Human Resources Certificate Course

Instructor: Carol Eliason Nibley, HR Executive and Trainer

Strengthen Your HR Knowledge. Expand Your Impact.

Whether you are new to human resources or have several years of experience, this program offers a comprehensive and engaging exploration of the HR field.

Participants gain practical insights and proven best practices that can be applied immediately in the workplace. As your knowledge and confidence grow, so will your ability to contribute strategically within your organization—enhancing both your effectiveness and your professional opportunities.

Attending our training will benefit your career in several ways:

- Increase your knowledge of human resources best practices and learn the skills to stay legally compliant.
- Earn your certification and demonstrate to your employer and colleagues that you understand the body of knowledge human resources professionals possess.
- Ensure you are up to date on legislative developments and best practices.
- Add recertification credits in a fun and collaborative environment.

If any of these apply to you, we invite you to join one of our upcoming classes. **Invest in your HR expertise and elevate your career.**

Target Audience:

- New and aspiring HR professionals who want to increase their knowledge of human resources best practices
- Experienced HR professionals who want to take the next step in their careers and become certified
- Seasoned HR professionals who want to earn recertification credits or who simply want refresher training
- Business leaders who may wear the HR hat in their organizations or who are considering a career change

Training Options:

Virtual Online Training
September 8 – November 17, 2026
Tuesday Evenings 6-8:30 p.m.

In-Person Training
Dates TBD
Friday Afternoons, 3-5:30 p.m.

Materials and Fees:

All participants will receive resource materials provided by the instructor and online access to the HRCP program (including practice tests, study guides, and vocabulary lists). $1095 regular tuition and **$100 discount** for those who complete registration (signed training agreement and payment of fees) by August 25, 2026.

In addition, I am gifting two PHR test vouchers ($495 value) to the first registrants who qualify to take the exam. Contact me for more information.

Registration:

A discount may be available through Utah's Custom Fit Training Program. To register, visit https://www.eliasoninternational.com/courses/hr-certification.

About the Presenter:

Carol Eliason Nibley, SPHR, GPHR and Principal Consultant at PeopleServe, has more than 25 years of experience in human resources, most recently serving as Vice President of Human Resources for a technology company in Utah County. Two companies where Carol has led the HR function have earned state and national best workplace awards. Carol has taught HR certificate courses at Mountainland Technical College and in other settings for more than 15 years.

Testimonials:

- "You are a fantastic instructor, and every single week the course information was really interesting. I feel like this course will allow me to move forward in my new position with confidence."
- I passed the SPHR exam on my first attempt! Your class was tremendously helpful.
- "I can say with total confidence your course has helped put me on a really great path toward competence in all things HR related. I've been able to put to use something that I learned every week."
- "This course has been such an enlightening, enriching experience."
- “The whole class was very in depth. The instructor made this class an extraordinary learning environment with her enthusiasm, knowledge, and inspiration.”
- “I really appreciated this class. It has made me excited about what I do again. I have thoroughly enjoyed every minute.”
- “I feel like I should take this course once a year to remind me of EVERYTHING. There really are not very many people I could listen to for three hours coming straight from work. But I always felt like I learned a TON, and it was presented in an engaging, professional, fact-based manner.”
- “This class has reenergized me to the field I really enjoy. I signed up for the class to prepare for the test, but I have gained so much knowledge and have so many ideas that I want to implement at my current company.”
- “One of the things that I've enjoyed the most is watching the instructor and the passion that she has for human resources. Her excitement spills over in class, and that's what makes it fun.”
- “I think MATC nailed the right instructor for this class; it's obvious she knows her role well from both a company compliance as well as an employee point of view.”
- “The skills I’ve learned will help me with all of my HR responsibilities. I’m so glad I took this class.”