

LEADING THE CHARGE OF LIFELONG LEARNING

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August 2020

Dear Parents,

Students schedules will be available to PREVIEW beginning Friday, August 14 – Sunday, August 16. HAC will be unavailable before and after those dates. Schedules should be viewed using the “COURSE” Tab.

If you wish to request to have your student’s schedule reviewed because you believe there may be an error, **please use the schedule change link, at <https://www-mca.stjohns.k12.fl.us/>** any questions or recommended changes you have regarding course selection. **Please note the form will be open from August 14th at 4 PM and stop accepting requests on August 16th at Midnight. Using the schedule change request link once it is live will be the only way a schedule change request will be accepted.** Please do not email schedule requests.

We are unable to review or approve schedule requests for the following reasons:

- Teacher preference.
- Lunch period preference.
- Class period preference (this includes modified periods).

Below is the link for new families to register for HAC. This would be the parent sign in only. **I encourage families to log in before 3:00PM on Friday** to ensure that we are here to help should you have challenges.

<https://www.stjohns.k12.fl.us/hac/wp-content/uploads/sites/17/2015/02/Register-for-Home-Access-Center.pdf>

Additionally, I would encourage ALL families to log in prior to 3:00PM to ensure you can access student schedules.

Please note schedule changes cannot be guaranteed as a period for period change. Changing one course may require multiple period and teacher changes to accommodate the request. Please plan accordingly as we cannot change your schedule back once the request has been processed.

Families that have not completed the following requirements will NOT have access to their student’s HAC account:

- Current 6th grade students that have not completed their 5th grade RSV or have not sent in all required documentation.
- Current 7th grade students that have not sent in their proof of Tdap on a Florida Form 680
- Students that must submit an Affidavit of Residency each year as part of their proof of residency and have yet to submit a current one for the 2021 school year
- Students with any residency issues including expired leases that have not been updated

Please contact Mrs. Veon for assistance for RSV (904.547.3746).

Sincerely,
Amanda L. Riedl, Learning Leader

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The Learning Community of Mill Creek will ensure that ALL achieve their fullest potential through challenging, purposeful learning opportunities where lifelong learning becomes a passion!