

Spring benchmark reminders for instructional, non-instructional, and portfolio evaluations are listed below.

Additional information is located in the 2019–20 TEM Manual and on the PLZ Resources page.

For questions, please reach out to the office of Employee Performance and Support (EPS) at 901–416–2475.

Spring Evaluation Benchmarks

SY2019-20

Instructional Evaluations TEM / TEAM	Non-Instructional Evaluations NIE	PORTFOLIOS
<p><u>January 31, 2020</u></p> <ul style="list-style-type: none"> ILD Observation #1 completed (TEAM) <p><u>February 7, 2020</u></p> <ul style="list-style-type: none"> 60% of total observations for school completed (TEM) <p><u>April 19, 2020</u></p> <ul style="list-style-type: none"> 100% of Professionalism components completed by teachers (TEM) <p><u>May 1, 2020</u></p> <ul style="list-style-type: none"> 100% of total observations for school completed (TEM) <p><u>May 22, 2020</u></p> <ul style="list-style-type: none"> 100% of Professionalism conferences completed by administrators (TEM) 100% of End-of-Year (EOY) conferences for schools completed (TEM) <p><u>June 7, 2020</u></p> <ul style="list-style-type: none"> TEAM (Administrator) Observation #2 completed in PLZ (TEAM) <p><u>June 26, 2020</u></p> <ul style="list-style-type: none"> ILD Observation #2 completed in PLZ (TEAM) 	<p><u>January 31, 2020</u> Extended: Feb. 14</p> <ul style="list-style-type: none"> Mid-year conferences completed <p><u>April 30, 2020</u></p> <ul style="list-style-type: none"> Spring Upward Feedback due <p><u>June 30, 2020</u></p> <ul style="list-style-type: none"> End-of-Year (EOY) conferences completed 	<p><u>February 7, 2020</u></p> <ul style="list-style-type: none"> Fine Arts & World Language deadline to activate Portfolium account and select domain <p><u>April 1, 2020</u></p> <ul style="list-style-type: none"> Art, Music, & Performing Arts 50% completion due (SCS deadline) <p><u>April 15, 2020</u></p> <ul style="list-style-type: none"> World Language all portfolio components due except self-score (SCS deadline) HPELW 100% completion due (SCS deadline) <p><u>April 24, 2020</u></p> <ul style="list-style-type: none"> All Fine Arts 100% completion due (SCS deadline) <p><u>April 27, 2020</u></p> <ul style="list-style-type: none"> Early Childhood 100% completion due (SCS deadline) <p><u>May 1, 2020</u></p> <ul style="list-style-type: none"> 100% portfolio uploads due in the Portfolium platform (state deadline)