

## PNC Arena FAQs

### **UNIFORM:** (You must provide your own)

- Black pants
  - Black closed-toe, closed-heel shoes
  - Plain black baseball cap
  - Light blue polo shirt
  - Plain black apron (PNC Arena has aprons available for us to check-out for each event)
- PNC Arena has a **clear bag policy**. You may only bring a clear bag inside the arena. No purses or backpacks allowed.
  - There is a **locker room** at the arena you may use, and there will be a designated locker for our group. We are responsible for providing our own lock for locker.

### **SIGN UP / SHIFT**

- We are typically assigned a Dippin' Dots cart or Gourmet Pretzel cart
- If all slots are full and you would like to work an event, please let me know and I can add more slots. PNC Arena is always looking for more workers, and they should be able to find a spot for anyone who wants to work!
- If you have worked any PNC event in the past, you can be considered "experienced". Please sign up in an experienced slot if you qualify.
- The leader needs to arrive 1.5 hours prior to event start time.  
All other staff need to arrive about 1 hour prior to start time.  
Shifts are expected to last 4-5 hours.  
It is about a 10-15 minute walk from parking lot to the check-in area.
- You will receive a "meal ticket" valid for the day of your shift, valid for concessions available in employee break room (popcorn, hot dog, or nachos)
  - You may bring your own food to eat in the break room
- *We will receive a penalty if we need to cancel our shift within 24 hours of the event, so please be certain of your availability when you sign up.*
- PNC Arena will provide a "Panther Creek HS Band" sign to display at the cart
- Minimum 16 years old to work, with notarized parental consent form. Parent must also be present working same event.
- You are required to leave the arena when the shift is over. There is not an area available for staff to watch the remainder of the event after shift ends.

### **TRAINING**

- If you have worked any PNC event in the past, you can be considered "experienced". Please sign up in an experienced slot if you qualify.
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### **PAPERWORK / PAYMENT**

- Waivers and health forms to be signed by each person annually (to be signed at the arena before your first event)
- PNC Arena will submit an earnings report to our VP/Treasurer after every 5 events worked. This report will be reconciled with a list showing event date, who worked, and \$ earned
  - For Hockey and Basketball games: 2-3 people per cart needed to work
    - Flat rate of \$135 per event (\$45 per person)
    - At least one person working has to be "experienced/trained"
  - Other events (Concerts, Ice shows, etc.)

- 10% Commission only on total sales from cart (to split between 2-3 people)
- Due to PNC payment schedule, please assume that the \$ earned will go toward band dues for next year
- At least one “experienced” person required to work each cart.

Please contact me at [jenrandolph144@gmail.com](mailto:jenrandolph144@gmail.com) with any questions!