



## MMTA June Executive Board Meeting

Zoom Video Conference Meeting

Tuesday, June 1, 2021

11:00 AM – 1:00 PM

In attendance: Hye-Jung Hong, Melissa Simons, Robert Carney, Jung Choi, Christine Vitt, Christopher Madden, Jason Hausback, Kyu Butler, Nathanael May, Peter Miyamoto (for MU report and discussion)

In absentia: Erica Manzo

Meeting called to order at 11:03am

Introduction of Nathanael May (incoming President-Elect) to Executive Committee

- I. Approval of MMTA Board Meeting Minutes from February  
Motion made to approve minutes by Christopher Madden; Seconded by Robert Carney; Voted to approve as submitted
- II. State Conference/Auditions – MU  
Peter Miyamoto joined the meeting to report and discuss using MU facilities for the upcoming State Conference. See the attached report on the availability of MU resources (**Appendix A**)

Since the board agreed at the February meeting to try for a live face-to-face conference, the first item to discuss was which weekend would work better (Nov 4-7 or Nov 11-14). Peter mentioned that there is a football game on the second weekend, which could make hotel usage virtually impossible. However, NATS will be held Oct 30-31, so putting a little more space between events might be beneficial. Stotler and Mem Union are not available Nov 4-7. Jason reported that he called Stoney Creek (the hotel used in the past for a large block of rooms for the conference), and right now they are available both weekends, although the rate is much higher than in the past for both. They are willing to reserve a courtesy block (15-40 rooms) as well as an official's block until mid-October.

Jason Hausback made a motion to vote on holding the state conference Nov 11-14; Christine Vitt seconded; Executive Committee votes to hold State Conference at MU Nov 11-14.

Peter mentioned some costs to discuss: Guest Artist; use of WiFi for on-day registration; Mem Union will be much more expensive; School of Music cost \$500-600; piano moves and tuning

Due to Covid restrictions, a Guest Artist recital might not be possible. Peter mentioned that he is still unsure of Covid restrictions for larger meetings and

concerts on campus. Executive Committee discussed possibility of a virtual concert and agreed this would probably not be well received. Robert Carney made a motion to not have a live in-person guest artist recital; Christopher Madden seconded; Executive Committee approves.

Committee discussed the Winner's Recital and the possibility of having them perform live in the hall and record for either live stream or recorded concert to be presented later. Peter mentioned that he anticipates the fee to use MU for live-stream could be high. Jason suggested that Peter inquire as to the cost, and Peter agreed. Motion made by Jason Hausback to not have an in-person Winner's Recital, but rather some form of a virtual recital (either live-stream or recorded); Nathanael seconded; Executive Committee approves.

Committee discussed the Composer's Recital and decided that this decision will be made at a later date after including the chair into the discussion.

Committee discussed using room monitors as part of the check-in process, which would eliminate the need for WiFi. Peter agreed to go to the faculty for help in securing room monitors for collegiate MMTA and MTNA (Thursday and Friday). Peter will inquire with MMAMTA for help securing room monitors for Saturday. For Sunday, the pre-collegiate teachers will help.

Melissa mentioned the need for a possible contingency plan due to participants being quarantined. Discussion was held on this matter, but no decision was made.

Kyu mentioned the need for discussion regarding the requirement of vaccinations for judges. Perhaps we could issue a statement that they are strongly recommended? Could we require masks and have the judges socially distanced? Hye-Jung will reach out the national correspondent at MTNA for suggestions on this matter.

Kyu also requested the need to be flexible with district requirements, as SLAMTA is having difficulty securing a location for districts (live, online recorded, online live, etc). Executive Committee agreed it is best to plan on in person for all unless this is not possible due to location restrictions.

Jason mentioned that we need to set a deadline for district auditions regardless of format. Motion made by Jason Hausback to make Sept 19 the deadline; Kyu seconded; Executive Committee approves.

Jason also made a motion to return fees (\$31 for district, \$36 for state) and judge costs (\$35/hour; 2 hour minimum; hotel, food, and mileage) to pre-Covid rates; Robert seconded; Executive Committee approves.

