

Keep our Workplace Safe!



1. ALWAYS WEAR A MASK



2. SOCIAL DISTANCE: 6 Foot Rule

We have marked the areas in our office to follow the 6-foot rule social distancing protocol. Thank you for following the guidelines and floor markings.



3. PRACTICE GOOD HYGIENE

- *Wash your hands often.*
- *Hand Sanitizer is available for your use: don't hesitate to use it.*
- *Clean your phone often.*



4. FOR YOUR PEACE OF MIND

- *Surfaces and touchpoints are disinfected frequently throughout the day.*
- *Minimize person to person contact [to include handshakes & hugging]*



5. STAY HOME IF...

- ... *If you are sick.*
- ... *If you are caring for someone who is sick.*

