Instructional Technology Training Schedule
January 2019

Please register in PLZ by going to http://myapps.microsoft.com
Webinar links will be email to registrants 24 hours prior to training

Date	Time	Training	Location
Tuesday, January 8	**Schedule A**	Tech Tools (That Quiz and Nearpod)	*Webinar*
	Schedule B	iSafe	*Webinar*
	3:30-5:00 pm	Microsoft Excel Beginner	TTC, Lab 8
Thursday, January 10	3:30-4:30 pm	Contribute School Webpage Design	TTC, Lab 9
	4:30-5:30 pm	Contribute School Webpage Design	TTC, Lab 9
Tuesday, January 15	**Schedule A**	iSafe	*Webinar*
	Schedule B	Microsoft Office 365 Overview	*Webinar*
	3:30-5:00 pm	Microsoft Collaboration Tools (Including Teams and OneNote)	TTC, Lab 8
Thursday, January 17	3:30-4:30 pm	Skype for Business	TTC, Lab 8
	4:30-5:30 pm	Microsoft Presentation Tools: PowerPoint and Sway	TTC, Lab 8
Tuesday, January 22	**Schedule A**	SMART Interactive Panel for the Intermediate (Notebook 17)	*Webinar*
	Schedule B	SMART Interactive Panel for the Intermediate (Notebook 17)	*Webinar*
	3:30-5:00 pm	Microsoft Excel Intermediate	TTC, Lab 8
Thursday, January 24	3:30-4:30 pm	SMART Interactive Panels for the Beginner	TTC, Lab 8
	4:30-5:30 pm	SMART Interactive Panels for the Beginner	TTC, Lab 8
Tuesday, January 29	**Schedule A**	Tech Tools (Assessment Tools: Plickers and Formative)	*Webinar*
	Schedule B	ClassFlow Interactive Software	*Webinar*
	3:30-5:00 pm	Microsoft Collaboration Tools (Including Teams and OneNote)	TTC, Lab 8
Thursday, January 31	3:30-4:30 pm	Promethean Interactive Panels for the Beginner	TTC, Lab 8
	4:30-5:30 pm	Promethean Interactive Panels for the Beginner	TTC, Lab 8

Webinar Times

Schedule A	Schedule B
8:40 am – 9:20 am	1:35 pm – 2:15 pm
9:30 am – 10:10 am	2:25 pm – 3:05 pm
10:20 am – 11:00 am	3:15 pm – 3:55 pm