

How are Board meetings conducted?

Each meeting follows an agenda, which establishes a sequence of events for the meetings. The meeting is conducted by the Board president based on a combination of Board policy, Robert's Rules of Order, common sense, and courtesy. Meetings can be several hours depending on the contents of the agenda.

What training do Board members receive?

Board members are required to complete training on professional development leadership, school finance, the Open Meetings Act, and evaluations. The Board also conducts periodic self-evaluations with the goal of continuous improvement.

Contact Information:

**Secretary to the Board of Education
& Administrative Assistant to the
Superintendent of Schools:**

Cathy Anderson
canderson@y115.org
630-553-4382
Website: y115.org

District 115 Board Meetings

LOCATION: Yorkville High School, 797 Game Farm Road, Yorkville (enter Doors 27/28)

SCHEDULE & AGENDAS: Available at y115.org

Board Committee Meetings

- Held the second Monday of each month*
- Two Board committees meet at 7 p.m. and after they adjourn, the remaining two committees meet
- Each committee represents one of the district's four strategic goal areas: Student Success, Community of Learners, Partnerships with Home & Community, and Operational Excellence
- Each meeting is attended by two or three Board members and district administrative personnel
- An opportunity for public comment is not scheduled on the agenda
- Formal votes are typically not taken

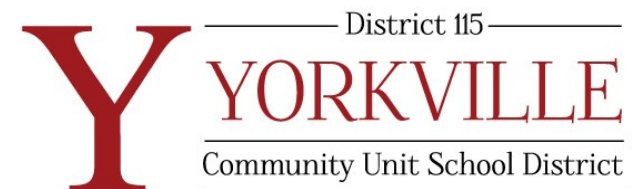
Board Regular Meetings

- Held the fourth Monday of each month at 7 p.m.*
- Meetings are attended by the full Board of Education and district administrative personnel
- An opportunity for public comment is scheduled on the agenda
- Formal votes are taken

**The meeting schedule is sometimes altered to avoid conflicts such as legal holidays or school vacations or to allow for special meetings. See the website for specific dates and times.*

Administrative Center
602 Center Parkway, Yorkville, IL 60560
Phone: 630-553-4382 | Website: y115.org

Welcome to a Board of Education Meeting



*Cultivating learners who apply
skills and experiences to enrich
society.*

Illinois Boards of Education

In Illinois, public education is the state's constitutional responsibility. The state delegates to local school boards the authority to govern school districts within the parameters set by state law. Boards of Education consist of seven school district residents elected to serve four-year terms without pay. Although the Board is politically responsible to district voters, it is legally responsible to the state.

What is the Board's role?

- Develop and adopt goals and policies that meet state and local requirements
- Employ and direct, through policy, the district's superintendent of schools
- Provide the resources necessary to pursue its goals according to its policies
- Monitor district performance to see that results are consistent with goals and policies

What are the Board's primary duties?

- Evaluate the Superintendent
- Approve curriculum and resources
- Approve personnel and salaries
- Provide and maintain school buildings
- Award contracts and approve bills
- Arrange for the revenue necessary to operate the district

No single member of the Board has the authority to act independently of the full Board of Education on official district business. Individual Board members may request that items be added to the Board agenda. However, the agenda is set at the discretion of the Board president, in partnership with the superintendent.

Questions about the Board of Education, its role and the operation of the school district may be directed to the superintendent or members of the Board. Contact information can be found online at y115.org.

Public Involvement at Board Meetings

Are Board of Education meetings open to the public?

Generally, Board meetings are open to the public. By law, all Board discussion and deliberations must be conducted in public except for certain matters including specified personnel, negotiations, and a few other specific legal matters, that may be discussed in closed session. However, all official Board action (voting) must occur in public. *Note: The Board cannot take action on an item that is not on the agenda.*

Are District 115 residents allowed to comment during the meeting?

There are specific times noted on the agenda when public comments are received. Comments are not restricted to items on the agenda, however, not all comments are appropriate for open session.

Will the Board answer questions during public comment?

Typically, members of the Board do not engage in dialogue with the public during its meetings. If the question is in regard to an item on the agenda, the Board may answer the question while that agenda item is being discussed. The Board may also direct administration to follow-up on individual questions outside of the Board meeting.

Will the Board resolve the concerns brought before it at the meeting?

The Board rarely can be expected to act immediately on an issue brought before it for the first time. Even with more familiar issues, the Board takes action only after it thoroughly examines all aspects of a matter. Individuals may, however, expect the Board to act as promptly as circumstances allow, and notify them when it arrives at a decision.

What is the proper procedure to address the Board of Education?

- After being recognized to speak, the individual may approach the podium.
- Individuals addressing the Board should state their names, along with the organizations, if any, that they represent.
- Comments may be limited to three (3) minutes per person, per Board Policy 2:230. Written comments may be given to the Secretary to the Board of Education for distribution to members of the Board.
- The president of the Board maintains order during the meeting and calls an end to comments and discussion when appropriate.