

Middle Tennessee Region AGC Build Tennessee Awards



MIDDLE TENNESSEE REGION

2023 Application

PURPOSE

AGC of TN - Middle TN Region, like other AGC Chapters across the country, strives to recognize General Contractor, Architect, Engineer, Subcontractor, Supplier, and Service Provider members for their outstanding performance on some of our state's most noteworthy construction projects. Additionally, we will be recognizing firms for their excellence in serving the construction community of Tennessee and leading with Skill, Integrity, and Responsibility. This is one of the most valued services AGC of TN - Middle TN Region provides to its member firms.

JUDGING

A panel of esteemed judges (mostly out of state), who represent different aspects of the design and construction industry and hold prominent roles in the community, will review the award submittals. Keep in mind the emphasis on project awards will be the construction process and challenges you faced, not the building's size, aesthetics or amenities.

The story of your project is what we want to hear. Competing entries are grouped based on the size of the project. There is one winner of excellence and one award of merit in each category. An award of merit is for projects that are within 5 points of the award of excellence.

ELIGIBILITY

This program is open to General Contractors, Architects, Engineers, Subcontractors, Suppliers, and Service Providers that are members in good standing with the AGC of TN - Middle TN Region. Projects substantially completed between January 1 - December 31, 2022 can be nominated for the 2023 Build Tennessee Awards program. Those eligible for competition must fall under the categories listed in this packet.

We will no longer accept out-of-state projects for the Build Tennessee Awards. Projects can be within 50 miles of the Tennessee state line in any direction. Projects outside of Tennessee are not eligible for "Of the Year".

Top 10 reasons why you should nominate a project for a Build Tennessee Award:

1. **Image** - Showcase your work and our industry.
2. **Credibility** - Your projects and the work of your teams are very impressive.
3. **Morale** - Share the pride of building with your entire team.
4. **Marketing** - Award recognition helps create an impressive portfolio. We will also provide you with your project's professionally created video to use in future marketing.
5. **Honor** - This is a prestigious award and you are judged the best by your peers.
6. **Exposure** - All nominated projects are recognized during the award ceremony, on our website and in our chapter newsletter, sent to over 2,000 industry contacts.
7. **Odds** - A select, but limited, number of projects are nominated annually.
8. **Categories** - We have created several categories for submissions.
9. **Support** - Need help? Call Kaylah! We are here to help.
10. **Convenience** - The format is similar to AGCA guidelines, so it's easy to enter the Build America Award competition as well!

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CATEGORIES

See charts on pages 6-8 to determine specific project category for GC and specialty contractor projects

- General Contractor/CM Project Category Application Fee: **\$400**
- Specialty Contractor Project Application Fee: **\$250**
- Architect of the Year: **\$150**
- Engineer of the Year: **\$150**
- Law Firm of the Year: **\$150**
- Accounting Firm of the Year: **\$150**
- Insurance Provider of the Year: **\$150**
- Materials Provider of the Year: **\$150**
- Equipment Provider of the Year: **\$150**
- Staffing Provider of the Year: **\$150**
- Other Service Provider/Supplier of the Year: **\$150**
- Community Service: **\$100**
- Emerging Professional of the Year Award: **No Charge**
- Iris Award: **No Charge**
- Skill, Integrity, Responsibility (SIR) Award: **No Charge**



All “Of the Year” winners will receive an exclusive logo they can use on marketing materials and announcements letting the community know their company has received one of the highest honors with AGC of Tennessee and that they are dedicated to the core values of Skill, Integrity, and Responsibility.

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PROJECT NOMINATION CRITERIA

All Project Entries Must Include the Following Criteria: (100 points)

