev. Joe Dzugan  
Deacon

# Senior Warden's Report

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It is hard to believe that this church year is coming to an end. As Senior Warden, this past year has flown by with a flurry of activities and changes. We formally welcomed Reverend Meghan Froehlich as our Associate Rector. We celebrated Linda Lotz's retirement and welcomed our new Parish Administrator, Jennifer Toy. Reverend Meghan and Jennifer have been wonderful additions to our St. Francis family.

We continue to have quite a following of online viewers on our recorded Sunday morning services. There are also additional online worship opportunities on Mondays, Wednesdays, and Fridays. Whether viewers are St. Francis parishioners or others looking for a worship experience at their convenience, this allows for the flexibility to reach a wider audience.

This past year, Deacon Joe Dzigan spent much of the year leading discussions in Adult Formation on the Book of Revelation. Currently, he is tackling the topic, Understanding the Strands of Christian Nationalism. Reverend Meghan has introduced us to various topics during Adult Forums that meet after the 10am service on select Sundays. These presentations and discussions help to enhance our daily lives and spiritual journey.

The Fun Committee had a busy year providing opportunities for chances to spend time with other parishioners by planning hikes, fire pit gatherings, and a Greensboro Grasshoppers baseball game event. Unfortunately, the weather does not always cooperate, but be on the lookout for future fun activities.

February was a month of transition and celebration. During the worship service on February 16th the newly elected Vestry members were formally installed followed by a Valentine BBQ Luncheon and celebration of the anniversary of Father Milton's ordination. A week later, the Vestry participated in a full day retreat of reflection and planning for the upcoming year.

The Lenten Season started on March 4th with a successful Shrove Tuesday Pancake Supper. Food, fun, and fellowship was enjoyed by all who attended. The Baby Bottle Lenten Project was a big success. Family Service of the Piedmont let us know that we were, again, #1 in donations from all participating faith communities. The Lenten Season ended with the celebration of Easter on April 20th. Holy Week was observed with a variety of beautiful services to attend and worship.

There was another successful Book Sale in May and then the month of June was upon us. This year we were proud to provide Summer Children's Chapel from June 22nd to September 7th, thanks to those that volunteered to keep it operating during the summer months. It was also the start of Lemonade on the Lawn after the 10am service from June 1st to August 24th. A big thank you to all the volunteers that make these programs possible.

# Senior Warden's Report (cont.)

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As the summer ended, we started to prepare for the new school/church year. On Sunday, September 7th during the Kick-off picnic, we officially welcomed Jennifer Toy as our new Parish Administrator. During September, Father Milton had the chance to travel to Costa Rica. There he convened with the clergy of Costa Rica to help strengthen the bond between our dioceses.

October is always a special month at St. Francis. We celebrated the Feast of St. Francis by hosting The Blessing of the Animals on Sunday, October 5th. Now that the Fall Season is in full swing, so is our Stewardship Season. Please prayerfully consider the gifts that you can offer to St. Francis in the form of time, talent, and treasure. Remember to turn in your pledge card as soon as possible so that the Vestry can plan next year's budget.

Today is Sunday, November 23rd. We are only 1 week away from the first Sunday in Advent! Hopefully, we will all have a relaxing Thanksgiving this week with friends and family. Time to count our blessings and prepare for the birth of Jesus.

After the Annual Meeting today, come to the Parish Hall for the Chili Cook-off. Enjoy the food and fellowship and don't forget to vote for your favorite Chili.

Blessings,  
Janice Sund  
Senior Warden

# Junior Warden's Report

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As your Jr Warden I have learned a great deal over these past several months. However one thing that I already knew was what a great church community we enjoy. We have smart, engaging clergy who challenge us each and every sermon. We have handsome, elegant buildings where we worship, learn and gather for fun. We have a marvelously graceful natural setting. And lastly, but certainly not the least, are our parishioners who make it a loving, learning community. Thank you all for making St. Francis Episcopal Church the place to be!

Overseeing property maintenance is a big part of the Jr Warden's job and this has been so for 2025. We have seen the removal of another large, dying tree that was located between the Memorial Garden and the Choir Wing, as well as dead tree limbs that threatened the large playground. 2025 also saw the removal of quite a lot of kudzu on the parking lot perimeter; English ivy from parts of the Day School drive; hedges trimmed; gutters cleared; pocket gardens tended. Thank you all who played a part in this ongoing upkeep.

