

SAMPLE 1

We are requesting a 6-month extension of award #2018-xx-xx-xxxx.
The proposed new end date is 3/30/2019.

We are requesting this extension because our initial budget on this award was not approved for several months which delayed the implementation of the project. Additionally, some activities were delayed until we hired the staff to fill the new positions.

With the additional six months we will complete the approved project activities as planned. Specifically: continuing to provide training to partner agencies, as well as continuing to provide victim services.

We have \$148,760 in remaining grant funds

This is the first request for an extension.

SAMPLE 2

ORGANIZATION currently has \$129,286.4 in unobligated funds remaining.

ORGANIZATION is requesting an extension based on 3-month delay in project getting started based on waiting for budget approval. ORGANIZATION could not start work until we had confirmation of funding being approved. The three-month delay in budget approval also delayed our planning period and we did not get started on the programming January 2017.

We are requesting the extension to complete the following remaining activities, most of which are ongoing:

- continue to provide Therapeutic one-on-one and group counseling/education to youth in our respective programs
- continue sexual assault education and support for non-abusive parents in house, estimated to include monthly education presentations, and weekly support groups
- finalized new curriculum for training mainstream victim services providers on LGBT survivors of sexual assault, and then, once approved, delivering training to our project partners

Minor adjustments will be made in staff allocation to increase the FTE for direct services staff from .65 to .85 FTE during this period, but these changes are not changing the scope of the project or making changes that require OVW prior approval. Savings from unspent funds in printing will be used, as we underspent in this.

No prior extensions have been requested.

SAMPLE 3

Request for No-Cost Extension for Award #2016-xx-xx-xxx

ORGANIZATION requests to extend the project period of our Rural Grant for an additional three months, 10/1/2018-12/31/2018. During these three months, we will:

1. Complete our grant-funded deliverable, which is a community assessment focusing on the ways in which abusers may be stalking their victims.
2. Pay a small portion of the currently grant-funded staff's wages, so that they can continue to work on the report and to provide emotional support to survivors who have contributed to the assessment. Non-grant-funded staff will assist with the report, at no cost to OVW.
3. Offer technical assistance to our community partners in the grant.

As of the end of the original grant period (10/1/2015-9/30/2018), we will have expended approximately \$470,000 of the \$488,090 award. We expended \$386,801 as of June 30, 2018, with one quarter left.

This is the first and only extension requested for this grant.

The reasons we still have some unexpended funds are that:

1. We were not fully staffed during the first quarter.
2. We have not yet spent money on technical assistance for community partners. We invited staff from partner agencies to out-of-state trainings, but they did not want to travel. Other technical assistance opportunities had no cost. We are still looking for a useful way to spend the funds allocated for this purpose. If we are unable to do so, we will not spend that money.

Timeline:

September 2018 (remainder of the current grant period)

- Gather additional information from survivors and other stakeholders regarding their experience with local rural family courts.

(Etc.)

November 2018

(etc.)

December 2018

- Release the final report to a broader audience.
- Complete all closeout requirements for the grant.

We are current with all progress and financial reports.