1. **Overall Presentation and Appearance of Entry – 10 points**
 - a. Company name and entry category must be displayed on the cover page. All entries will be submitted via DropBox. Please email Kaylah at kwhite@tnagc.org for instructions.
 - b. All information will be submitted as a .pdf file. Each photo should also be saved as an individual high resolution .jpg file (300 dpi).
 - c. The completed Entry Form.
 - d. Each submission must have Table of Contents
 - e. No more than 20 pages total, not including cover page or photo pages.
2. **Project Description – 15 points**
 - a. Provide a detailed description of your project's scope (up to one page)
 - b. Include:
 - i. Type of construction
 - ii. Size of project
 - iii. Contract value
 - iv. Project duration – start date, completion date
 - v. Percent of project that was self-performed
 - vi. Management team
 - c. Provide key points on why this project was unique.
3. **Narrative – 40 points** A project narrative explaining how the entry meets each of the following criteria: *(Use two or three paragraphs for each point)*
 - a. Meeting the challenge of a difficult job
 - b. Excellence in project management
 - c. Contractor's state-of-the-art advances
 - d. Contractor's sensitivity to environment and surroundings
 - e. Excellence in client service (Specialty Contractors: Excellence in service to prime contractor)
 - f. Contractor's contribution to the community
4. **A minimum of six color pictures and a maximum of 12 color pictures (in .jpg format - 300 dpi) – 5 points**
 - a. Judges like to see both progress and completion photos. Incorporate them within your narrative.
5. **Safety Section – 20 points**
 - a. Safety initiatives applied throughout the construction process. Please fill out the Safety Form included in this application.
6. **References – 10 points**
 - a. Please include a Letter of Recommendation from the project owner (Specialty Contractors: from the prime contractor) as well as letters from the design team and subcontractors.
7. **Supplemental Material**
 - a. Provide any additional material you feel is important to the project, i.e. press releases, graphics, pictures, etc. Limit five pages.
8. **Executive Summary – Provide the highlights of the project that will be used in the awards presentation. This narrative should include two or three of the special aspects of the project. May not exceed 5 sentences and should only take about 45 seconds to read aloud. THIS NARRATIVE WILL BE USED AS THE SCRIPT FOR THE PROFESSIONALLY MADE VIDEO CLIP ABOUT YOUR PROJECT(S). IF YOUR CLIP DOES NOT MEET THESE PARAMETERS, AGC STAFF WILL EDIT YOUR NARRATIVE TO MEET THE GUIDELINES.**

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Checklist for Project Award Submittals

If submitting more than one entry, **complete an application / checklist for each entry.**

Reminders

- We understand our firm must be an AGC of TN, Middle TN Region member in good standing & membership paid in full with *AGC of TN - Middle TN Region*, and current with membership dues as of February 28, 2023.
- Our project was completed in the state of Tennessee during the 2022 calendar year.
- If we are submitting a joint venture project, we understand all parties **MUST** be a member of *AGC of TN - Middle TN Region* in order to compete.

Submittal Requirements

- Our project submittal is saved in a pdf format in an electronic file that is marked with both your company name and project name. For DropBox option, please email Kaylah at kwhite@tnagc.org for instructions.

- Mailed or Dropped Off At Office:

_____ Completed Checklist

_____ Entry Fee Check

_____ Digital File with following items:

_____ Completed Nomination Form

_____ Table of Contents

_____ Executive Summary Paragraph

_____ Project Narrative addressing judging criteria (may include photos arranged in text)

_____ Safety Form

_____ 3 References

_____ Letter(s) of Commendation

_____ Supplemental information deemed necessary

_____ File with 6 preferred project images for nomination video

_____ File with company logo (.eps file or high resolution 300 dpi jpeg)

Contact Kaylah White with the AGC of Middle Tennessee at (615) 244-6344 with questions in completing your Build Tennessee Awards Program submittal.

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2023 Build Tennessee Awards—Safety Form

No project with a safety-related fatality, regardless of contractor or trade, is eligible to receive consideration for the Build Tennessee Award.

This form can be completed or its contents can be put on an additional page(s).

1. Total man-hours for all disciplines included in your contract on this project: _____
(Include all specialty contractors' hours on this project.)
2. Name and title of person responsible for safety: _____
3. Were there any innovative safety and health programs used specific to this project?
Yes No

Explain:

4. Were toolbox safety meetings held? Yes No Documented? Yes No
How Often? _____ Include an actual example or summary.

5. Was specialized training conducted on this project? Yes No
What types?

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General Contractor/CM Project Category Charts

Please use these charts to select one project category. AGC reserves the right to change category or contract amounts to compare similar projects and enhance the chance of success.

