THREE WAYS TO ADD VIDEO TO YOUR SCHOOL SITE

1. EMBED A YOU TUBE VIDEO (EASIEST & MOST PREFERRED)
2. UPLOAD & LINK TO AN MMG APP (VIDEO DOES NOT SHOW. LINKS VIDEO TO A PHOTO)
## 3. UPLOAD TO AN ANNOUNCEMENT OR CONTENT APP (HYPERLINKS VIDEO TO TEXT)

YOUTUBE IS THE <u>ONLY</u> WAY TO EMBED VIDEO INTO THE SITE THAT CAN BE VIEWED OR PLAYED DIRECTLY ON THE PAGE. OTHER BENEFITS OF YOUTUBE ARE:
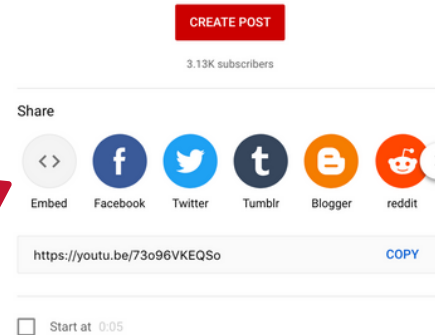
1. Free to create a school youtube account
2. Creates easily shareable links that can be used for other social media & texts
3. Keeps all school videos in one single library that parents can subscribe to and access in one place
4. In addition to posting videos on your website, you can link your youtube entire channel to the site.

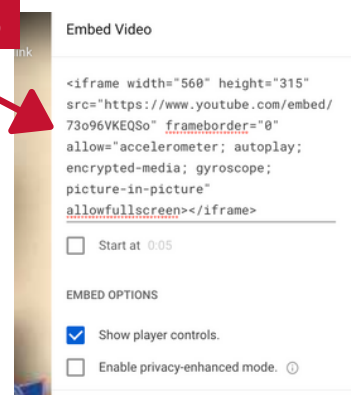## HOW TO POST YOUTUBE VIDEOS WITH THE EMBED APP
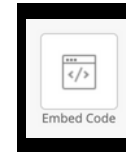
Embed Code

1 Open your video on YouTube, then click the "Share" button in the lower right corner.

2 Click the "Embed" button.

3 Copy this embed code exactly so you can paste it in the embed app.

```
<iframe width="560" height="315" src="https://www.youtube.com/embed/73o96VKEQSo" frameborder="0" allow="accelerometer; autoplay; encrypted-media; gyroscope; picture-in-picture" allowfullscreen></iframe>
```

4 Paste the embed code directly into your Embed app and then "activate on your page" and save.

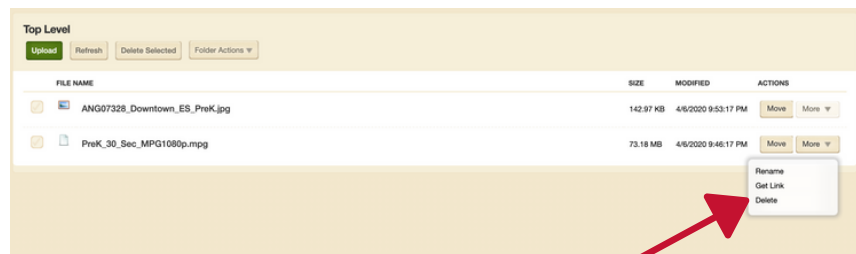**5** Here is an example of an embedded YouTube video on a page. The size of the video depends on the size of the space your adding it into.

UPLOADING TO A MULTIMEDIA (MMG) APP.

MMG

Home Learning
Section Workspace

Summary | Tools | Editors & Viewers | Statistics | How do I...?

Current Pages

New Page | Organize Pages | Recycle Bin

Find Page

STATUS | PAGE

Home Learning Resources — Actions ▼

Common Tools

- Photo Gallery
- Forms & Surveys
- Files & Folders

Pending Comments
There are no comments awaiting approval
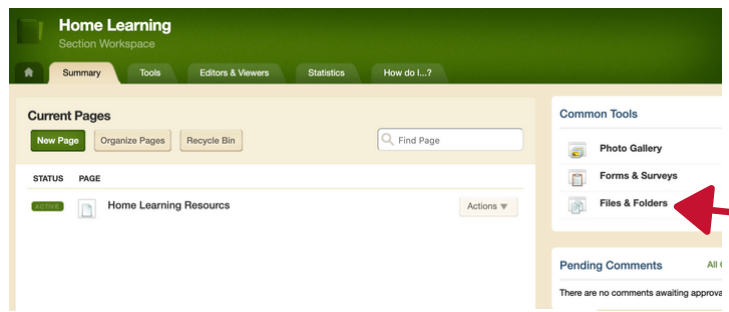
1 On whatever page you're adding the video, click the "Files & Folders" link in the right corner.

Top Level

Upload | Refresh | Delete Selected | Folder Actions ▼

	FILE NAME	SIZE	MODIFIED	ACTIONS
☐	ANG07328_Downtown_ES_PreK.jpg	142.97 KB	4/6/2020 9:53:17 PM	Move	More ▼
☐	PreK_30_Sec_MPG1080p.mpg	73.18 MB	4/6/2020 9:46:17 PM	Move	More ▼

Rename
Get Link
Delete

2 Upload the video from your computer, then click the "More" link to the right of the file to "Get Link."

Get Web Address
Right click a web address to copy it to your clipboard.

