



January 04, 2021

TO: Mileage Reimbursement Recipient
FROM: Tutonial Williams, Chief Financial Officer
Subject: Mileage Reimbursement

In accordance with the Shelby County Board of Education travel regulations, approved local travel mileage will be reimbursed at the current IRS allowable rate. The mileage reimbursement rate will change to **56** cents per mile, which is an decrease of 1.5 cents. ***This means starting with your January 2020 approved miles driven, you will be reimbursed at the new rate.***

Please notify all affected persons at your location of this change. If you have any questions, please contact Diajah Lambert, Finance Department at 416-5597.

Your assistance is appreciated.

NOTE: Please be reminded that mileage reimbursements are only paid for the current month. Reimbursements for past months will not be honored.