

**EMPLOYMENT OPPORTUNITY
TOWN OF FOREST CITY**

The Town of Forest City is seeking a well-qualified applicant to fill the position of Town Manager. The Town of Forest City (population 7,400) is located in the foothills of Western North Carolina, centrally located just 1 hour west of Charlotte, NC and 1 hour east of Asheville, NC, and with only a 15-minute drive to the Tryon International Equestrian Center. The Town has seen growth with many commercial projects, including the Facebook Data Center located within the City limits. Our downtown has experienced revitalization with new restaurants and apartments, construction of a new amphitheater, and 13-mile rails to trail corridor. The Town provides electric, water, and sewer utilities to the citizens along with public safety and parks and recreation facilities. The Town operates as a Council-Manager form of government which consists of a Mayor and 5 council members as the governing body that will appoint the City Manager. The Manager will be responsible for the development and administration of the Town's current annual budget of \$33.8 million and the daily operations of the Town with direct supervision of 9 department heads. The Town of Forest City currently employs 135 full time employees with additional seasonal part-time employees when necessary. Applicant must have a bachelor's degree in Public Administration, Business Management, Civil Engineering or related field; also, considerable experience of 5- 10 years in municipal management which includes experience with local government finance. Master of Public Administration or Master of Business Administration preferred, or an equivalent combination of education and experience. Hiring salary for this position is dependent on qualifications. Successful applicant must pass drug test and criminal background check prior to employment. Applications will be accepted December 3, 2018 through January 31, 2019 at City Hall, 128 North Powell Street, Forest City, NC 28043. Applications can be obtained at our website www.townofforestcity.com or at the Human Resources Department located at 128 North Powell Street, Forest City, NC 28043.

For further information call 828-248-5242.

The Town of Forest City is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital status, sexual orientation or any other legally protected status.