

River City Central Office — Intergroup Meeting Minutes

****Date:**** Monday, October 13, 2025

****Time:**** Called to order at 6:03 PM; Adjourned at 7:13 PM

****Chair:**** Jeff Rutledge (Interim Chair)

****Recorder:**** Barbara Lynn

****Meeting opened with the Serenity Prayer. Quorum met.****

Approval of Minutes

Prior minutes from September 8, 2025, were reviewed and corrected. Changes included updating references from June to July minutes and clarifying the Treasurer's narrative. Motion to approve minutes with corrections was passed unanimously.

Treasurer's Report

The Treasurer stepped down during the prior Board meeting. Copies of the current report were distributed and reviewed. No discrepancies were noted. Motion to accept the Treasurer's Report as presented was made, seconded, and approved unanimously.

Office Manager's Report — Debra Casselman

Debra reported 47 after-hours calls this month, 37% hang-ups on the 1606 number, and 14 on the 800 line. One volunteer was removed for non-response to after-hours calls. There were 24 in-office visitors this month, with 13 purchases and several information and 12th-step calls. Volunteer hours totaled 33 for the month.

Group donations for September included: Wednesday Night 12 & 12 (\$100), Marina Group (\$750), Drunken Donuts (\$90), Sober on the Mount (\$150), and Sun Group (\$400), totaling \$1,490. This represents an increase compared to September 2024 (\$968.40) and September 2023 (\$1,330).

Motion to accept the Office Manager's Report was made, seconded, and approved unanimously.

Committee Reports

- ****River Round-Up (Barbara):**** Planning is on schedule. All major positions are filled. New co-chair added for a previously open position. Numbers are higher than last year with four tables of nine already sold.
- ****Newsletter (Barbara):**** The newsletter is stable, with an improved workflow. Open rates are up following mailing list updates. Deadline for submissions is the 21st of each month. Submissions can be sent to soberbarbie317@gmail.com.

- **Web Liaison (Barbara):** Website is current and coordinated with the newsletter and Michelle. All flyers, events, and meeting updates are posted promptly.
- **Activities (Bill):** Planning is underway for a Gratitude Dinner on November 15, pending venue confirmation. Preferred location is Chaparral Golf Course; however, rental costs have increased to \$350 for three hours. If not waived, the event will move to City Bible Church. Meal proposed: spaghetti, meatballs, salad, and garlic bread. Exploring ticket prices between \$22–\$25. Feedback requested from groups on preferred activities and new event ideas.

Old Business

- **Signage and Window Coverings:** Installed successfully. Circle and triangle symbols on windows raised minor discussion regarding AA traditions, but confirmation sought from General Service Office. The installation provides additional privacy and safety for office volunteers.
- **Open Positions:** Chairperson and Treasurer positions remain vacant. Requirements: three years sobriety and six months intergroup experience. Recording Secretary also needed. Barbara is willing to train anyone interested.

New Business

- **Seminar Report (Debra Casselman):** Debra shared a detailed 12-point summary from the Central Office Seminar, including best practices for operations, donations, volunteer management, and technology. She emphasized the seminar's value and confirmed reimbursement for her \$90 window installation was processed. New initiatives include QR-coded pamphlets for newcomers and a 'Birthday Plan' encouraging members to donate a dollar for each year of sobriety.
- **Newsletter Email Blast:** Motion passed to send a dedicated email blast requesting volunteers for board and intergroup positions.
- **Budget Approval:** The 2026 Proposed Budget was approved unanimously after group review and feedback.
- **New Purchases:** Proposal for an easy-up tent with RCCO logo for use at public information tables and events was discussed; final pricing and design to be reviewed next month.

Group Reports

- **Top of the Hill (Rhonda):** Big Book/12&12 study in Fort Mohave. 12–20 attendees. Approved 2026 proposed budget. Steady participation and newcomers attending.
- **Marina Group (Steve):** 7 AM meeting active and consistent with good attendance and newcomer participation. Members encouraged to get more involved in intergroup service.

- ****Our House (Cindy Williams):**** Three meetings daily. Snowbirds returning. Need for chair rotation and volunteer support noted. Newcomer attendance increasing. Ad placed in local paper listing meeting times.
- ****Serenity Circle Men's Stag (Tom):**** 20–30 attendees. Meeting relocated to main church building. Group plans to resume donations to Central Office and continue supporting members from Revive.

Announcements

- RCCO will be closed for Veterans Day and Thanksgiving.
- Volunteers needed for jail meeting coordination (Tuesdays 2–4 PM, once per month, Mojave Jail).
- River Round-Up literature order due soon.

Closing

Meeting closed with the Responsibility Statement at 7:13 PM.

"I am responsible. When anyone, anywhere reaches out for help, I want the hand of AA always to be there. And for that, I am responsible."