



# Shelby County Schools

## ETA Training Calendar January

Please register in PLZ by going to <http://myapps.microsoft.com>

<u>Date</u>	<u>Time</u>	<u>Course #</u>	<u>Training</u>	<u>Location</u>
Thursday, January 9	3:30-4:30 pm	16218	Microsoft Office 365 Overview (PowerPoint and Sway)	TLA W116
Tuesday, January 13	<b>Schedule A</b> <b>Schedule B</b>	15214	Webinar: Introduction to Microsoft Teams for Collaboration Webinar	Webinar
Thursday, January 16	4:30-5:30 pm	16237	SMART Interactive Panels for the Intermediate	TLA Multipurpose Room
Tuesday, January 21	3:30-4:30 pm	16218	Microsoft Office 365 Overview (PowerPoint and Sway)	TLA W112
	4:30-5:30 pm	16201	Microsoft Teams for Student and Parent Communication	TLA L11
	<b>Schedule A</b> <b>Schedule B</b>	15214	Webinar: Introduction to Microsoft Teams for Collaboration Webinar	Webinar
Thursday, January 23	4:30-5:30 pm	16218	Microsoft Office 365 Overview (PowerPoint and Sway)	TLA W115
Tuesday, January 28	3:30-4:30 pm	16237	SMART Interactive Panels for the Intermediate	TLA W110
	4:30-5:30 pm	16201	Microsoft Teams for Student and Parent Communication	TLA L11
Thursday, January 30	3:00-5:00 pm	18010	Canvas: Open Lab for Learners	TLA W110
	3:30-4:30 pm	16201	Microsoft Teams for Student and Parent Communication	TLA L11
	4:30-5:30 pm	16230	Promethean Interactive Panels for the Intermediate	TLA L11

### Webinar Times

#### **Schedule A**

8:40 am-9:20 am  
9:30 am-10:10 am  
10:20 am-11:00 am

#### **Schedule B**

1:35 pm-2:15 pm  
2:25 pm-3:05 pm  
3:15 pm-3:55 pm