Building maintenance is also under the Jr Warden's purview in conjunction with Morgan Adams, our facility manager. Currently we are obtaining estimates from several window replacement companies to upgrade the ten weathered Day School windows along the north facing wall. We will update as those estimates come in.

The Jr Warden serves as vestry liaison with the Day School. I cannot thank our Day School director, Dana Koval, and each teacher enough. Our Day School is tops in Greensboro and it is because of the hard working, knowledgeable director and teachers. There are so many fun, learning activities going on there daily as well as larger events that include the parents ... and parishioners too! Please see the Director's report enclosed for more on the Day School.

Another of St. Francis' strong points is the Book Depository and the hard work that goes in to that endeavor on a weekly basis. Thank you to faithful Michelle Kohler and Donna Ehinger who make it happen. It is a huge job to receive donations, sanitize each book cover, sort, catalog, and shelve per genre... thousands of books!

Thank you to the Vestry members who are completing their tenure this year: Thu Bray, Laura Kilmartin, Tom Porter, and David Smith. We are also grateful for your having served on the Nominating Committee for next year's class. Melinda Kimble Ferebee, Jim Wallace, Chip Welch, and James Woody are our new vestry candidates. We are grateful for their willingness to serve.

In closing, I'm grateful for this learning experience as your Jr Warden. Thank you for the help and patience you have shown. I look forward to a new year of helping the new Jr Warden.

Teresa Schrader  
Junior Warden

# Treasurer's Report

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## 2025 Finance Update Year to Date Through September

### A. Revenue Information for 2025

1. Through September (9 months), received \$683k against a year to date budget of \$592k
2. Pledges for 2025 were 583k.
3. Based on pledges etc., annual revenue budget was \$803k vs. proposed expenses of \$807k
4. To balance the budget, the following steps were used:
  - a. 25k from 2024 excess revenue over expense
  - b. 20k in new pledges where pledge received in 2025 thus not in budget. This occurred in 2022, 2023 and 2024.
  - c. A matching gift program was to raise \$100,000. \$50k extra was asked for to be matched by \$50k.
    - 72k was actually contributed
    - This was matched by 65k giving a total of \$137k, giving us 37k extra to budget.

### B. Expense information

1. Expenses through Sept. are \$618k vs. budget of \$615k
2. This puts us pretty much on balance for expenses

### C. As a note, after every quarter there is a quarter to date and year to date summary in the Franciscan.

### D. Day School (Year ends in June)

1. School year 2024-2025 was excellent generating a surplus of \$15,000 when budget called for break even
2. 2024-2025 school year started in July but no revenue received until school started in Sept
3. This created loss so far of (\$4,200) which is actually better than usual at end of Sept.
4. Day School annual budget for 2025-2026 is break even

### E. 2025 Stewardship Campaign. Remember starting point was your 2025 pledge amount plus your extra gift.

1. 2025 proposed expense budget is 822k, an increase of 2.5% over 2023
2. Reasons for proposed difference are:
  - a. A cost of living raise to staff.
  - b. As of Monday October 27, campaign status includes:
    - a. 81 pledging units committing \$395k (compared to 108 pledging units committing \$431 for 2025)
    - b. Goal for 2026 is 702k

Rick Saunders  
Treasurer

# Legacy Giving Report

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## I. **General Endowment Fund (the Fund)**

- A. Purpose: The purpose of the Fund is to support the mission of St. Francis Episcopal Church by providing a reliable source of **enrichment funding** for the following current and future uses:
  - 1. Capital Expenses—NOT annual maintenance expenses.
  - 2. Church Programs—Expanding and enhancing parish program offerings.
  - 3. Outreach—Increasing sustainable outreach support in the community (broadly defined).
  - 4. Scholarships--For members of SFEC for education and training to grow in faith and service.
  - 5. Discretionary--Meeting St. Francis' Greatest Needs.
- B. The intent of the General Endowment Fund is to exist in perpetuity.
- C. The Legacy Giving Committee (LGC) acts on behalf of and makes recommendations to the Vestry of St. Francis Episcopal Church (SFEC) on:
  - 1. The investment management approach and selection of an investment advisor/manager for the General Endowment Fund assets.
  - 2. Overseeing the performance of the investment approach and advisors/managers.
    - a. SFEC General Endowment Fund is managed under the Diocesan Common Trust Fund (CTF).  
All donations and gifts to the General Endowment Fund go to the CTF.
    - b. The investment management approach of the Fund is to outsource investment management decisions to the CTF.
    - c. The CTF distributes to the CTF members 4% of the trailing 12 quarter average fund value.
  - 3. Making grants and expenditures for **enrichment funding** of the uses listed above.

