

Thank you for your interest in the **Monroe Christian School Holiday Bazaar!** Attached you will find a Vendor Application Form to complete and return if you'd like to be a vendor. Below is some information that will be helpful to you regarding our bazaar.

Bazaar date/time: Saturday, November 10, 2018 10am-4 pm Bazaar location: First Baptist Church 17922 149th St SE, Monroe, WA 98272 Setup times: Saturday 7:30am (Any space unoccupied by 9am will be forfeited.)

- ❖ Each 6'x8' space in the main room is \$45.
- ❖ You are responsible for supplying your table and all other display materials. We will provide chairs.
- ❖ You will be inside in a heated and plumbed building
- ❖ Your space must be attended at all times during the event (with the exception of the inevitable bathroom break!). **You may not start tearing down before 4pm.**
- ❖ Electricity access is available on a limited basis only.
- ❖ There is no central checkout at this event. Vendors are responsible for cashiering their own space and must provide their own cash and/or credit card processing abilities.
- ❖ Snacks, treats and refreshments will be available for purchase.
- ❖ We will be emailing each vendor the flyer for the bazaar so they can pass flyers out to friends, clients and anyone else you'd like to give it to! ☺ Word of mouth is the best advertising!

Once your application has been reviewed and accepted, you will be contacted by email. You will receive your space assignment the day of the bazaar. Please feel free to contact Carrie or Missy with any questions!

Thank you,
Monroe Christian School TAPP

mcsholidaybazaar@gmail.com

Monroe Christian School Holiday Bazaar Vendor Registration

Name/Contact Person _____

Company name _____

Mailing address _____

Email address _____

Phone number _____

Please describe what products will be sold in your space

_____ (initial) I understand that spaces must be attended and have product displayed during the hours the Bazaar is open to the public. I cannot tear down and leave before 4pm. Vendors are responsible for setup, all display items and tear down. I also understand that there is no central checkout and I am responsible for my own cash/change during the event.

**Bazaar hours: Saturday, November 10, 2018 10am to 4pm Bazaar location: First Baptist Church
17922 149th St SE Monroe, WA 98272**

We try our best to accommodate all special requests. With that in mind ... Does your product have scents? Do you have scent allergies/do you need to be placed away from strong scents? Any other special needs/wants?

Set Up Time is on Saturday at 7:30 am Cost: \$45 for a 6'x8' space

Number of Spaces _____ (x \$45) Electricity Needed? Yes _____ No _____ Total enclosed:

Please make check payable to: Monroe Christian School Mail this form and payment to:

Monroe Christian School c/o TAPP
1009 W Main St Monroe, WA 98272