

## Associated Builders & Contractors, Empire State Chapter 2021 Excellence in Construction Awards Project Entry Requirements and Forms



The Empire State Chapter of Associated Builders and Contractors invites your company to enter its best projects in the 2021 ABC Empire State Excellence in Construction Awards competition.

### **Benefits**

Participation in the Excellence in Construction Awards provides a unique tool in building relationships with key clients and is a tremendous opportunity to build morale within your company as your employees earn the public recognition they deserve for delivering a successful job.

The Excellence in Construction Awards will help grow your business by raising your company's profile among industry leaders. Winners will be recognized during the Empire State Chapter Excellence in Construction Awards reception being held this November.

### **Purpose**

This competition is intended to increase awareness in our local communities regarding the quantity and quality of work being produced by members of the Empire State Chapter of ABC. By calling attention to excellence, we will continue to set the standard throughout the construction industry.

### **Contents**

- Judging Criteria
- Project Information Form
- Project Award Category Form
- Project Safety Form

## Entry Requirements

### Completion of Project

To be eligible for award consideration, the project must be entirely completed in either 2020 or 2021.

### Project Entry Steps

**1. Electronic Application Forms in Dropbox** – All electronic applications must be submitted on a flash drive to the ABC Empire State Chapter's Syracuse office and received no later than Friday, July 23, 2021. Address: 6369 Collamer Dr., East Syracuse, NY 13057

## Judging Criteria

### Condensed Project Narrative

- Approximately 500 words, a project description describing what is special or unique about your project that can be used in the media presentation and program if you are a winner.

### Photographs

- Submit up to 10 quality photographs (*jpg or tif format only*) of the project. Eight to ten total, high resolution photos are recommended.

### Project Safety

- No project that involves a prime, multi-prime, subcontractor or any trade-related work (regardless of the type of contract) with a safety-related fatality is eligible for an Excellence in Construction Award.
- Complete the separate Project Safety section of this application. (see page 5)
- You must include your company's OSHA Form 300A (project specific, if available) for the year(s) the project was under construction.

### References-Preferred but Optional

- Include letters of recommendation from third parties involved with the project, such as the owner and design team. If the owner is unable to provide a letter of recommendation due to company policy, include a letter from the owner on its letterhead stating it is unable to provide a reference.
- Provide a short description of how the author of each letter was involved in the project.

### Supplemental Materials -Optional

- Up to five single-sided pages.
- Provide any miscellaneous supporting materials such as diagrams and other graphics, media coverage, awards and promotion.

# Project Information Form

Provide the requested information exactly as it should appear in award-related materials and on the award. If you have any questions regarding this application, you may call the ABC Empire State office at (585) 301-6005 or email sampson@abcnys.org

### Contractor Information:

Name of contractor: \_\_\_\_\_

Company principal and title: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Indicate if you are a women- or minority-owned business: WBE MBE

### Primary EIC Entry Form Contact Information (and who should be notified once judging is complete)

Contact name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Project Information

Name of project: \_\_\_\_\_

Project location (city/state): \_\_\_\_\_

Final contract amount: \$ \_\_\_\_\_

Award entry category (See below): \_\_\_\_\_

Name of primary architect (official firm name): \_\_\_\_\_

Name of primary engineer (official firm name): \_\_\_\_\_

Name of general contractor (if applying company is a specialty contractor): \_\_\_\_\_

Name of client/owner (official firm name): \_\_\_\_\_

Starting date of construction: \_\_\_\_\_

Substantial completion date of construction: \_\_\_\_\_

### Other Project Information

Was this a design-build project, with design and construction services under one contract with a single point of responsibility?

Yes No

Was this a Leadership in Energy and Environmental Design (LEED) project through the U. S. Green Building Council?

Yes No

If it was a LEED project, indicate the status of the LEED certification:

Under Review

Certified as

Level

Did Not Submit

## Project Award Category Form

Include this form in the project entry, immediately behind the Project Information Form. ABC Empire State reserves the right to change an entry's original category if it determines that a project's opportunity to win will be enhanced by the change to the new category. ABC Empire State also reserves the right to redistribute the contract volume levels within a category. Check ONLY ONE category.

