

Friends of Payton (FOP) manages the Payton Family Directory, a mobile app providing contact info for current students' families. The app is free and automatically accessible to Payton teachers and staff.

**How to Get the Directory:**

*If you used the DirectorySpot app last year,* then the new directory is already on your device - no further action is required. Note that at the bottom of the app there is a tab for students and another tab for faculty.

*For new faculty and families who haven't downloaded the mobile directory yet*, please follow these instructions:

1. Go to Apple's App Store or to Google Play and download the "DirectorySpot" app.
2. At the log-in screen, enter your e-mail address as the username. You must type in the same e-mail address at which you received this message from FOP.
3. Click the RESET PASSWORD link.
4. Check your e-mail for a message from DirectorySpot with a link to create your account password
5. You can also access the directory from [DirectorySpot's website](https://www.directoryspot.net/general/login.php" \t "_blank) and follow steps 2 - 4 above.

**About the Directory:**

* To make changes to your directory listing -- faculty are in the directory, too -- please email FOP's directory volunteer, [FOPdirectory@gmail.com](mailto:FOPdirectory@gmail.com).
* Friends of Payton (FOP) updates the directory regularly. When changes are made, the new info is automatically delivered to all users within seconds.
* The directory is made available ONLY to current faculty and family members of Payton students. FOP does not provide the directory to anyone not directly affiliated with our school.
* Learn more about the DirectorySpot app in the [user FAQs](https://directoryspot.zendesk.com/hc/en-us/categories/200201285-I-am-a-user-of-DirectorySpot).