



Dear Parent / Guardian,

The new school year will soon be upon us, and we want to extend a warm welcome and let you know that **Cape Cod Tech's School Food & Nutrition Services** has some exciting plans in place for serving your child nutritious and delicious meals at school. Our mission is to ensure that we not only serve healthy and well-balanced meals, but foods your children will want to eat.

The District utilizes a Point of Sales (POS) system called **Meals Plus** to increase the level of service to families and to provide more accurate school meal accounting. One of the biggest advantages to **Meals Plus** is the ability to allow parents to prepay for meals. **Every student will be assigned a four digit PIN #** which they will use each day to pay for their lunch and/or breakfast. When they type their PIN into the number pad, their picture will appear on the cashier's screen along with their name, grade, and account balance. Any money that the student gives the cashier will be deposited into their account.

In addition to paying cash or sending a check to school, money can also be deposited into your student's account online at **K12paymentcenter.com**. Once you set up an account, you can log in and deposit money using a credit or debit card. You'll have the ability to deposit money into multiple student accounts with one payment. You can also view your account balances, view your student's meal history, and get e-mail notifications when the account is running low. *PLEASE NOTE THAT K12paymentcenter.COM CHARGES A CONVENIENCE FEE OF \$1.95 EACH TIME YOU ADD FUNDS ON-LINE, SO PLEASE PLAN ACCORDINGLY. WE DO NOT RECEIVE ANY OF THESE FEES.*

To register for an account and deposit money into your child's account, you will need your child's student ID number. Your child will need their PIN # to purchase school lunch or milk.

If for some reason you do not have your child's student ID number or PIN number please call Janet Daley at (508) 255-8800 ext. 120.

PLEASE NOTE: All students will be using their PIN # to purchase lunch, breakfast or milk at their school even if you do not use the on-line charging system or if your child makes a purchase with cash. This is because the POS system is linked to our bookkeeping and inventory control systems. This saves us time managing our program.

Please encourage your child to memorize their PIN number as they will need to know it when they pay for their school lunch. Don't worry, if they forget the PIN number, the cashier can easily look it up right on the spot.

In order to expedite the serving of lunch for your child we would like to remind you of a few procedures.

*Checks should be made payable to Cape Cod Tech. Please note child's name on the check.

*In order to make the process more efficient, it would be helpful if prepayment for the entire week or month could be made on Mondays. Then, your child's account will be debited when they make a purchase.

<u>High School Pricing</u> (Includes Milk)		<u>Ala Carte Milk</u>	
Daily	\$3.00	Daily	\$0.50
Weekly	\$15.00	Weekly	\$2.50
Monthly	\$60.00	Monthly	\$10.00

Menus for the month are available on the district's web site. The address is <http://www.capetech.us> Click on the "Parent" tab at the top of the page. Then click on "lunch menus."

Applications for lunch assistance are also available on the Cape Tech website. Families meeting certain income guidelines are eligible for free school meals or for meals at a reduced price of \$0.40. Applications for free/reduced price meals are approved based on current income. **Families may apply for benefits any time during the school year.** Families are also encouraged to complete a new application if their particular financial circumstances change anytime during the school year. Information is confidential. If you have any questions regarding the application process, please contact Janet Daley at 508-255-8800 ext. 120.

Students who qualify for free or reduced price meals will not have to inform the cashier if they are part of the program. Their status is entered into the system ahead of time and will come up automatically when they type in their PIN at the cash register.

If you have any questions please contact me in the food service office at 508-255-8800 ext. 120 or email smurray@capetech.us

I look forward to serving your children delicious and nutritious meals!

Thank you,

Susan Murray, SNS
Director of Food & Nutrition Services

"This institution is an equal opportunity provider"

