



## 2019-20 ACT Teacher Facilitator Application

**Application Deadline: Monday, May 20, 2019**

### Teacher Criteria:

All applicants must meet the following criteria:

- TEM level 3, 4, or 5
- Current high school teacher

*If selected, Teacher Facilitators will be required to attend a 1 day training in July*

### Area of Interest:

Please select the subject area for which you are applying (select one):

English/Reading  Math/Science

***Please access the application and apply for the ACT Teacher Facilitator opportunity using the link:  
<https://tinyurl.com/y3r8k3jy>***

**Demographic Information:** Please complete this form online using the link above.  
Do not submit the paper form below.

Personal Information	
Applicant Name:	
Home Address:	
Work Email Address:	Personal/Summer Email Address:
Mobile Phone:	TN Educator License Number:
Subject area(s) currently teaching:	
Subject area(s) taught in the past five years:	
Years of Experience in Present Position:	Years of Total Teaching Experience:
Please list all area(s) of certification:	
Do you have ACT facilitation experience? Yes <input type="checkbox"/> No <input type="checkbox"/> If so, please explain.	
Are you bilingual? Yes <input type="checkbox"/> No <input type="checkbox"/> If so, what other languages do you speak, write and/or read proficiently?	

### School Information

School Name:	School Principal:
School Address:	School Phone:

### Content Knowledge:

Please select one of the following areas to support your level of content knowledge to facilitate ACT sessions.

PLEASE SCAN AND SUBMIT PROOF OF THE SELECTED AREA TO [academicsoffice@scsk12.org](mailto:academicsoffice@scsk12.org)

ACT Score (within last 5 years)

ACT Certified Tutor

Content Area Praxis (within last 5 years)

Content Leadership

National Board Certified Teacher

(i.e., CORE Coach, C&I Fellow, Curriculum Writer, Textbook Reviewer, etc.)

### Principal Recommendation:

To complete the application process, your current school principal must complete a recommendation questionnaire which can be assessed here: <https://tinyurl.com/SCS-ACT>



# 2019-20 ACT Teacher Facilitator Application

## 2019-20 ACT TEACHER FACILITATOR ROLE DESCRIPTION

### Purpose

Per the ACT Playbook, it is recommended that all 9<sup>th</sup> and 10<sup>th</sup> grade students attend quarterly ACT workshops. As such, we will need high school teachers to facilitate these Saturday sessions. The ACT Teacher Facilitator is considered a teacher-leader who provides ACT content and strategies to 9<sup>th</sup> and 10<sup>th</sup> grade students in the areas of English/Reading or Math/Science. The position includes a stipend of \$500 per semester (\$1,000 for school year 2019-20).

### Requirements

- Demonstrate knowledge of the ACT College and Career Readiness Standards (English, Reading, Math and/or Science)
- Facilitate Saturday ACT sessions for district ninth and tenth grade students (including, but not limited to set-up and dismissal)
  - Two 3-hr sessions each Saturday (English/Reading or Math/Science)
- Attend all facilitator preparation trainings (once in July and once in January)

### Eligibility

- Composite TEM 3, 4, or 5
- Demonstrate effective communication skills
- Valid Tennessee teaching license
- Current high school teacher

### Additional Information

- The stipend will be paid in two installments – once in December 2019 and once in May 2020. **All requirements must be met prior to payment each semester.**
- The dates for ACT Workshop sessions:
  - Saturday, September 7, 2019
  - Saturday, November 23, 2019
  - Saturday, February 1, 2020
  - Saturday, March 28, 2020
- Facilitators are required to attend one of the following preparation trainings each semester.
  - Preparation for Fall sessions
    - English/Reading Facilitator – July 17 or July 24
    - Math/Science Facilitator – July 18 or July 25
  - Preparation for Spring sessions
    - English/Reading Facilitator – January 11 or January 25
    - Math/Science Facilitator – January 11 or January 25