Remote Learning Student Handbook 2020-2021

CIENEGA HIGH SCHOOL
Vail School District

Remote Learning Bell Schedule
2020-2021

0 Hour	7:40 - 8:35	(55 min)
1st Hour	8:40 - 9:40	(60 min)
2nd Hour	9:45 - 10:45	(60 min)
3rd Hour	10:50 - 11:50	(60 min)
Lunch	11:55 - 12:25	(30 min)
4th Hour	12:30 - 1:30	(60 min)
5th Hour	1:35 - 2:35	(60 min)
6th Hour	2:40 - 3:40	(60 min)

Zero Hour Classes - Monday thru Thursday only
Except Band & NJROTC zero hour meet Monday - Friday
Zero Hour AP Classes - Synchronous Lesson Monday thru Thursday

Synchronous Learning - Students interact with the teacher in real-time.
Asynchronous Learning - Students interact with content on their own.

Example Lesson Layout
Key: **Asynchronous**   **Synchronous**

8:40	Bellwork Instruction	Teacher available on Big Blue Button for student questions
9:00		
9:00	Discuss Bellwork Guided Practice *Closure (or begin Independent Practice)	Teacher interacting live with students & student collaboration occurring live.
9:30		
9:30	Independent Practice Closure	Teacher available on Big Blue Button for student questions
9:40	End of Class	

Department Schedules					
Departments	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**
LEVEL 1					
Math	SYNC	SYNC	SYNC	**Async Only**	SYNC
English	SYNC	SYNC	**Async Only**	SYNC	SYNC
Science	SYNC	SYNC	SYNC	SYNC	**Async Only**
AVID	SYNC	**Async Only**	SYNC	SYNC	SYNC
LEVEL 2					
Social Studies	**Async Only & SYNC AP**	SYNC	**Async Only**	SYNC	SYNC
World Languages	**Async Only**	SYNC	SYNC	**Async Only & SYNC AP**	SYNC
Fine Arts	SYNC	**Async Only & SYNC AP**	SYNC	**Async Only**	SYNC
LEVEL 3					
CTE	**Async Only**	SYNC	**Async Only & SYNC AP**	SYNC	**Async Only & SYNC AP**
PE	SYNC	**Async Only**	SYNC	**Async Only**	**Async Only**
Electives	**Async Only**	SYNC	**Async Only**	SYNC	**Async Only**
NJROTC	**Async Only**	**Async Only**	**Async Only**	SYNC	SYNC

AP Courses follow the teacher (ie. If teacher is SS teacher, it will follow the SS schedule with added days)

AP Zero Hour classes will be SYNC Monday-Thursday.

Level 2 & 3 Zero Hour classes will follow their AP Sync schedule Monday-Thursday

Asynchronous only days: (Student connections activities)

Campfires (Small groups)

Tutoring

Reteach/Enrich

Assessments

Labs in small groups

Groups of 9 or less on campus

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Remote Learning Sample Schedule

Sample Cienega Student Schedule
0 Hour - Elective Class - PE
1st Hour - Social Studies Class
2nd Hour- English Class
3rd Hour - World Languages Class
Lunch
4th Hour - Science Class
5th Hour - Math Class
6th Hour - Elective Class - Art

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4th Hour - 12:30 - 1:30
5th Hour - 1:35 - 2:35
6th Hour - 2:40 - 3:40

Class/Hour	Monday	Tuesday	Wednesday	Thursday	Friday
Elective Class- PE **0 Hour**	Synchronous	*Asynchronous*	Synchronous	*Asynchronous*	*Asynchronous*
Social Studies **1st Hour**	*Asynchronous*	Synchronous	*Asynchronous*	Synchronous	Synchronous
English **2nd Hour**	Synchronous	Synchronous	*Asynchronous*	Synchronous	Synchronous
World Lang **3rd Hour**	*Asynchronous*	Synchronous	Synchronous	*Asynchronous*	Synchronous
Lunch					
Science Class **4th Hour**	Synchronous	Synchronous	Synchronous	Synchronous	*Asynchronous*
Math **5th Hour**	Synchronous	Synchronous	Synchronous	*Asynchronous*	Synchronous
Electvie- Art **6th Hour**	*Asynchronous*	Synchronous	*Asynchronous*	Synchronous	*Asynchronous*

Synchronous Learning - When students participate in learning activities with real-time (live) teacher interaction. Examples include: Utilizing Conferences Schoology tool for Socratic seminar, group discussions, small group collaboration and check for understanding.

Asynchronous Learning - When students participate in learning activities in a self-directed manner without real-time teacher interaction. Examples include: Reading & annotating a passage or watching an instructional video.

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Remote Learning Phase - When 100% of Cienega students receive mastery level instruction using an online platform while in a setting outside of Cienega's campus.

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Conferencing - A Schoology video-conferencing tool that allows students to interact with their teacher and classmates in real-time.

Schoology - The universal platform that all Cienega teachers will use to deliver instructions and content.

PowerSchool - The universal online platform that all Cienega teachers will use to record student grades, attendance and tardies. Families are highly encouraged to use this tool to check real-time grades and attendance for their students.

