

Family Support Coordinator: Central Mass Area

Parent/Professional Advocacy League is a small but impactful nonprofit working to make things better for children with mental health needs and their families. Based in Boston and Worcester, our team works with families across the state who need help navigating services in behavioral health, juvenile justice and education. Our work depends on people who are committed, caring and self-motivated and can be both a self-starter and a great team member.

The Family Support Coordinator is responsible for providing support to families that increases their ability to find and obtain services for their children and families. The FSS will also help educate and empower families so that they can more effectively advocate for themselves. The FSS will implement family support efforts, along with PPAL staff, in partnership with individual families as well as community stakeholders.

MUST have experience that is gained by parenting or care giving a child or youth with emotional, behavioral, or mental health needs. This 40 hour position is located in the Worcester office.

Responsibilities

- Provide information and referral to families and professionals around resources and services
- Educate and empower families by providing skill building, coaching and advocacy
- Facilitate Worcester Parent Support Group
- Shared supervision of administrative staff
- Coordinates small Central Ma grant activities, special projects and responsible for grant deliverables
- Participate in development and production of reports on assigned projects
- Represent PPAL and family voice at community meetings and activities in Central Massachusetts

Qualifications

- Experience in family peer support; experience running support groups preferred
- Ability to establish and maintain cooperative working relationships with a variety of people, especially families
- Experienced advocate (5 years or more) with child serving systems, especially mental health, and special education.
- Supervision experience (1-2 years)
- Excellent follow through and ability to consistently document activities
- Excellent written and oral communication skills
- Able to work independently with minimal supervision
- Access to transportation and driver's license. Spanish Bilingual Preferred

Please send cover letter and resume to info@ppal.net.