

St. Paul Lutheran Church in Ann Arbor is accepting applications for a business manager. The purpose of this full-time position is to manage the infrastructure necessary to enable the ministry staff to function successfully.

The Business Manager is a member of the church's executive team, which also includes the Senior Pastor and School Principal.

The Business Manager has three main areas of responsibility: Finances, Facilities and Human Resources.

Education and Requirements:

- Hold an earned Bachelor of Arts/Sciences degree
- Support the mission of St. Paul Lutheran Church, Ann Arbor
- Experience in Human Resource management
- Experience creating and working with financial reports
- Conversant with business computer applications
- Experience managing others

Compensation: \$60,000-\$68,000 plus benefits

St. Paul Lutheran Church is located at 420 W. Liberty Street, Ann Arbor, MI 48103. St. Paul Lutheran School (K-8th grade) is located at 495 Earhart Rd, Ann Arbor, MI 48105. There is a pre-school at each location. The church was founded in 1906 and the school opened in 1964.

Applications should be sent to: office@stpaulannarbor.org