## II. **Committee Membership—Shall consist of no less than nine (9) and no more than eleven (11) members**

- A. Historically, the Committee membership consisted of eight (8) members—five (5) elected from the voting members of SFEC and three (3) voting ex officio (or their representatives) members, including the Rector, Senior Warden and Finance Committee Chair or their representatives.
- B. In the future, the number elected from the congregation will be no less than six (6) and no more than eight (8) members plus the three (3) voting ex officio (or their representatives):
  - 1. The five congregation members currently are: Doris Bradley, Bob Plybon, Claudia Reich, Chris Relos, and Jim Weeks
  - 2. The three (3) ex officio members currently are:
    - The Reverend Meghan Froehlich—The Rector's Representative
    - Beverly Grier— Senior Warden's Vestry Representative
    - Rick Saunders—Finance Committee Chair
- C. Congregational members may not serve more than two consecutive three (3) year terms. After a lapse of one year (1) year, former members may be reelected. Jim Weeks is completing his second three (3) year term.

## III. **Annual Parish Action Item: Approval of New Member Nominations for 3-year terms**

- 1. Jim Wallace
- 2. Mike Johnson
- 3. Rob Ehinger



# Legacy Giving Report (cont.)

## IV. Financial Report

### A. General Endowment Fund managed as part of the Episcopal Diocese of North Carolina Common Trust Fund (EDNC-CTF) Account

	10/1/23 - 9/30/24	10/1/24- 9/30/25
Beginning Market Value	\$683,425	\$801,087
Ending Market Value	\$801,087	\$863,090
Beginning Endowment Principal Balance	\$550,915	\$553,175
Contributions/Donations since (Q4 2023)	\$2,260	\$100
Ending Endowment Principle	\$553,175	\$553,275

### B. SFEC Legacy Giving Committee Church Account

	10/1/23- 9/30/24	10/1/24- 9/30/25
Beginning Balance	\$22,968	\$27,249
Quarterly Distributions From EDNC-CTF	\$27,259	\$26,903
Interest Earned on Sweep Account	<u>\$1,022</u>	<u>\$1,221</u>
Total Income	\$28,281	\$28,124
Grants:		
1. Youth Mission Costa Rica Trip (11/30/23)	\$3,000	
2. SFEC Fall Landscaping (9/20/24)	\$6,000	
3. Mission Based Grants (9/20/24):		
Interactive Resource Center	\$7,500	
Mustard Seed Community Health	<u>\$7,500</u>	
Total	\$24,000	
1. SFEC Computers/Security Upgrade (10/23/24)		\$2,255
2. Western NC Diocesan Donation (11/18/24)		\$5,000
3. SFEC Website Upgrade Grant (9/22/25)		<u>\$12,000</u>
Total		\$19,255
Ending Balance	\$27,249	\$36,118
Projected Post-9/30/25:		
1. Yr 2 Mustard Seed Mission Based Grant (10/27/25)		\$7,500
2. Yr 2 IRC Mission Based Grant (TBD)		<u>\$7,500</u>
Total		\$15,000
Adjusted Ending Balance		\$21,118

Jim James, Chair  
Legacy Giving Committee

# Outreach Report

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The Outreach Committee at St. Francis is the ministry for outreach from the congregation into the local community and beyond. The committee identifies and responds to community needs on behalf of the congregation. It also evaluates both grant (monetary support) and volunteer requests. The primary source of funding for Outreach is the St. Francis Book Sales. The Book Sales fund 90%+ of our grants. The Committee also collaborates with the Legacy Giving Committee on joint initiatives such as the Mission Based Grants.

