



St. Stephen's Catholic School

506 Jackson Street, Anoka, Minnesota 55303 ~ Phone 763-421-3236 ~ Fax 763-712-7433 ~ www.ststephensschool.org

2017/2018 Enrollment Form

REGISTRATION FEE

A non-refundable registration fee is due in full with this enrollment form. Registration fees per student are:

- Kinder—8th Grade: \$75.00
- Preschool: \$50.00

Maximum family reg. fee: \$200.00

Student registrations are not considered complete until the registration fee is paid.

STUDENT INFORMATION

Please list each child(ren) attending St. Stephen's School in **2017-2018** and what grade they will be in.

NAME	GRADE
_____	_____
_____	_____
_____	_____
_____	_____

Students in Preschool, Kindergarten, and new students to our school need to complete an additional registration form.

STUDENT'S RELIGION

- ☐ Catholic
☐ Non-Catholic

Student's religion is used only to identify sacrament needs and obligations. It is not used for registration or enrollment

REGISTRATION DEADLINE

The registration deadline for current school families is February 17, 2017.

After February 17, 2017 all Enrollment Forms will be reviewed on a first come first served basis.

Family Name (primary family last name)

FATHER (House Hold # _____)

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

HOME: (_____) _____ - _____

WORK: (_____) _____ - _____

CELL: (_____) _____ - _____

Email: _____

MOTHER (House Hold # _____)

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

HOME: (_____) _____ - _____

WORK: (_____) _____ - _____

CELL: (_____) _____ - _____

Email: _____

OTHER: PARENT, GRAND PARENT, GUARDIAN (House Hold # _____)

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

HOME: (_____) _____ - _____

WORK: (_____) _____ - _____

CELL: (_____) _____ - _____

Email: _____

HOUSEHOLD INFORMATION (Please check one)

- ☐ Student (s) resides at 1 household 100% of the time
☐ Student (s) Resides at multiple households

(Household 1 ____% of the time

Household 2 ____% of the time)

TUITION:

The actual per pupil (K-8) cost for the current school year is \$5,738.00. Your tuition covers 60% of that cost while the contributions from parishioner stewardship giving covers 27%, other fundraising activities and income earned through school programs generates 13% of the total cost to educate each child. It is important to the future of our school that you: (1) continue your stewardship gifts to the parish and, (2) consider paying the actual cost, or a higher percentage of the actual cost, of your child's tuition if you are financially able to do so.

ANNUAL SUBSIDIZED TUITION INVESTMENT

	Kindergarten	1st Grade	2nd - 8th Grade
First Student	\$2,199.00	\$2,990.00	\$3,700.00
Additional Students (each)	\$2,034.08	\$2,765.75	\$3,422.50

For 3-year-old and 4-year-old preschool options and tuition prices, please see the preschool registration form

ACTIVITY FEE:

Each family is required to pay a one time-non-refundable activity fee for each student enrolled at St. Stephen's. These funds will be used for miscellaneous student needs such as field trip fees, classroom project fees, weekly newspapers, planners, etc. The amount varies by grade and will be available in August. This fee is due by November 3, 2017.

TECHNOLOGY FEE:

\$100/family. This fee is to help St. Stephen's keep our technology new and updated as well as to repair/replace our current computers/iPads/chrome books. This fee is due by November 3, 2017.

FUNDRAISER EXPECTATION:

All families are expected to raise a minimum of \$120/student. We are planning to sell raffle tickets as part of our Fall Fun Fest. Raffle sales will count towards the fundraising expectation. This fee is due by November 3, 2017.

DISCOUNTS:

A 5% discount is given for paying your tuition in full before school starts.

A 7.5% multiple student discount is given for each additional student in the same family.

Each family may receive only one type of discount (paid-in-full, multi-student, or financial aid).

FINANCIAL AID:

Families may apply for financial aid through March 31, 2017. Applications received after this date will be reviewed on a case by case basis. Financial aid awards may be granted based on resources available to the church and school.

St. Stephen's School uses TADS to process Financial Aid applications. There are two ways to apply:

- On-line at www.tads.com, click on the 'Financial Aid Assessment' button to begin. Use School Code SP234120000;
- Call TADS at 1-800-477-8237 to request an application. TADS Worksheets are available in our school office; however, this is not an application.

PAYMENT PLAN:

A Tuition Contract will be sent out at a later date. All families agree to be bound by the terms of the tuition contract hereafter known as the "agreement" until the amount owed is paid in full. TADS (an agent for the School) may invoice, collect and remit all funds on behalf of the School. All amounts will be due as indicated on the invoices. Invoicing and fees will be assessed as indicated in the agreement.

*2017/2018 Tuition will be paid as (circle one): **Single payment or Multiple payments per TADS Tuition Agreement***

Tuition Payment:

- ☐ Tuition will be paid from 100% from household # _____
- ☐ Tuition will be paid multiple households:

Please bill household 1 ____% or \$_____. Please bill household 2 ____% or \$_____.

TADS TUITION AGREEMENT PROCESSING FEE

All families will be asked to pay the TADS Agreement Processing Fee which is a one-time processing fee that is due when you submit your agreement to TADS. The \$45.00 is assessed only to families paying in three or more installments. One or two-time payers are not charged any agreement processing fee by TADS. The TADS Tuition Agreement Processing Fees along with other fees associated with your payment plan and statement delivery selections are due to TADS when you submit the tuition agreement. If you owe processing fees, you will be asked to pay them to TADS at the time you submit your agreement via credit card, bank draft, or an invoice can be generated and will be due in two weeks from the submission of the agreement.

AUTHORIZING SIGNATURES: *(all parties responsible for tuition and fundraising obligations must sign.)*

Father:_____ Date:_____

Mother:_____ Date:_____

Other:_____ Date:_____