



# MERION MERCY ACADEMY

Merion Mercy Academy (MMA), an independent, Catholic, college preparatory school for girls in grades 9 through 12, sponsored by the Sisters of Mercy, offers a holistic education which encourages academic and personal excellence. Its curriculum stresses mercy spirituality, global awareness, and social responsibility. Within a nurturing community MMA educates leaders, young women who live mercy and seek justice.

Merion Mercy Academy, founded in 1884, is located on a 36-acre campus in a residential suburb of Philadelphia. MMA serves a population from Philadelphia and suburban counties in Pennsylvania and southern New Jersey. Now, 135 years since its founding, MMA has 445 young women who are learning the importance of scholarship, leadership, character, and service.

An important part of MMA's mission has been the service to the poor and underserved. Catherine McAuley, the foundress of the Sisters of Mercy, established her community as a way to connect those with means to the less fortunate. MMA students take this mandate seriously as they reach out to others in meaningful and responsive ways.

For additional information about MMA, please visit the website [www.merion-mercy.com](http://www.merion-mercy.com).

## **The Position:**

### **Part-time Campus Minister (20-30 hrs. negotiable)**

The Campus Minister is a member of a two-person team that collaboratively leads and develops the Campus Ministry program at Merion Mercy Academy. Reporting to the Director of Campus Ministry, the Campus Minister provides a pastoral presence within the school community, encourages the spiritual development of all, collaborates with the Director of Campus Ministry and the student Ministry Team in the development of various aspects of the program, and assumes responsibility for particular activities within the program.

## **Responsibilities**

- Promote MMA mission and Mercy Core Values
- Support the faith formation of all members of the school community in the MMA mission and core values through programs for students, faculty and staff, parents, alumnae, and board members
- Encourage the integration of the MMA mission and values within the entire school programs and curriculum
- Promote through all activities and experiences the awareness of the connection between faith and living in contemporary society
- Attend to the whole person through vibrant spiritual experiences for all students and other members of the school community, including those of different faiths
- Collaborate with the Director of Campus Ministry and the Theology department to foster a shared vision of Theology and spirituality

- Develop or assist in the development and coordination of school liturgies, prayer services, and class and faculty retreats
- Collaborate in the management of the student Ministry Team and CORE team (Ministry Team leadership)
- Collaborate and/or coordinate service opportunities (both scheduled and emergent)
- Support and provide direction for members of the Ministry Team who serve as student ambassadors for events sponsored by Admissions, Advancement, and Student Affairs
- Collaborate in the development and management of the Campus Ministry annual budget
- Serve on the coordinating team for the annual Mercy High School Leadership Conference
- Provide formation and training for Eucharistic Ministers, readers, greeters, and other liturgical ministers
- Respond to the pastoral needs of the school community and individual students, faculty and staff and families
- Other duties as requested by the Director of Campus Ministry or the Head of School

### **Knowledge, Skills, Abilities, and Minimum Qualifications**

- Ability to embrace the mission and core values of Merion Mercy Academy with its special emphasis on living mercy and seeking justice
- Commitment to the development of one's spiritual life and the practice of the Catholic faith and its teachings
- BA in Theology, Youth Ministry, Pastoral Ministry, or Religious Studies (Master's degree preferred)
- Minimum of three years' experience working with youth in a high school, college, or parish setting (high school preferred)
- Ability and willingness to partner with administration, faculty, and staff in promoting the spiritual growth and development of the school community
- Knowledge of current theology and liturgical practice
- Ability to use technology to enhance prayer and liturgical experiences
- Enthused and/or experienced in working with high school students
- Possess good organizational, interpersonal, verbal, and written skills

### **Key Competencies**

- Performance leadership
- Attention to detail
- Problem solving
- Service orientated
- Creative and innovative thinking
- Flexibility and adaptability