

Discharge Lounge (DCL) FAQs

Patient Eligibility and Clarification Updates:

11	Discharge Lounge Eligibility	Eligibility Clarifications
1 1 1 1 1 1 1 1 1 1 1	Patient is ≥ 18 Expected Discharge Today or Tomorrow Patient is not in Isolation Patient is Independent (ADL) Discharge Disposition to Home Psychosocial WDL Self/Family/Caregiver Transportation Patient does not have active Safety Attendant order No Suicide Risk factors present at this time No Active Oxygen Device or Vent Patient does not have Forensic, Security, Hx Violence, Hx Inappropriate Behavior, Risk of Self Harm Flag	Patient is not in Isolation <ul style="list-style-type: none"> Specified isolation precautions may be eligible based on assessed need, utilizing the West Wing from 1400-1800 daily. Contact DCL to assess. Patient is Independent (ADL) <ul style="list-style-type: none"> Patients on standby or 1-person assistance may be eligible. For DCL stays >30min, patient must be independent for bathroom use. Self/Family/Caregiver Transportation <ul style="list-style-type: none"> Includes Scheduled Case Management Transportation. No Active Oxygen Device or Vent <ul style="list-style-type: none"> Patients on <4L O₂ utilizing their own O₂ cylinder may be eligible.

Unit/Bedside RN Responsibilities:

- Identify patients eligible for the DCL (wrench in *DC Lounge Score* to patient list)
- Inform patient of DCL, establish ride and pickup time, confirm patient will be waiting in DCL
- Notify DCL if patient belongings/medications require pick up from security/basement
- Remove monitoring equipment, dress patient, and gather belongings
- Provide taxi voucher prior to transporting to DCL
- For patients expected to wait in DCL >1 hour:
 - prior to transport, recommend bathroom use on unit
 - as option, order snack (no trays/food with strong odor; DCL provides coffee, tea, water, hot chocolate, crackers)
- When ready for transport to DCL:
 - Confirm DCL is available to receive patient
 - Contact DCL to arrange transport: DCL Staff, Unit-based Staff, and Patient Transport DCL
- APEX: Unit to discharge patient from unit
 - Upon departure from unit, DCL team member will inform bedside RN, Charge RN or HUSC
 - If unit-based staff do not discharge patient from unit, DCL staff will complete once pt is in DCL
 - If a patient transport request is entered in queue, discharge from unit will occur when transfer to DCL completed

DCL Team Support:

AVS Review	DCL RN may assist with simple and straightforward After Visit Summary (AVS) reviews at bedside when: <ul style="list-style-type: none"> Unit RN confirms DCL RN availability to review AVS Unit RN prints and verifies accuracy of AVS, and provides patient with copy Unit RN completes patient-specific education r/t: medications, lines, drains, devices, etc. Unit RN provides patient with all medications and supplies/equipment required for discharge
Medication Retrieval	DCL RN may retrieve medications from UCSF pharmacy for patients arrived in the DCL when: <ul style="list-style-type: none"> DCL RN is available Unit RN confirms medication pick-up time and copay has been fulfilled Unit RN sends DCL RN image of patient label
Transportation	<ul style="list-style-type: none"> Coordinate with DCL team to determine if transport by unit-based team or Patient Transport appropriate If patient transportation has arrived and transport team has not picked up patient, contact DCL DCL RN can arrange for taxi pickup (taxi voucher provided by unit)

DCL Location and Contact Information:

- **Voalte:** PARN discharge lounge
- **Location:** M104K: Next to Surgical Waiting Area (West Wing), across from OHS satellite room
- **Hours:** 7 days a week, 0700-1930 (ride must arrive by 1830), West Wing 1400-1800