



## **Thank you for your interest in registering for the CCCBHA Fall Public Policy Forum in Ontario!**

Final agendas and meeting materials will be sent via email prior to the event. Please support CCCBHA in going green by printing any materials you wish to have at the meetings.

### **Meeting Dates**

October 18, 2017: Board retreat, Executive Committee meeting, and Board meeting. Board Members and Executive Committee Members only, please.

October 19, 2017: Policy updates, and regularly scheduled public policy forum programming

October 20, 2017: Committee meetings

### **Meeting Location**

Embassy Suites by Hilton Ontario Airport  
3663 East Guasti Road, Ontario, CA 91761  
(909) 605-0281

### **Hotel Accommodations**

The deadline to take advantage of CCCBHA's discounted group rate of \$169.00 per night is September 26, 2017. The special room rate will be available until the September 26 deadline, or until the group block is sold-out, whichever comes first.

Reservations under CCCBHA's rooming block should be made through the hotel's personalized group page reservation system. We highly encourage you to book your room using that resource. There is no recourse through CCCBHA for guest rooms booked through predator/fraudulent companies. The group page reservation system also allows CCCBHA to closely monitor our group's block and make immediate adjustments if needed.

The link to the page for this event is:

[http://embassysuites.hilton.com/en/es/groups/personalized/0/ONTAPES-CCC-20171014/index.jhtml?WT.mc\\_id=POG](http://embassysuites.hilton.com/en/es/groups/personalized/0/ONTAPES-CCC-20171014/index.jhtml?WT.mc_id=POG)

Check-in time is 3:00 p.m. – if you will be arriving earlier, please be sure to call the hotel to request an early check-in.

Check-out time is 12:00 p.m.

## **Hotel Cancellation Policy**

No date changes or cancellations to reservation will be accepted 72 hours prior to arrival.

## **Parking**

Self-parking is available, and complimentary.

Valet parking is not available.

## **Airport Information**

The closest airport is the Ontario Airport, located approximately seven minutes away from the hotel. Embassy Suites Ontario Airport provides a free shuttle to and from the airport. Please call the hotel for more information regarding use of their airport shuttle.

## **CCCBHA Cancellation Policy**

Full refund less five percent processing fee if cancellation is received in writing on or before September 26, 2017. No refunds for cancellations made on or after September 27, 2017. This applies to day-of-event no-shows. Single registration may not be split between two or more individuals. Registration fees may not be credited toward future meetings in the event of a cancellation or no-show.