	New	Renovation	Sustainable		New	Renovation	Sustainable		New	Renovation	Sustainable
Commercial				Federal Government / Military				Health care			
Office buildings, retail facilities, hotels, mixed-use				All projects owned by the federal government, excluding transportation infrastructure and utilities.				Hospitals, assisted living, nursing homes and other licensed medical facilities			
Less than \$5 Million				Less than \$5 Million				Less than \$5 Million			
\$5-\$10 Million				\$5-\$10 Million				\$5-\$10 Million			
\$10-\$25 Million				\$10-\$25 Million				\$10-\$25 Million			
\$25 - \$100 Million				\$25 - \$100 Million				\$25 - \$100 Million			
\$100-\$250 Million				\$100-\$250 Million				\$100-\$250 Million			
\$250+ Million				\$250+ Million				\$250+ Million			
Industrial	New	Renovation	Sustainable	Infrastructure: Heavy	New	Renovation	Sustainable	Institutional	New	Renovation	Sustainable
Manufacturing plants and facilities, refineries and similar types of construction				Streets, highways, parks, dams and bridges				Projects owned by schools, churches and local governments, with the exception of health care facilities			
Less than \$5 Million				Less than \$5 Million				Less than \$5 Million			
\$5-\$10 Million				\$5-\$10 Million				\$5-\$10 Million			
\$10-\$25 Million				\$10-\$25 Million				\$10-\$25 Million			
\$25 - \$100 Million				\$25 - \$100 Million				\$25 - \$100 Million			
\$100-\$250 Million				\$100-\$250 Million				\$100-\$250 Million			
\$250+ Million				\$250+ Million				\$250+ Million			

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General Contractor/CM Project Category Charts Continued

Please use these charts to select one project category. AGC reserves the right to change category or contracts amounts to compare similar projects and enhance the chance of success.

	New	Renovation	Sustainable	Historical Restoration / Renovation	New	Renovation	Sustainable		New	Renovation	Sustainable
Public Works / Environmental								Special Projects			
Water treatment plants and sewage treatment plants				Restoration of buildings registered as historical, or eligible to be registered as historical.				Theme parks, zoos, skate parks, water parks and other unique projects that do not fit in listed categories			
Less than \$5 Million				Less than \$5 Million				Less than \$5 Million			
\$5-\$10 Million				\$5-\$10 Million				\$5-\$10 Million			
\$10-\$25 Million				\$10-\$25 Million				\$10-\$25 Million			
\$25 - \$100 Million				\$25 - \$100 Million				\$25 - \$100 Million			
\$100-\$250 Million				\$100-\$250 Million				\$100-\$250 Million			
\$250+ Million				\$250+ Million				\$250+ Million			

Specialty Contractor Project Category Chart

Please use these charts to select one project category. AGC reserves the right to change category or contracts amounts to enhance the chance of success.

Electrical		Mechanical		Masonry, Stonework, Tile Setting, and Plastering	
Less than \$2 Million		Less than \$2 Million		Less than \$2 Million	
\$2-\$5 Million		\$2-\$5 Million		\$2-\$5 Million	
\$5+Million		\$5+Million		\$5+Million	
Carpentry and Floor Work		Roofing, Siding, and Sheet Metal Work		Concrete Work	
Less than \$2 Million		Less than \$2 Million		Less than \$2 Million	
\$2-\$5 Million		\$2-\$5 Million		\$2-\$5 Million	
\$5+Million		\$5+Million		\$5+Million	

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Specialty Contractor Project Category Chart Continued

Please use these charts to select one project category. AGC reserves the right to change category or contract amounts to compare similar projects and enhance the chance of success.