The committee targets four areas for support: Food Insecurity, Housing Insecurity, Health with a particular focus on Mental Health, and Education which is often tied to the previous three areas directly and indirectly.

There are two types of financial grants awarded by Outreach:

- 1) **Enrichment Grants** - One-time grants of up to \$5000 for specific needs. Typically, in the \$500 - \$1500 range.
- 2) **Mission Based Grants** – Renewable grants of \$15,000 to \$30,000 per year over three-year periods.

December will mark Year 2 of the current MBGs to Mustard Seed Community Health and The Interactive Resource Center (IRC). The Committee was also able to set aside a \$15K reserve to fund future MBGs when the current round expires.

Additionally, over the past year the Outreach Committee has supported the following community organizations with Enrichment Grants via proceeds from St. Francis Book Sales:

- Backpack Beginnings
- StepUp Greensboro
- Tuesday Morning Episcopal Breakfast
- Greensboro Urban Ministry Food Pantry
- Guilford Community Care Network
- Abundant Life Ministries
- Afghan Family Dental Needs
- A Special Blend
- Family Service of the Piedmont
- Community Housing Solutions
- Guilford County School Nurse Program

This year we have heard from almost every grant recipient that our support is even more critical than ever. The funding in the non-profit area has become much tighter, particularly with some of the previous government grants that have been cut. At the same time, the need for services is greater than ever.

# Outreach Report (cont.)

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In addition to direct monetary grants, during the past year Outreach has also sponsored and coordinated Parish engagement through direct volunteer activities. These included:

- Collecting “baby bottle contributions” as part of the Family Service of the Piedmont annual drive. Our collections increased by over 50% YOY, putting us **Number One** among religious organizations for the third year running!
- Helping staff SFEC Book Sales
- Preparing food dishes on the 4<sup>th</sup> Tuesday of the month for Abundant Life Ministries and attending their community dinners
- Collecting food donations for Greensboro Urban Ministry (GUM)
- Cooking and serving meals to the homeless at GUM’s Tuesday Morning Episcopal Breakfasts
- Supporting an Afghan refugee in a job search
- Supporting Community Housing Solutions and A Special Blend fundraisers
- Supporting StepUp Greensboro’s Leadership Luncheon
- Collecting items for the Guilford County Schools Nurses hygiene supplies program supporting children in need

St. Francis has a long and strong history of supporting the community through outreach. We appreciate and thank all of those who have supported these efforts both financially and with their time, and we encourage all to look for ways you can join in future endeavors.

We meet the 3<sup>rd</sup> Monday of the Month in the Red Room or via Zoom. We welcome new members. If interested in finding out more about the committee and/or becoming a member, please contact Tim Thompson (Incoming Chair) or Jim Wallace (Outgoing Chair).

Jim Wallace  
Outreach Committee

# Day School Report

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The first twelve weeks of school are off to a great start. The children are happy to be back into the routine of school, meeting and making new friends. We have 69 spots filled this year with 24 new families joining our school community.

We continue to build relationships with our school families by offering quality programming and including them in the life of St. Francis. Programs we offer are our Parent Night prior to school starting, a school open house for the children, an evening fall festival with games and activities on the playground and parking lot, a kindergarten readiness seminar for the parents of our 4's & Pre-k's, a fire safety visit from Fire Station 40, a school wide Halloween parade, fall and spring book fairs, a parade for parents during the "Week of the Young Child", a "Special Person" lunch in May, visits by guest speakers such as a Dentist, Veterinarian, Beekeeper, Reptile Specialist, Suzuki Violin Teacher and a Ukulele Quartet, children's yoga two times/month for 4's & Pre-k's and after school programs such as Kinderspanish & American sign language class, Le Petite Ballet dance class and Soccer Shots.

We include our families in the life of St. Francis by offering Chapel with Fr. Milton nine times during the school year. We also invite our school families to St. Francis events such as the Blessing of the Animals, the Christmas Pageant, St. Francis Book Sales and the Easter egg hunt. We advertise our Sunday service schedule and let our families know that all are welcome.

