

1.19.2021 School Board meeting minutes

Notebook: Action Pending

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Details

Project	St Francis School Board meeting
Date/Time/Location	1/19/2021 7 pm Zoom
Attendees	Present: Ali Villinski (President), Katie Grund (Vice President), Dan Matzkin, Mike Muir, Chris Sikorski, Kyle Schmitt (Principal) Absent: Mike Muir, Jim Luby, Rich Mitterholzer, Laura Angelini (Parish)

Follow-ups

	Responsible	Completed?
Last Meeting		
Represent School Board at upcoming Parish council meeting to determine tuition strategy	Ali/Jim	Done
Plan/organize virtual fundraiser(s) in the spring	Mike	
Submit "news story" for website to Kyle Schmitt	Chris	Done
Draft proposal for contract resource to support development	Ali	
Engage PTO for assistance with video hug	Ali	Done
Follow up with Our Lady of Tepeyac on fundraising strategy	Laura	
Follow up with auction house/vendor for spring event(s)	Mike	
Current Meeting		
Ask for a report of school family contributions to parish	Board/Laura	
Review ACS PowerPOint for useful CSW items	Kyle	

Determine Sunday for virtual tour reveal + preschool + elementary	Kyle	
Determine Board member(s) to attend each session	Board	
Create flyer for CSW event	Katie	
Communicate "out" regarding the Masses and parking lot "decorations"	Katie	

Decisions

Decisions	Approver
Virtual panel will be broken into preschool + elementary education/middle school	Kyle Schmitt
Videohug will be shown at Mass	Kyle Schmitt
Encourage car decorations at parking lot Mass	Board

Discussion Items

Summary & Takeaways

Opening Prayer - Ali

Review of Open Action Items / Approval of Jan 5th Meeting Minutes - Chris

Update on Tuition Proposal - Kyle Schmitt

Varying interpretations by Parish Council of financial documents presented
 Many clarifying questions were asked, difficult to separate school and parish line items
 Parish contributions are down and discussion centered on parish forecasts
 School has done quite well with fundraising but could do more with a dedicated resource
 There is optimism for the future if we "mobilize" support

Discussion of approaching individual members of Parish Council
 School Board consensus is that development can't be done through ministry
 Discussion of role of fundraising/tuition increases for school solvency

Single largest risk to school is a new pastor doesn't desire to have a parish school

Discussion of Fundraising Efforts (Direct Appeal Final Push/Development Support) - Kyle/Mike/All

Goal is to have a 3-4 day matching gift challenge
 We are at above \$80k of our \$100k goal
 Kyle Schmitt will engage a donor to match contributions during this window
 Kyle Schmitt will send a separate email on the appeal "final push"

Catholic Schools Week - Board Involvement

Discussion of PowerPoint deck from Archdiocese marketing group
 Updated website, registration forms, auto-enrollment, parish bulletin
 Board is willing to participate in a virtual Q&A/panel, needs Academic Leadership Team participation
 Kyle Schmitt to follow up on virtual platform and determine a Sunday for the session(s)
 School Board member(s) to give parent "testimonials"

Website Updates - Katie

Katie to send list of questions to Kyle Schmitt regarding school policy content

Conversation over the posted content in the parent portal
Discussion over content updates in various website pages
Discussion of "culture change" to post content to website and drive traffic there

PTO Recap - N/A

Volunteer for January PTO Meeting

TBD

Reminder of Next Board Meeting Date (February 16th)

AOB (All Other Business)

