



## St. Josephs; let's Eat!

### How to order:

1. [www.ffsfood.com](http://www.ffsfood.com) & click on the Menu Login Tab
2. Enter the code **STJ1**
3. Click on the Shopping Cart to place an order
4. Fill out the entry boxes with your child's first and last name
5. Choose your child's Grade & Meal Choice
6. You may select lunch everyday OR click on the days of your choice throughout the month
7. Proceed to check out – Please fill out all fields and do not forget to enter your email address for ordering confirmations, as well as, ordering notifications when a new menu is open for purchase.

To place another order if you have 2 or more children; hit the button at the top left side of the page  
"To Place another Order"

Put in your child's name; pick their meals, when you go to check out the system will still have you CC information until you have completed all orders.

**Snow Policy** on day 2 of consecutive closed days we will credit 100% of the meals ordered for the 2nd day through our IT company.

**Field Trips – Illness:** 48 hours business day's notice prior to a Field Trip, please call our office 703-550-1820 and we will issue credits should a field trip pop up. A credit for an extended illness is 48 hours business day notice as well. (If a child is sick and you're aware they will be out for an extended period we can issue a credit starting 48 business hours after the notification.)

**Please remember the ordering window is during the month prior; through midnight on the 28<sup>th</sup>. After the 28<sup>th</sup> of each month a late order fee of \$15.00 will be applied.**

**Once an email is entered, order reminders, receipts, & new menus available notifications will generate to the provided email.**