Full Web Address:
https://tn50000520.schoolwires.net/cms/lib/TN50000520/Centricity/Dc

Relative Web Address:
/cms/lib/TN50000520/Centricity/Domain/255/PreK_30_Sec_MPG1080p.

Close

3 Copy the full web address so you can paste it in the MMG app.

UPLOAD TO MMG APP

New Record | Sort Records

STATUS | RECORD

ACTIVE — cascascasc

4 Add a new record, just like you would add an image to your main homepage gallery.

Add Record
Enter your record information.

Record | Tags | Display Duration | Viewers

5 Enter a title. You can display your title or hide it.

* Title: ☐ Hide

Caption: ☐ Hide

Image:
SELECT FILE

* Image Alt Text:

☐ Link Record
☑ Embed a Video

* Video Link Text:
(Link that opens the video)

Video Embed Code:
(iframe)

☑ Activate on my page

Save | Cancel

You have to upload an image. It displays the image and links it to the video.

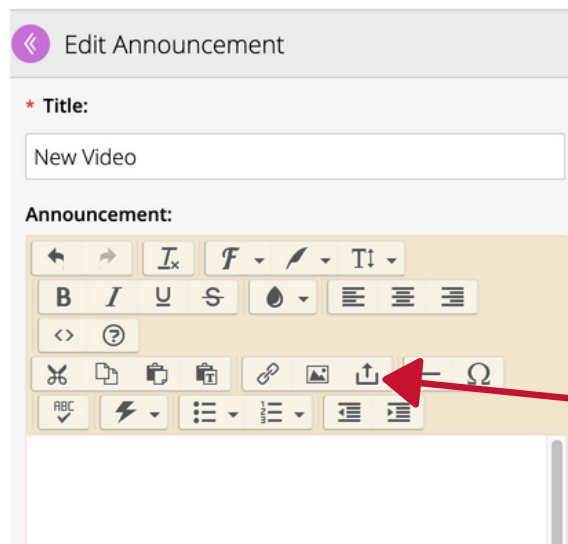Enter alt test like you do for all images on the site. Just a brief description of the photo.

Click the "Embed a Video" box, enter your uploaded video link here. Then save.

UPLOAD TO MMG APP

https://tn50000520.schoolwires.net/cms/lib/TN50000520/Centricity/Domain/255/PreK_30_Sec_MPG1080p.mpg

6 Here's an example. The video does not display. The image displays, and your video link is clickable in the caption below. Just make sure the image has something to do with the video.
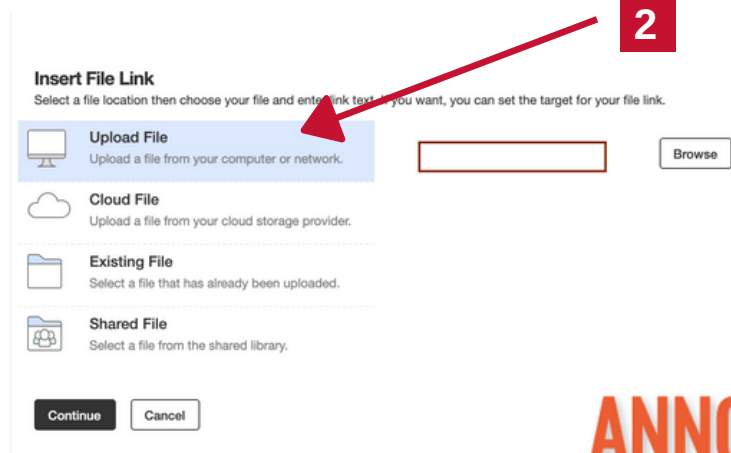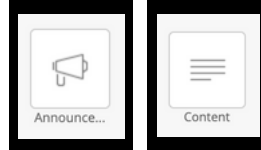
UPLOADING TO AN ANNOUNCEMENT OR CONTENT APP.

Announce...   Content

1

Edit Announcement

* Title:

New Video

Announcement:

Add the announcement or content app wherever you want the video.

Click the upload icon
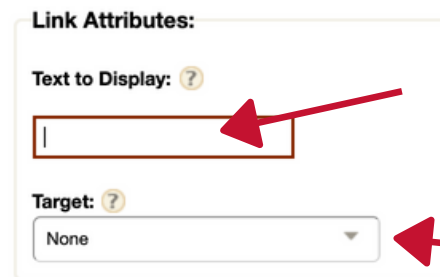
2

Click Browse and upload your file.

Insert File Link
Select a file location then choose your file and enter link text if you want, you can set the target for your file link.

Upload File
Upload a file from your computer or network.

Browse

Cloud File
Upload a file from your cloud storage provider.

Existing File
Select a file that has already been uploaded.

Shared File
Select a file from the shared library.

Continue   Cancel

Insert Link

3

Type what you want the video link to say.

Link Attributes:

Text to Display: ?

Target: ?

None

Choose "blank" so the video opens in a new window when you click the link.

Insert File   Cancel

ANNOUNCEMENT APP

Watch our new video!

4

Here's an example. The video does not display. The text just links to your video. You can add as much extra text to your announcement as you link. You can also add an image. The video just does not display.