Painting and Paper Hanging	Glass and Glazing	Wrecking and Demolition
Less than \$2 Million	Less than \$2 Million	Less than \$2 Million
\$2-\$5 Million	\$2-\$5 Million	\$2-\$5 Million
\$5+Million	\$5+Million	\$5+Million
Excavation Work	Structural Steel Erection	Special Trade Contractors, Not Elsewhere Classified
Less than \$2 Million	Less than \$2 Million	Less than \$2 Million
\$2-\$5 Million	\$2-\$5 Million	\$2-\$5 Million
\$5+Million	\$5+Million	\$5+Million

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2023 AGC Build Tennessee General Contractor Project Award Nomination Form

FIRM INFORMATION

Company Name: _____

Address: _____

City, State, Zip: _____

Person Submitting Nomination: _____

PROJECT INFORMATION

Project Category: _____

*See charts on pages 6-8

Project Title: _____

Project Owner: _____

Project Architect: _____

Project's Physical Address: _____

Project Manager: _____ Superintendent: _____

Project Contract Amount: _____

Project Start Date: ___/___/___ Project End Date: ___/___/___

Primary staff contact for questions pertaining to entry preparation and content:

Name: _____ Title: _____

E-mail Address: _____ Phone: _____

The company with the highest ranking project score, regardless of category, will receive the General Contractor of the Year award! This top scoring project will also be reviewed by the AGC of Tennessee board and possibly nominated to the AGC of America awards at no additional cost!

**Ties broken first by majority vote of judges*

Entry forms can be submitted via DropBox folder. Checks for entry should be mailed to:

Kaylah White, Executive Director, AGC of TN - Middle TN Region, 2924 Foster Creighton Dr., Nashville, TN 37204

For DropBox submission option, please email Kaylah at kwhite@tnagc.org for instructions.

Sophistication of the presentation and completeness in addressing each of the criteria as outlined in the above are essential.

Thank you for participating in the 2023 AGC Build Tennessee Awards! Good Luck!

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2023 AGC Build Tennessee Awards

Specialty Contractor Project Award Nomination Form

FIRM INFORMATION

Company Name: _____

Address: _____

City, State, Zip: _____

Person Submitting Nomination: _____

PROJECT INFORMATION

Project Category: _____

*See charts on pages 6-8

Project Title: _____

Project Owner: _____

Project GC (if not prime): _____

Project Architect: _____

Project's Physical Address: _____

Project Manager: _____ Superintendent: _____

Project Contract Amount: _____

Project Start Date: ___/___/___ Project End Date: ___/___/___

Primary staff contact for questions pertaining to entry preparation and content:

Name: _____ Title: _____

E-mail Address: _____ Phone: _____

The company with the highest ranking project score, regardless of category, will receive the Subcontractor of the Year award!

***Ties broken first by majority of the judges**

REntry forms can be submitted via DropBox folder. Checks for entry should be mailed to:

Kaylah White, Executive Director, AGC of TN - Middle TN Region, 2924 Foster Creighton Dr., Nashville, TN 37204

For DropBox submission option, please email Kaylah at kwhite@tnagc.org for instructions.

Sophistication of the presentation and completeness in addressing each of the criteria as outlined in the above are essential.

Thank you for participating in the 2023 AGC Build Tennessee Awards! Good Luck!

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2023 AGC Build Tennessee Awards Community Service Award Nomination Form

Company Information

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person Submitting Nomination: _____

In addition to Skill, Integrity and Responsibility, a core value of the AGC of TN - Middle TN Region is **Community**. To acknowledge this value and bring greater attention to the good works of its members, AGC will present a Service to the Community Award. This award recognizes the generous giving nature of AGC members who go above and beyond to support the communities in which they live and work.

BENEFITS OF PARTICIPATING

1. Promote your firm's service to the community, thus enhancing your image and reputation in the marketplace.
2. The winning company receives an engraved plaque.
3. Once winners are announced, you can cite that you are AGC of TN, Middle TN Region Community Service award winner.
4. The winning firm will be honored among their peers at the Build Tennessee Awards Ceremony.

JUDGING CRITERIA

A panel of judges will review the applications and consider these criteria in selecting the winner:

- The applicant's level of engagement in the creation, organization, and/or mobilization of volunteers, groups and resources that are involved in projects benefiting the greater community.
- The company's level of sustained commitment to meeting community needs.
- The use of unique and creative approaches to meeting needs.