VIC - Vail Innovation Center - An online Vail USD school that has been providing 100% online learning utilizing Vail teachers for years.

Remote Learning Etiquette Ideas for Students

- Student Response- you must post a "meaningful response" of at least 40 words (graphs and pictures can be included but do not alone constitute a response). Draw vocabulary from the discussion question for best response.

- Student Response- you must give two meaningful replies to two other students' responses. The replies should be positive and encouraging in nature. A "meaningful response" shows you understand the topic and demonstrates thought and insight into the question(s).

- Behavior: Maintain the same standard of behavior and ethics that you would follow in a face-to-face context.

- Tone: Treat others with respect. Be mindful of your tone and how that is conveyed in your writing style. DO NOT USE ALL CAPS. It is considered shouting and not appropriate in a classroom. Avoid sarcasm and irony as it is easily misinterpreted in an online environment.

- Clarity and Content: Be succinct. Write, reread, and then post. Carefully consider what you have written. Does it make sense? Is it free from errors? Does it add to the conversation? Is it unnecessarily confrontational or offensive?

- Contribute: Online learning is not passive. It is expected that you will share your knowledge and insight. Be an active contributor to the learning community.

- Be forgiving: If someone makes a mistake or does something inappropriate, address it privately and politely. You can always let the instructor know and ask them to address it as well.

In Vail Online Learning, We ACT!

	Entering Class	Whole group Instruction (Synchronous)	One-on-One Instruction	Small Group Activities (Breakout Room)	Independent Learning (Asynchronous)
A **Are Respectful & Trustworthy**	• Video on upon teacher request • Audio off	• Video on upon teacher request • Audio off • Answer questions in chat box on cue • Answer polls promptly	• Video on upon teacher request • Audio on • Listen Attentively • Answer questions aloud on cue	• Video on upon teacher request • Audio on • One speaker at a time: wait or use chat to respond when others are talking • Use "stop-leave-talk" when you hear disrespect	• Respect the work of others, and give credit where credit is due
C **Care About Each Other**	• Choose a distraction-free space • Use equipment as intended • Use kind words and faces	• Ask in chat if you need help and stay on topic • Digital and face to face interactions are equally respectful • Use digital reactions appropriately	• Use kind words and faces	• Encourage others to participate • Use kind words and faces	• Stop and think before you search, post, or send
T **Take Responsibility**	• Be on time and ready to learn • Start class charged or plugged in • Have materials ready	• Ask questions (voice or chat) when you have them • Be present - avoid multitasking	• Ask questions aloud when you have them • Try your best • Be present - avoid multitasking	• Encourage each other to stay on topic • Complete the work together • Use "Raise Your Hand" button if you have questions • Be present - avoid multitasking	• Complete all assignments in a timely manner • Give all assignments your 100% effort • Ask for help when needed

Modified from the PBISapps.org article: "Creating a PBIS Behavior Teaching Matrix for Remote Instruction"

Reteach & Enrich

	English 9th-11th	Math Alg1, Geo & Alg2
Reteach & Enrich Opportunity	Reteach lesson and Enrichment opportunities will take place during your class period through a Synchronous learning. Formatives will also be assigned during your class period Asynchronously on Performance Matters.	Reteach lesson and Enrichment opportunities will take place during your class period through a Synchronous learning. Formatives will also be assigned during your class period Asynchronously on Performance Matters.
Make up testing Options	Wednesday: 5th period with Mr. Tatham 3:45-4:30 with Ms. Cyhaniuk	Thursday: 5th period with Mr. Tatham 3:45-4:30 with Ms. Cyhaniuk

DAILY CAT WELLNESS CHECK

C ARE ABOUT EACH OTHER

A RE RESPECTFUL AND TRUSTWORTHY

T AKE RESPONSIBILITY

- **FEVER** – Do I have a fever over 100°?
- **COUGH** – Do I have a cough?
- **THROAT** – Do I have a sore throat?
- **BREATH** – Do I have shortness of breath?
- **CONTACT** – Have I had contact with someone who tested positive for COVID-19?

If you answer YES to any of these questions, please **ACT** responsibly and STAY HOME until you are symptom free **without** medicine for 24 hours.

<u>Student Login into Schoology</u>

Email Login

1. Go to app.schoology.com
2. Enter your Email Address and Password.
3. Click **Log in**.

Sign in to Schoology

All fields are required

Email or Username

Password

Log in   Forgot your password
                           SSO Login

Username Login

1. Go to app.schoology.com
2. Enter your Username, Password, and the name of your school (As you type, a menu will appear that enables you to select your school).
3. Select your school from the list.
4. Check the box to **Remember my School** (optional). This setting saves your school on the current device and browser.
5. Click **Log in**.

Sign in to Schoology

janes   As you enter your
                         school name, select
                         from the list of
                         schools that appear

••••••••••

Schoology Academy

☑ Remember my School

Login   This option remembers your school
             for the next time you login

Please reach out to your teacher, chstech@vailschooldistrict.org or go to https://support.schoology.com/hc/en-us for support with accessing with Schoology.