



2024-2025 EdChoice Scholarship Renewal

DOCUMENTS NEEDED

Both Traditional and Expansion Scholarship Renewals require these two documents:

1. A completed [2024-2025 RENEWAL REQUEST form](#) for each student.
2. A copy of a current utility bill showing matching service and mailing addresses. **DUKE ENERGY OR WATER BILL, please.** *Cable, internet, and cell phone bills typically do not display the words Service Address.* Read more about Acceptable forms of proof of address [HERE](#). **Only one utility bill per family is needed.**

HOW TO SUBMIT YOUR RENEWAL REQUEST TO ST. MARY

Email is the preferred method for receiving your renewal documents.

- **ONE EMAIL PER FAMILY** to edchoice@stmaryhp.org.
- Include the Family's Last name and Traditional or Expansion Renewal in the subject line.
i.e. **Subject: Smith Family Expansion Renewal.** *If submitting a New Request, please indicate Traditional or Expansion NEW Request.*

Or, if you need to:

Hard copies can be sent to the office in an envelope marked EdChoice RENEWAL (or NEW) and include your family's last name.

NEED TO KNOW INFO

1. **EXPANSION Scholarship Renewals DO NOT require a new income verification submission.** Your award will be based on the Federal Poverty Level from your 2023-2024 submission. If your circumstances change and it is beneficial to resubmit your income verification, that is your choice.
2. **ARE YOU ELIGIBLE TO APPLY FOR THE TRADITIONAL SCHOLARSHIP NEXT YEAR?**
 - **Rising 7th & 8th Grade Students** might now be eligible for the TRADITIONAL Scholarship. 7TH & 8TH Grade students who reside in the Cincinnati Public School district are subject to open enrollment for their public school.
 - **Or** if a student has a sibling who received the Traditional Scholarship this past year (i.e., the sibling is currently a high school Freshman,) you can submit a NEW EdChoice Scholarship Request.
 - Read about the Eligibility Criteria for the [Traditional Scholarship HERE](#). In this linked document, note the 5th & 6th bullet points under the Who is Eligible to Apply section to help determine your eligibility.

Changing to the Traditional Scholarship requires a NEW Request application and a current utility bill. [EdChoice Scholarship NEW Request Form](#)

New students to St. Mary may submit a [NEW Request](#) and follow the How to Submit steps. In addition to the Request form and proof of address, please include a copy of the student's birth certificate.

If you want to track your scholarship status, please do so through your EdChoice parent portal. Instructions on setting up a parent portal can be found at the link on our weekly Enews or on the [website HERE](#).