ENTRY MUST INCLUDE

1. This completed Entry Form and entry fee
2. A narrative explaining how the entry meets each of the above criteria. A maximum of two (2) pages allowed.
 - How do your organization and/or your employees give back to the community?
 - What need is fulfilled?
 - How is your dedication maintained?
 - Describe those community projects / activities that your firm played a leadership role in.
 - Explain your level of engagement in the creation, organization, mobilization of volunteers, groups and resources that are involved in projects benefiting the greater community.
 - Depict the impact.
 - What unique and creative approaches do you use to meet these needs?
3. Entries may also include media coverage, letters of commendation and other supplementary material.
4. A minimum of three 5 x 7 color photos in an electronic file (**in .jpg format - 300 dpi**), and your company logo in .jpg format.
5. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

SUBMISSION PROCESS

AGC of TN, Middle TN Region must receive ALL entries no later than 3:00 PM, January 13, 2023. All companies must submit **one (1) copy** of their entry and supporting materials (including printed pictures) in an electronic file to AGC of TN, Middle TN Region at 2924 Foster Creighton Dr., Nashville, TN 37204. For DropBox submission option, please email Kaylah at kwhite@tnagc.org for instructions. *Sophistication of the presentation and completeness in addressing each of the criteria as outlined in the above are essential.*

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2023 AGC Build Tennessee Awards Supplier or Service Provider of the Year Nomination Form

Company Information

Select One: Architect Engineer Law Firm Accounting Firm
 Staffing Provider Equipment Provider Materials Provider Insurance Provider

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person submitting: _____

BENEFITS OF PARTICIPATING

1. You have multiple opportunities to promote your best work to the state's contractor and design community, as well as owners and buyers of construction services, thus enhancing your image and reputation in the marketplace.
2. Each winning firm will receive a custom AGC trophy.
3. Once winners are announced, you can cite that you are the AGC of TN - Middle TN Region's Architect, Engineer, Staffing Provider, Law Firm, Materials Provider, Accounting Firm, or Insurance Provider of the Year recipient.
4. The winning firm will be honored among their peers at the Build Middle Tennessee Awards Ceremony on February 23, 2023 in Nashville, Tennessee.

JUDGING CRITERIA

A panel of majority out-of-state judges will vote on your application.

ENTRY MUST INCLUDE

1. This completed Entry Form and entry fee.
2. A narrative explaining how the company meets each of the following criteria. (Please use only two or three paragraphs for each point)
 - Top construction projects worked on **OR** AGC members supported in 2022.
 - Description of excellence in service.
 - Cover your company's area of expertise.
 - Why is company's work on this project or in the local construction community worthy of recognition?
 - What sets your company apart from the competition?
 - How does your company go above and beyond in 2022 in its contributions to industry, community and AGC?
3. A minimum of three color **photos** in an electronic file (*in .jpg format -300 dpi*), **and** your company **logo** in .jpg format. **These can be project pictures or team member pictures.**
4. Entries may also include any media coverage, letters of commendation, and other supplementary material.
5. An electronic copy of the application must be submitted with your entry fee or emailed to kwhite@tnagc.org.

SUBMISSION PROCESS

AGC of TN, Middle TN Region must receive ALL entries no later than 3:00 PM, January 13, 2023. **One (1) copy** of your nomination in a digital file format must be uploaded to assigned DropBox folder. Please email Kaylah at kwhite@tnagc.org for instructions. *Sophistication of the presentation and completeness in addressing each of the criteria as outlined in the above are essential.*

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2023 AGC Build Tennessee Awards

S.I.R. – Skill, Integrity, Responsibility Award Nomination Form

Individual Information:

Individual's Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person Submitting Nomination: _____

The AGC S.I.R. Award is the highest honor an individual (man or woman) can attain within the association and the construction industry. The award takes its name from the AGC creed, "**Skill, Integrity, and Responsibility.**"

The Skill, Integrity and Responsibility (S.I.R.) Award is reserved for someone who has made a substantial contribution, while honorably serving the construction industry and exemplifying Skill, Integrity and Responsibility in his or her endeavors. Individuals winning the "**S.I.R. Award**" exemplify what is meant by possessing "**Skill, Integrity and Responsibility.**"

Nomination for the SIR Award is open to all members. A nominated individual must be a current or retired member of AGC.