### General Contracting/Construction Management

**Mega-Projects**

All projects regardless of type more than \$100 million

**Commercial**

Office buildings, banks, retail facilities, hotels and mixed use

**Community/Public Service**

Philanthropic projects that enhance the community, using substantial resources donated by the contractor

**Federal Government/  
Military**

All projects owned by the federal government, with the exception of transportation infrastructure and utilities

**Health Care**

Hospitals, assisted living, nursing homes and other licensed medical facilities

**Historical Restoration/  
Renovation**

Restoration of buildings registered as historical, or eligible to be registered as historical

**Industrial**

Manufacturing plants and facilities, refineries and similar types of construction

**Infrastructure: Heavy**

Streets, highways, parks, dams and bridges

**Institutional**

Projects owned by schools, churches and local governments, with the exception of health care facilities.

**Pre-Engineered Building**

Institutional, shopping centers, banks and manufacturing plants

**Public Works/  
Environmental**

Water treatment plants and sewage treatment plants

**Renovation**

Non-historical, existing buildings where more than 50% of the contracted dollar value was used for renovation or restoration

**Residential**

Residential, including independent living retirement communities

**Other Construction**

Construction not specifically referred to in the above categories. Examples include theme parks, zoos, skate parks, water parks and other unique types of projects

### Specialty Contracting

**Community/Public Service**

Philanthropic projects that enhance the community, using substantial resources donated by the contractor

**Electrical: Commercial**

Schools, hospitals, outdoor lighting, institutional, shopping centers

**Electrical: Industrial**

Manufacturing plants, processing plants, instrumentation and testing facilities involving motor control

**Mechanical: Commercial**

Manufacturing plants, processing plants and pneumatic controls

**Mechanical: Industrial**

Manufacturing plants, processing plants and pneumatic controls

**Exteriors**

Masonry, precast or stone; All other exterior finishes

**Interiors**

Acoustical, drywall, millwork or plaster, All other interior finishes

**Sitework/Landscape/  
Hardscape** Interior/exterior, landscaping and parking lots

**Other Specialty  
Construction: Commercial**  
Commercial construction not specifically referred to in the above categories

**Other Specialty  
Construction: Industrial**  
Industrial construction not specifically referred to in the above categories

# Project Safety Form

Complete this form in its entirety.

- Did this project have a safety-related fatality?  
If yes, do not submit your entry for this competition. Yes      No
  
- Include copies of the OSHA Form 300A for your company (project specific, if available) for the year(s) the project was under construction
  
- Does your company have a written Safety and Health Policy Manual? Yes      No  
If yes, include its table of contents or provide a one-page summary.
- Did you develop a site-specific Safety and Health Policy Manual? Yes      No  
If yes, include its table of contents or provide a one-page summary.
- Were toolbox safety meetings held with employees? Yes      No  
Were these meetings documented? Yes      No  
Frequency of meetings: Yes      No  
Include a one-page summary or an example up to two pages.
- Was specialized training conducted on this project?
  
- If yes, indicate on a separate page.  
Indicate total man hours for all disciplines included in your contract on this project:  
(General contractors & construction managers must also include all specialty contractors' hours on this project.)
  
- Indicate your SIC code:
  
- Indicate number of OSHA-recordable accidents on this project:  
(Include accident counts for all specialty contractors under your contract for this item and the next three items.)
  
- Indicate number of OSHA restricted day cases on this project:
  
- Indicate number of OSHA lost-time accidents on this project:
  
- Compute the project's Total Recordable Incidence Rate:  
 $TRIR = \text{Number of recordable accidents} \times 200,000 / \text{total man-hours for the project}$
  
- On a separate page, provide the project's organizational chart identifying the person responsible for safety.
  
- Provide information about the person responsible for safety on this project and attesting to these accident rates:  
  
Name:  
  
Phone: Title:  
  
Signature: Email:
  
  
- Does your company have a written substance abuse policy? Yes      No  
If yes, provide a copy of the table of contents.
  
- Additional information regarding any innovative safety and health programs used on this project or the company's overall safety program may be included.