### III. Commissioned Composer Revision Committee

The three member committee (Jacob, Robert, and Christopher) met to revise the process for the composition competition. See the attached proposal from the committee (**Appendix B**). If approved, this would go into effect immediately for the 2022 competition. Robert Carney made a motion to adopt this process for the

composition competition; Christopher seconded; Executive Committee approves.

No decision was made regarding the concert for Fall 2021. Could this be tagged onto the virtual Winner's Recital?

IV. Officer Reports: (as needed)

- a. President - Hye Jung Hong  
All report information is incorporated elsewhere in agenda.
- b. President-Elect - Nathanael May  
N/A
- c. Past President – Robert Carney  
Robert issued a warm welcome and thank you to Nathanael for filling the vacancy of President-Elect. He also mentioned the need to fill the VP Public Relations/Webmaster position as Jung is moving out of state.
- d. Treasurer - Chris Vitt  
See Treasurer's Report (**Appendix C**). She will send Profit/Loss for June 1, 2020-May 31, 2021.
- e. VP Auditions (Judging) - Kyu Butler  
All report information is incorporated elsewhere in agenda.
- f. VP Auditions (Scheduling) - Jason Hausback  
Jason mentioned that most of his report is included in the audition discussion. He will continue to look around Columbia for other hotel possibilities and will check-in with all the chairs to make sure they are on board for Nov 11-14.
- g. VP Publications and Public Relations/Webmaster - Jung Choi  
N/A
- h. VP Local Associations and Student Chapters - Christopher Madden  
Chris reported that the website is now up to date with matching grant application information. The local organizations who received the grant pre-Covid will use it in the near future. He will report via email on whether there will be a live student chapter meeting at conference.
- i. Secretary - Melissa Loehnig Simons  
N/A
- j. Executive Secretary - Erica Manzo  
In absentia

V. Next meeting TBD either in person at Conference or on Zoom

Meeting adjourned at 12:40pm

## Appendix A: Update on MU availability for Conference

### 2021 MMTA/MTNA Competitions MU Hosting Update For MMTA Board Meeting June 1, 2021

Possible Dates:

November 4-7 (rehearsals Nov 3)

No Football problem: MU plays at UGA

Memorial Union used for MU recruitment events

November 11-14 (rehearsals Nov 10)

MU plays USC at Missouri: potential hotel problems

Memorial Union/Stotler I, II and III reserved

| Room        | Nov 3   | Nov 4 | Nov 5 | Nov 6 | Nov 7      | Nov 10  | Nov 11 | Nov 12 | Nov 13 | Nov 14 |
|-------------|---------|-------|-------|-------|------------|---------|--------|--------|--------|--------|
| SMC 132     | evening | *     | *     | Yes   | Yes        | evening | *      | *      | Yes    | Yes    |
| SMC 130     | evening | *     | *     | Yes   | Yes        | evening | *      | *      | Yes    | Yes    |
| Whitmore    | evening | *     | *     | Yes   | Yes        | evening | *      | *      | Yes    | Yes    |
| McKee       | evening | *     | *     | Yes   | Yes        | evening | *      | *      | Yes    | Yes    |
| FAB 145     | evening | Yes   | Yes   | Yes   | Yes        | evening | Yes    | Yes    | Yes    | Yes    |
| FAB 134     | evening | Yes   | Yes   | Yes   | Yes        | evening | Yes    | Yes    | Yes    | Yes    |
| FAB 146/148 | evening | Yes   | Yes   | Yes   | Yes<br>(2) | evening | Yes    | Yes    | Yes    | Yes    |
| SMC Chamber | evening | Yes   | Yes   | Yes   | Yes        | evening | Yes    | Yes    | Yes    | Yes    |
| Stotler I   | -       | --    | -     | -     | -          | -       | -      | -      | Yes    | Yes    |
| Stotler II  | -       | -     | -     | -     | -          | -       | -      | -      | Yes    | Yes    |
| Stotler III | -       | -     | -     | -     | -          | -       | -      | -      | Yes    | Yes    |
|             |         |       |       |       | 9          |         |        |        |        | 11     |

\* Mostly available – may be some large ensemble rehearsals we may need to avoid

MU Rental to keep equal to NATS rental - \$500-600

Missouri Theatre was available for \$1500 rental. We will not use.

Piano Tuning: minimum \$500

Piano Move: budget \$200

Parking: Minimal in 2018 (\$5 each) – likely more expensive

WiFi – 2018 no fee. We may consider working directly if we are doing registration online.