JUDGING CRITERIA

The AGC Board will review the nominations and consider these criteria in selecting the winner:

- The individual's contribution to the local construction industry.
- His or her display of Skill, Integrity and Responsibility.
- The person's commitment to serving the community.
- What sets this individual apart from others in the industry?
- Presentation to the AGC Board.

The winning individual will be selected by the AGC Board, and the award will be presented at the 2023 AGC Build Tennessee Awards on February 23, 2023 in Nashville, TN.

ENTRY MUST INCLUDE

1. This completed Entry Form, no fee to apply.
2. A narrative explaining how this individual exemplifies Skill, Integrity and Responsibility in his or her endeavors as outlined in the judging criteria listed above.
3. Color photos of the individual in a digital file format (**in .jpg format - 300 dpi**).
4. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

SUBMISSION PROCESS

AGC of TN, Middle TN Region must receive ALL entries no later than 3:00 PM, January 13, 2023. One (1) copy of your nomination in a digital file format must be uploaded to assigned DropBox folder. Please email Kaylah at kwhite@tnagc.org for instructions.

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2023 AGC Build Tennessee Awards

Emerging Professional of the Year Award

Individual Information:

Individual's Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person Submitting Nomination: _____

The AGC of TN - Middle TN Region Emerging Professional of the Year Award was created to celebrate a young professional who is accomplished in their field and actively promotes AGC's core values of Skill, Integrity, and Responsibility.

The Award is reserved for someone who supports the next generation of leaders through personal and professional development.

Emerging Professionals are defined as early to mid-level professionals who have worked in the construction industry less than 10 years. A nominated individual must have the support of their company to apply.

JUDGING CRITERIA

Nominees will be considered by a AGC of TN member judging panel made up of industry professionals/peers. The judges will look for community involvement, AGC of TN involvement, and career accomplishments.

- The nominee must be 40 years old or younger on August 1, 2023.
- The nominee must work for an AGC of TN member company.
- Please include two (2) letters of recommendation, one (1) from within the company, one (1) from outside the company.

Please provide contact information with the application. The winning individual will be presented an award at the 2023 AGC Build Tennessee Awards program on February 23, 2023.

ENTRY MUST INCLUDE

1. This completed Entry Form and entry fee.
2. A 1-2 page narrative explaining how the nominated person meets the judging criteria listed above.
3. Two (2) recommendation letters.
3. Color photos of the individual (*in .jpg format - 300 dpi*).
4. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

Entries will be featured in a Video at the Awards Dinner.

SUBMISSION PROCESS

AGC of TN, Middle TN Region must receive ALL entries no later than 3:00 PM, January 13, 2023. One (1) copy of your nomination in a digital file format must be uploaded to assigned DropBox folder. Please email Kaylah at kwhite@tnagc.org for instructions.

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Iris Award Nomination Form

Individual Information:

Individual's Name: _____

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Chief Executive Officer: _____

Person Submitting Nomination: _____

The Iris Award recognizes women working in construction who exhibit excellent qualities throughout their careers in: job performance, commitment to learning, leadership, being an industry role model, and participation in community or charitable activities.

Nomination for the Iris Award is open to all members. A nominated individual must be a current or retired member of AGC of TN, Middle TN Region.

JUDGING CRITERIA

The AGC Board will review the nominations and consider these criteria in selecting the winner:

- The individual's contribution to the local construction industry.
- Her display of performance, learning, and leadership.
- Her commitment to serving the community.
- What sets her apart from others in the industry?
- Presentation to the AGC Board.

The winning individual will be selected by the AGC Board, and the award will be presented at the 2023 AGC Build Tennessee Awards on February 23, 2023 in Nashville.

ENTRY MUST INCLUDE

1. This completed Entry Form and check for entry fee.
2. A narrative explaining how this individual exemplifies the outlined judging criteria in her endeavors.
3. Color photos of the individual (*in .jpg format - 300 dpi*).
4. An electronic copy of the application must also be submitted with your entry or emailed to kwhite@tnagc.org.

SUBMISSION PROCESS

AGC of TN, Middle TN Region must receive ALL entries no later than 3:00 PM, January 13, 2023. One (1) copy of your nomination in a digital file format must be uploaded to assigned DropBox folder. Please email Kaylah at kwhite@tnagc.org for instructions.