Fundraising helps keep our tuition affordable for our diverse, young families. Thank you to our church family for all your support! Our Mrs. Pumpkins chicken pie sale, Holiday Market and Spring Basket Raffle/ Irish Dance performance help bridge the gap. Please join us for our 15th annual holiday market on December 6, from 9:30 a.m.- 2 p.m. in the parish hall. Our market has a loyal following of both vendors and shoppers. Several new vendors will join us this year. We will be selling chicken pies at the holiday market again this year, don't miss out!

Our school families help support the Greensboro community by participating in our philanthropic events. The school collects pet supplies for the Guilford County Animal Shelter, canned food for A Simple Gesture and coats for the Coats for Kids campaign. We use these as opportunities to teach the children about giving and caring for the greater community. The children are always so proud to help. The teachers use the donations as an opportunity for a math lesson by having the children count and sort the items collected. Everything is a learning opportunity!

We were nominated for the 8th year in a row as a Triad Mom's on Main Choice Award finalist for "Best Preschool". We will call on our church family again in February to vote for us. Our goal every year is to be the #1 preschool in Greensboro!

# Day School Report (cont.)

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Our excellent teachers are the secret to our success. They work tirelessly to make St. Francis a special place to learn as well as a fun, loving environment for all children.

Thank you for the continued support of the Day School by the vestry and all our church members. A special shout out to the Roustabouts who volunteer their time every week to make sure the Day School is in working order. They can fix anything!

Dana Koval  
Director

## **St. Francis Day School**

“A place where we learn to love and love to learn.”

# Budget

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## Revenues

### General Fund

101-3001 - Pledges - Current Year	\$595,000.00
101-3002 - Pledges - Prior Year	\$5,000.00
101-3003 - Loose Offerings	\$15,000.00
101-3004 - Holiday/Special Offering	\$1,000.00
101-3005 - ppl who give; not pledge	\$60,000.00
101-3006 - Pledges Future Years	\$55,000.00
101-3050 - Interest Income	\$12,000.00
101-3090 - Other Income	\$3,500.00

Extra Gifts surplus	\$0.00
Profit from 70th anniversary	\$0.00
budget surplus 2025	\$0.00
new member contributions 2024	\$15,000.00
livestream	\$5,500.00
Total Revenue	\$767,000.00

## Expenses

### Service

101-4000 - NC Diocesan Assessment	\$78,571.00
101-4010 - Seminary Support	\$500.00
101-4170 - Convention Delegates	\$1,500.00
Total Service	\$80,571.00

### Worship

101-4101 - Altar Guild	\$1,250.00
101-4102 - Choir - Junior	\$200.00
101-4105 Musical Maintenance	\$750.00
101-4103 - Choir - Senior	\$400.00
101-4106 - Organist - Expenses	\$300.00
101-4107 - Other Worship Expense	\$1,200.00
101-4108 - Livestream expense	\$5,500.00
Total Worship	\$9,600.00



# Budget (cont.)

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## Education

101-4120 - Adult Education	\$1,200.00
101-4121 - Confirmation	\$ -
101-4122 - Curriculum - Through 5th Grade	\$250.00
101-4126 - Supplies	\$100.00
101-4161 - EYC	\$ -
101-4178 - Vestry Retreat	\$500.00
101-4182 - Continuing Education - Clergy	\$2,500.00
101-4336 - Young Adult/Family Ministry	\$ -
101-4341 - Continuing Education -Other	\$500.00
Total Education	\$5,050.00

## Evangelism

101-4172 - Welcoming/Membership	\$600.00
101-4177 - Stewardship	\$500.00
101-5000 - Advertising	\$750.00
Total Evangelism	\$1,850.00

## Pastoral Care

101-4171 - Friends From St. Francis	\$100.00
101-4173 - Parish Life	\$3,000.00
101-4174 - Shepherds Hands	\$50.00
101-4176 - Stephen Ministry	\$1,000.00
Total Pastoral Care	\$4,150.00

Total Church Programs - SWEEP	\$101,221.00
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## Distributed Expenses

### Personnel

#### Clergy

101-4300 - Salary - Rector	\$121,083.71
101-4301 - Housing - Rector	
101-4302 - Salary - Assoc. Rector	\$74,765.64
101-4303 - Housing - Assoc. Rector	
Total Clergy	\$195,849.35