## Appendix B: Proposal from Composition Competition Process Committee

### MMTA Composition Competition Procedures

#### 1. Competition Advertising

- The composition competition coordinator has a mailing list of composition/theory faculty at universities around the state. This list should be forwarded each time the composition coordinator changes.
- By **August 1** of each year, the coordinator will send an email to faculty on the list encouraging them or their promising students to enter the competition. Submissions should include two scores as well as recordings, which will be anonymously passed along to the judges. All submissions are due by **October 1**.
- The competition coordinator will also prepare an announcement for publication in the *MMTA Notes*.

#### 2. Adjudicator selection

- The composition competition coordinator will select three judges **no later than October 1**. Two judges will be out-of-state, and one judge will be in-state.
- After judges have been confirmed, the coordinator will provide the VP of adjudicators with the name and contact information of the three judges.
- Judges will be paid **\$25/applicant**.

#### 3. Review Process

- Judges will be given all scores/recordings by the **end of the first week in October**. Judges will then provide the coordinator with a paragraph or two of comments as well as a ranking for each application by **November 1**.
- The coordinator will forward comments to applicants by the **end of the first week in November**.
- Results will be tabulated in the following manner:
  1. Assign the numerical scores from each adjudicator to each applicant. For example, first place = 1, second place = 2, etc.
  2. Each applicant should have three scores: one from each adjudicator. For example, applicant one might receive a 3, 2, 4 and applicant two might receive a 1, 1, 3.
  3. The applicant with the lowest total number is the winner. In the example above, applicant one's score would be 9, and applicant two's score would be 5. Applicant two would be the winner.

#### 4. Contract

- Once the winner has been determined, the coordinator will notify the MMTA president, Ann Witherspoon, Gary Ingle, and Chris Goldston by the **end of the first week in November**.
- Then, the coordinator will enter the composer's information into the MTNA Commissioned Composer portal, and Jennifer Thomason will generate a contract for them. This should be completed by the **second week of November** so that the composer has roughly a full year to write the commissioned work.
- The Commissioned Composer score will be due by **October 15** of the following year.

#### 5. Announcement of Winner

- The competition winner will be publicly announced by the **end of the first week in November**.
- The coordinator will prepare two announcements: 1) a press release for publication on the MMTA website and 2) a short blurb for publication in *MMTA Notes*.
- If a winner's institution wishes to publicize the award further, they may draw upon the formal announcements described above.

## Appendix C: Treasurer's Report

### MMTA Treasurer's Report

June 1, 2021

#### Current Balances

Checking: \$11,902.64

Investments \$42,528.43

Net Worth: \$54,431.07

| Income | May 1, 2020- May 31, 2021 |
|--------|---------------------------|
|--------|---------------------------|

|             |         |
|-------------|---------|
| Advertising | 1146.45 |
|-------------|---------|

|           |           |
|-----------|-----------|
| Auditions | 27,541.37 |
|-----------|-----------|

|      |         |
|------|---------|
| Dues | 5031.30 |
|------|---------|

|            |        |
|------------|--------|
| C Composer | 750.00 |
|------------|--------|

|              |      |
|--------------|------|
| Misc. Income | 5.00 |
|--------------|------|

|                     |                  |
|---------------------|------------------|
| <b>Total Income</b> | <b>33,459.12</b> |
|---------------------|------------------|

#### Expenses

|                          |             |
|--------------------------|-------------|
| Total Auditions Expenses | \$13,302.69 |
|--------------------------|-------------|

|                         |           |
|-------------------------|-----------|
| Total Business Expenses | \$5866.67 |
|-------------------------|-----------|

|                           |        |
|---------------------------|--------|
| Total Conference Expenses | \$0.00 |
|---------------------------|--------|

|                               |                    |
|-------------------------------|--------------------|
| <u>Total Payroll Expenses</u> | <u>\$11,805.22</u> |
|-------------------------------|--------------------|

|                       |                    |
|-----------------------|--------------------|
| <b>Total Expenses</b> | <b>\$31,040.83</b> |
|-----------------------|--------------------|

|                |                  |
|----------------|------------------|
| <b>Balance</b> | <b>\$2418.29</b> |
|----------------|------------------|