

# Request for Volunteers from United Way Volunteer Program

(Complete one form for each job description.)

Today's Date: \_\_\_\_\_

Start Date: \_\_\_\_\_ Start Time: \_\_\_\_\_

End Date: \_\_\_\_\_ End Time: \_\_\_\_\_

Opportunity Name: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Opportunity Director: \_\_\_\_\_

Opportunity Contact: \_\_\_\_\_

Opportunity Contact Email: \_\_\_\_\_

Opportunity Contact Phone: \_\_\_\_\_

Address of the opportunity: \_\_\_\_\_

Project Description and Skills/Tools/Supplies needed, Special Security ie background checks:

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Max Volunteers: \_\_\_\_\_ Min Volunteers: \_\_\_\_\_

For this position, volunteers must be at least \_\_\_\_\_ years of age.

Reviewed: \_\_\_\_\_

Date: \_\_\_\_\_

Keith Heinly, Senior Manager  
United Way of Brevard

Approved: \_\_\_\_\_

\* Please submit this form a minimum of four weeks prior to volunteer event to ensure that there is ample time to complete the volunteer assignment process.