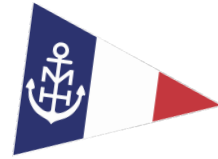


# Lets Keep Mentor Harbor Safe!



As we begin to gradually re-open Mentor Harbor, we will be adhering to all protocols and mandates that are in place from the State and Federal Governments. Below are these rules as they relate to staff, members, contractors and guests.

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## Staff

- **Do not** come to work if you are not feeling well.
- Upon entering the clubhouse go directly to the restroom and wash and sanitize your hands.
- Take your temperature at the front desk and enter your name, date and all other items on the sheet provided.
- Always maintain Social Distancing while on duty. If you witness staff or members not adhering to this immediately notify the General Manager.
- Wear gloves at all times, change them frequently and continue to wash your hands throughout your shift.
- When interacting with members, guests, sales persons, contractors, etc., wear a mask.
- If you have been in contact with anyone who has been diagnosed with the virus, immediately inform the General Manager.
- While on duty, regularly sanitize common touchpoints in the area assigned to you by the General Manager.

## Members

- **Always** practice Social Distancing when on the Club grounds, docks, restrooms and clubhouse.
- If you need to enter the clubhouse, please notify the club and arrange to gain entrance.
- Upon entering the clubhouse go directly to the restroom and wash and sanitize your hands.
- Check in at the front desk and fill out the information sheet provided.
- Maintain Social Distancing while in the clubhouse.
- Notify the front desk when you are leaving.
- Any contractors that may be coming to the Club to work on your boats will be required to check in at the front desk.
- Curbside orders must be placed in advance to allow the staff to properly provide food and beverage service in a safe and efficient manner.
- Once the clubhouse is open and ala carte service is restored, Reservations Will Be Required. This also applies to dining on the Patio and Pool Deck once it resumes.
- Dining tables will be properly spaced by the staff and should not be moved unless you have consulted with management.
- Reservations should be for 10 people or less and we ask that you keep outside guests to a minimum to reduce the risk of exposure.

## Sales Persons, Contractors and Guests

- All sales persons, contractors and guests will be required to check in at the front desk and adhere to the protocols listed above. Failure to comply will result in you being asked to leave the Club premises.