



## Instructions to obtain Year End Tuition information for tax prep purposes

Step 1: FACTS Customer will sign into FACTS at <https://online.factsmgt.com>

Step 2: Select View Details

Hello Julieta

**Payment Plan & Billing** View Details

Julieta Adams #5002021888  
For Rusty Adams, Robby Adams, Carly Adams and Donny Adams

Current Balance  
**\$8,017.86**

Credit Balance  
**\$50.00**

Make a Payment

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2020-2021 SCHOOL YEAR

Set up a Payment Plan

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2019-2020 Payment Plan (101 104 875) <span style="float: right;">AMOUNT DUE</span>	<b>\$7,047.86</b>
Incidental Expenses <span style="float: right;">Actions</span>	<b>\$970.00</b>

INST. 1ST 19-20

Set up a Payment Plan

Set up a Payment Plan

Step 3: Select 'View Payment Summary

Activity Details

Julieta Adams  
Customer Number: 5002021888

Term: All

FACTS Payment Processing Policies

**View Payment Summary**

Schedule   Transactions   Balances   Payments Made   Changes   Prepay Accounts

Upcoming Payments

View Full Schedule

**Automatic Payment**

Expand All | Collapse All

▼ Due Date: 01 Mar 2020	Incidental Expenses (5452351)	Amount Due: \$970.00
▼ Due Date: 05 Mar 2020 <span style="font-size: x-x-small;">Change Payment Date</span>	Payment Plans (101 104 875)	Amount Due: \$1,762.08
▼ Due Date: 06 Apr 2020 <span style="font-size: x-x-small;">Change Payment Date</span>	Payment Plans (101 104 875)	Amount Due: \$1,762.08
▼ Due Date: 05 May 2020 <span style="font-size: x-x-small;">Change Payment Date</span>	Payment Plans (101 104 875)	Amount Due: \$1,762.08
▼ Due Date: 05 Jun 2020 <span style="font-size: x-x-small;">Change Payment Date</span>	Payment Plans (101 104 875)	Amount Due: \$1,761.62

**\*\*Page will open in another window or tab\*\***

Step 4: Select the year & then "Print"

Payment Summary Print

The Payment Summary report is for informational purposes only. It includes payment activity applied to the balance owed to or services rendered by Lincoln Academy of FACTS during the selected time frame.

Customer: Julieta Adams  
7071 NE 1313th St  
Garland, TX 75042  
USA

Lincoln Academy of FACTS  
121 S. 13th St  
LINCOLN, NE 68508  
USA  
Federal Tax ID: 12-3456789

2019

Students: Rusty Adams, Robby Adams, Carly Adams and Donny Adams

<p>Carly Adams - \$926.57</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">2018-2019</td> <td style="width: 20%;">Grade - 1st</td> <td style="width: 20%; text-align: right;">\$325.00</td> <td style="width: 40%;"></td> </tr> <tr> <td>ACCOUNT</td> <td></td> <td style="text-align: right;">TOTAL</td> <td></td> </tr> <tr> <td>Before and After School Care</td> <td></td> <td style="text-align: right;">\$325.00</td> <td></td> </tr> </table> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">2019-2020</td> <td style="width: 20%;">Grade - 2nd</td> <td style="width: 20%; text-align: right;">\$601.57</td> <td style="width: 40%;"></td> </tr> <tr> <td>ACCOUNT</td> <td></td> <td style="text-align: right;">TOTAL</td> <td></td> </tr> <tr> <td>After School</td> <td></td> <td style="text-align: right;">\$44.57</td> <td></td> </tr> <tr> <td>Athletic Fees</td> <td></td> <td style="text-align: right;">\$60.00</td> <td></td> </tr> <tr> <td>Class Fees</td> <td></td> <td style="text-align: right;">\$340.00</td> <td></td> </tr> <tr> <td>Field Trip Fees</td> <td></td> <td style="text-align: right;">\$0.00</td> <td></td> </tr> </table>	2018-2019	Grade - 1st	\$325.00		ACCOUNT		TOTAL		Before and After School Care		\$325.00		2019-2020	Grade - 2nd	\$601.57		ACCOUNT		TOTAL		After School		\$44.57		Athletic Fees		\$60.00		Class Fees		\$340.00		Field Trip Fees		\$0.00		<p>Donny Adams - \$7,952.38</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">2019-2020</td> <td style="width: 20%;">Grade - 7th</td> <td style="width: 20%; text-align: right;">\$7,952.38</td> <td style="width: 40%;"></td> </tr> <tr> <td>ACCOUNT</td> <td></td> <td style="text-align: right;">TOTAL</td> <td></td> </tr> <tr> <td>After School</td> <td></td> <td style="text-align: right;">\$58.38</td> <td></td> </tr> <tr> <td>Athletic Fees</td> <td></td> <td style="text-align: right;">\$160.00</td> <td></td> </tr> <tr> <td>Class Fees</td> <td></td> <td style="text-align: right;">\$50.00</td> <td></td> </tr> <tr> <td>Field Trip Fees</td> <td></td> <td style="text-align: right;">\$250.00</td> <td></td> </tr> <tr> <td>Registration Fees</td> <td></td> <td style="text-align: right;">\$40.00</td> <td></td> </tr> <tr> <td>Tuition</td> <td></td> <td style="text-align: right;">\$7,394.00</td> <td></td> </tr> </table> <p style="text-align: center;">Julieta Adams - \$450.00</p>	2019-2020	Grade - 7th	\$7,952.38		ACCOUNT		TOTAL		After School		\$58.38		Athletic Fees		\$160.00		Class Fees		\$50.00		Field Trip Fees		\$250.00		Registration Fees		\$40.00		Tuition		\$7,394.00	
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**Note: This report will show the total paid for each of the accounts (i.e. Tuition, Extended Day Care, Technology, Book fees, etc.). Parents can select a year or a date range for this summary. This will also include the Schools Federal Tax ID and address.**

**If your families have any questions, please have them call FACTS at 866-441-4637.**