



Angela Brockman  
Enterprise City Schools  
ECTC  
605 West College Street  
Enterprise, AL 36330

February 7, 2022

Dear Supporter of Enterprise students:

Enterprise Career & Technology (ECTC) classes need your help. Each nine weeks, during a Career Preparedness course, students learn important components of the employment process, such as searching for a job, applying for a job, writing a resume, interview etiquette, etc. Students complete the unit with an actual interview with an adult. Students are required to present a prepared resume, dress for the occasion, and converse appropriately. This is where you come in. **I am in need of volunteers to interview students.**

Interviews will be held on the ECTC campus, February 24-25. The following time slots are available:

Thursday, February 24

- ☐ 7:55 a.m - 9:10 a.m.
- ☐ 9:40 a.m. - 10:55 a.m.
- ☐ 11:45 a.m. - 1:00 p.m.
- ☐ 1:30 p.m. - 2:45 p.m.

Friday, February 25

- ☐ 7:55 a.m - 9:10 a.m.
- ☐ 9:40 a.m. - 10:55 a.m.
- ☐ 11:45 a.m. - 1:00 p.m.
- ☐ 1:30 p.m. - 2:45 p.m.

Whether you commit one day, two days, or one hour of your time, I greatly appreciate your time and help! A list of sample questions will be provided, if you choose to use them. If you can converse with a teenager, you are **NEEDED**.

Below is the link to sign up via "sign-up genius," or you may email me and tell me when you would like to come. **THANK YOU** for helping us address this important job-readiness skill with our students!

<https://www.signupgenius.com/go/60B0B48A9A92EA5F58-mock2>

Thank you,

Angela Brockman  
Enterprise City Schools Career Coach  
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NOTE: Masks are optional; spacing will allow for social distancing.

NOTE: Please park in the paved lot behind the school.