#### Music Staff

101-4310 - Organist	\$21,589.83
101-4311 - Director - Jr. Choir	\$7,814.61
101-4312 - Director - Sr. Choir	\$21,589.83
Total Music Staff	\$50,994.27

# Budget (cont.)

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## Support Staff

101-4320 - Admin-Communication Coordinator	\$17,286.49
101-4321 - Parish Administrator	\$51,500.00
101-4325 - Property Manager-Sexton	\$34,164.07
101-4333 - Administrative Assistant	\$38,063.65
Director of Youth & Children	\$ -
Interim Youth Director	\$ -
S.S. Superintendent	\$ -

Total Support Staff	\$141,014.21
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Total Staff	\$387,857.83
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## Contract Services

101-4124 - Nursery/Toddler Attendants	\$4,120.00
101-4313 - Choir Soloist & Instrumentalist	\$18,540.00
101-4323 - Bookkeeper	\$32,960.00
101-4349 - Visiting Clergy/Supply Priest	\$500.00
Total Contract Services	\$56,120.00

## Other Personnel Costs

101-4342 - Insurance - Group Benefits	\$54,263.80
101-4343 - Insurance - Workers Comp.	\$2,500.00
101-4346 - Moving Expense	\$ -
101-4347 - Payroll Taxes	\$11,000.00
101-4348 - Pension Fund	\$42,416.00
101-4350 - Payroll/Benefits Admin	\$1,300.00

Total Other Personnel Costs	\$111,479.80
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Total Personnel	\$555,457.63
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# Budget (cont.)

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Occupancy	
101-4337 - Contract Cleaning Service	\$10,000.00
101-4400 - Utilities	\$40,000.00
101-4401 - Buildings Maint. - Contracts	\$12,000.00
101-4402 - Janitorial Supplies	\$1,500.00
101-4403 - Trash Removal	\$2,200.00
101-4404 - Grounds Maintenance	\$15,000.00
101-4405 - Misc. Janitorial Services	\$2,750.00
101-4406 - Capital Projects	\$10,000.00
101-4407 - Buildings Maint. - Supplies	\$1,200.00
101-4408 - Buildings Maint. - Repairs	\$3,000.00
101-4499 - DS Allocated Reimbursements	
Total Occupancy	\$97,650.00
General Expenses	
101-4344 - Mileage Reimbursement	\$400.00
101-5001 - Audit Fees	\$6,800.00
101-5002 - Computer Expenses	\$7,500.00
101-5003 - Insurance - General	\$24,000.00
101-5004 - Miscellaneous	\$900.00
101-5005 - Office Equip. Maint./Lease	\$12,000.00
101-5006 - Office Expense	\$3,000.00
101-5007 - Postage	\$1,800.00
101-5008 - Printing	\$500.00
101-5009 - Rector/Clergy Expenses	\$1,000.00
101-5010 - Telephone	\$7,000.00
101-5011 - Bank Services Expense	\$3,200.00
Total General Expenses	\$68,100.00
Total Distributed Expenses	\$721,207.63
Total Expenses	\$822,428.63
Provision of 3 COL for 3	
Net Total	<b>\$(55,428.63)</b>

# ST. FRANCIS EPISCOPAL CHURCH

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A Parish of the Diocese of North Carolina  
The Rt. Rev. Samuel Rodman, Bishop  
The Rt. Rev. Jennifer Brooke-Davidson, Assisting Bishop

3506 Lawndale Drive, Greensboro, NC 27408  
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Website: [www.stfrancisgreensboro.org](http://www.stfrancisgreensboro.org)  
St. Francis Day School: 336-288-4740

## **Servant Leaders at St. Francis**

Rector: The Very Rev. Milton C. Williams, Jr.  
Associate Rector: The Rev. Meghan F. Froehlich  
Deacon: The Rev. Deacon Joe Dzugan  
Choir Master: Sam Doyle  
Organist: Patryck Nuss  
Junior Choir Director: Jane Woody  
St. Francis Day School Director: Dana Koval  
Parish Administrator: Jennifer Toy  
Communications Coordinator: Bonnie Thyer  
Video Production Director: Mark Hamby  
Bookkeeper: Blair Barnett  
Facilities Coordinator: Morgan Adams  
Sexton: Bo Edwards